

MONTECITO FIRE PROTECTION DISTRICT

Agenda for the Regular Meeting of the Board of Directors

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

October 23, 2023 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Receive presentation from PARS/Highmark representatives, Rachael Sanders, Alexandra Irving and Tory Milazzo, regarding the District's post-retirement benefits trust investments plans. (Strategic Plan Goal 8)
 - a. Staff report presented by Accountant Nahas.
3. Review Reserve Fund Allocations. (Strategic Plan Goal 8)
 - a. Staff report presented by Accountant Nahas.
4. That the Board of Directors authorize the Fire Chief to enter into an agreement with General Pavement Management (GPM) for the removal & replacement of the asphalt driveway at fire station 91: Option "A" (individually), in the amount of \$79,668.00 or, at a reduced amount of \$73,008.00, if the Montecito Water District elects to proceed with the "Concurrent" option. (Strategic Plan Goal 5)
 - a. Staff report presented by Chief Neels.
5. Consider declaring COM91 as excess property and transfer ownership and title to MERRAG. (Strategic Plan Goal 8)
 - a. Staff report presented by Chief Neels.
6. Approval of Minutes of the September 25, 2023 Regular Meeting.
7. Fire Chief's report.
8. Board of Director's report.
9. Suggestions from Directors for items other than regular agenda items to be included for the November 27, 2023 Regular Board meeting.

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is October 19, 2023.



David Neels, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda

Item #2



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief *DN*
Prepared by: Araceli Nahas, Accountant *AN*
Date: October 23, 2023
Topic: PARS OPEB and Pension Trusts Annual Review

Summary

The District maintains two Section 115 Irrevocable Exclusive Benefit Trusts with Public Agency Retirement System (PARS) to prefund retiree medical benefits (OPEB) and pension benefits.

The PARS/Highmark representatives will review the current assets, investment strategy and performance for the OPEB and Pension Trust plans.

Discussion

The District maintains two Section 115 Irrevocable Exclusive Benefit Trusts with PARS for OPEB and pension benefits.

The OPEB Trust was established to prefund retiree medical benefits. Trust assets can be used to reimburse the District for retiree health care benefits or make direct premium payments to the insurance providers. The District does not intend to withdraw funds from or contribute funds to the OPEB Trust this fiscal year.

The Pension Trust was established to maintain local control over funds set-aside exclusively to reimburse or pay pension benefits. The District does not intend to withdraw funds from or contribute funds to the Pension Trust this fiscal year.

As part of the District’s Financial Policies, the investment strategy for the PARS Trusts should be reviewed by the Board on an annual basis.

Conclusion

Staff recommends that the Board of Directors receive and file the PARS Client Review Presentation.

Attachments

- 1. PARS Client Review Presentation

Strategic Plan Reference

Strategic Plan Goal #8, Ensure Financial Accountability & Transparency

PUBLIC
AGENCY
RETIREMENT
SERVICES

PARS

TRUSTED SOLUTIONS. LASTING RESULTS.



MONTECITO FIRE PROTECTION DISTRICT

PARS 115 Trust – OPEB Prefunding Program &
Pension Rate Stabilization Program Plan Client Review

October 23, 2023

CONTACTS



Rachael Sanders, CEBS
Vice President, Consulting
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Tory Milazzo, CFA
Senior Portfolio Manager
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Alexandra Irving
Client Services Coordinator
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PARS 115 TRUST TEAM

Trust Administrator & Consultant



- Serves as record-keeper, consultant, and central point of contact
- Sub-trust accounting
- Coordinates all agency services
- Monitors plan compliance (IRS/GASB/State Government Code)
- Processes contributions/disbursements
- Hands-on, dedicated support teams

39	2,000+	1,000+	500+	500K+	\$7.0B
Years of Experience (1984-2023)	Plans under Administration	Public Agency Clients	115 Trust Clients	Plan Participants	Assets under Administration

Trustee



- 5th largest commercial bank and one of the nation's largest trustees for Section 115 trusts
- Safeguard plan assets
- Oversight protection as plan fiduciary
- Custodian of assets

160	\$9.5T
Years of Experience (1863-2023)	Assets under Trust Custody

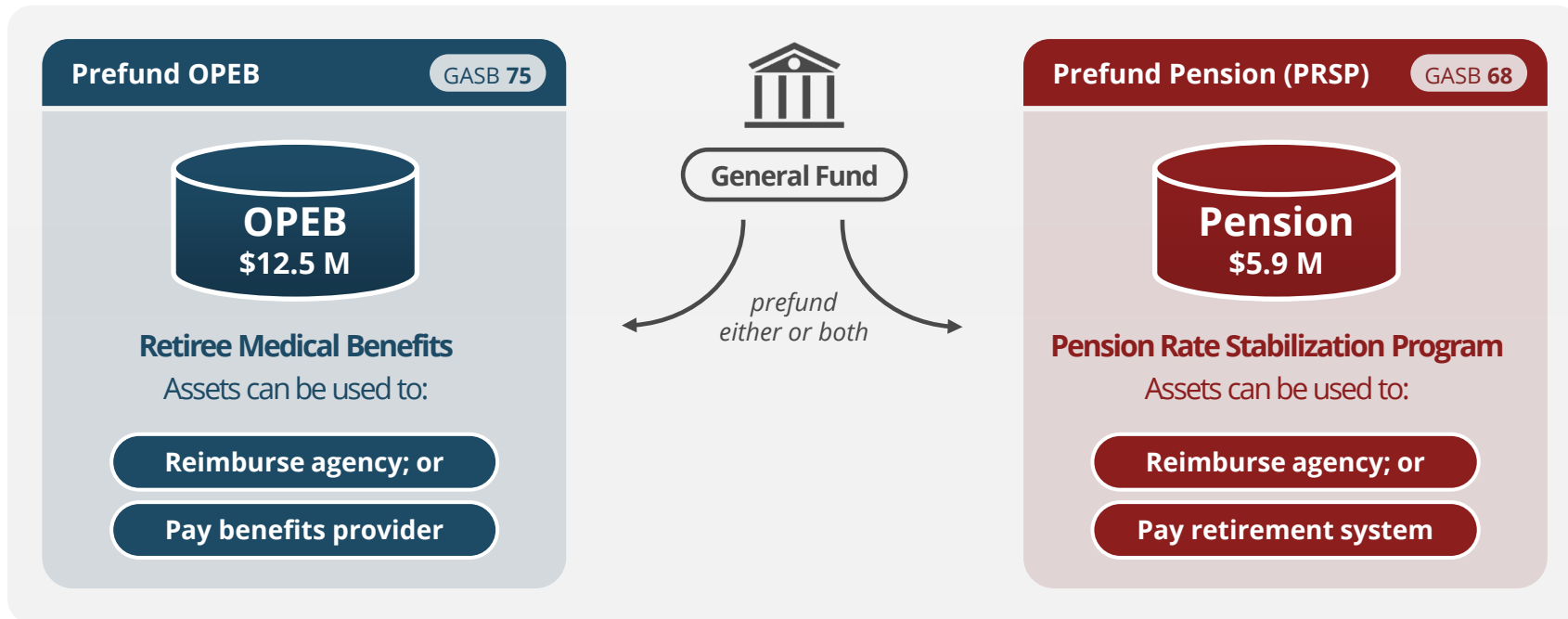
Investment Manager



- Investment sub-advisor to trustee U.S. Bank
- Investment policy assistance
- Uses open architecture
- Active and passive platform options
- Customized portfolios (with minimum asset level)

104	\$8.7B
Years of Experience (1919-2023)	Assets under Management

PARS IRS-APPROVED SECTION 115 TRUST



Subaccounts

OPEB and pension assets are individually sub-accounted, and can be divided by dept., bargaining group, or cost center.



Financial Stability

Assets in the PARS Section 115 Combination Trust can be used to address unfunded liabilities.



Flexible Investing

Allows separate investment strategies for OPEB and pension subaccounts.



Anytime Access

Trust funds are available anytime; OPEB for OPEB and pension for pension.



Economies-of-Scale

OPEB and pension assets aggregate and reach lower fees on tiered schedule sooner – saving money!



No Set Up Cost or Minimums

No set-up costs, no minimum annual contribution amounts, and no fees until assets are added.

SUMMARY OF AGENCY'S OPEB PLAN

Plan Type:	IRC Section 115 Irrevocable Exclusive Benefit Trust
Trustee Approach:	Discretionary
Plan Effective Date:	October 19, 2009
Plan Administrator:	Fire Chief
Current Investment Strategy*:	Moderately Conservative HighMark PLUS (Active) Strategy; Individual Account

**From February 2014 to December 2019: Balanced HighMark PLUS*

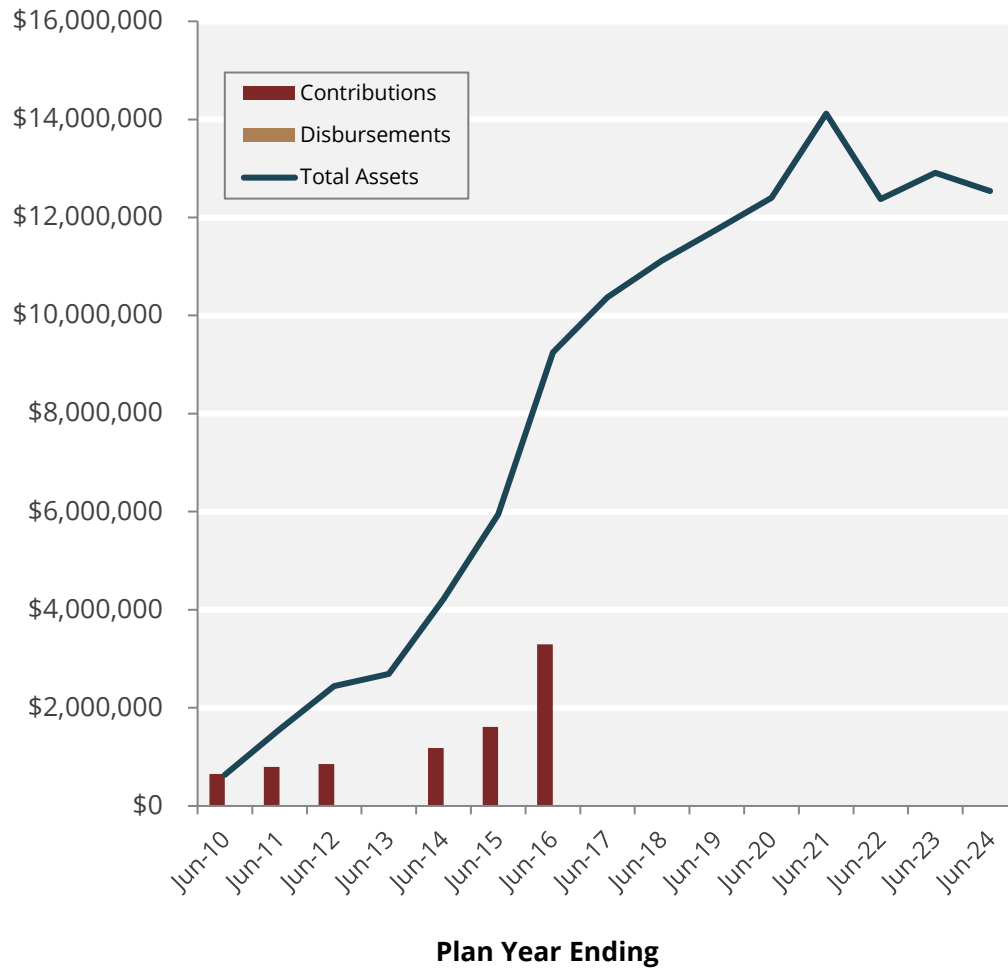
**Prior to February 2014: Moderate HighMark PLUS*

AS OF SEPTEMBER 30, 2023:

Initial Contribution:	January 2010: \$650,000
Additional Contributions:	\$7,725,803
Total Contributions:	\$8,375,803
Disbursements:	\$0
Total Investment Earnings:	\$4,681,569
Account Balance:	\$12,541,846

SUMMARY OF AGENCY'S OPEB PLAN

HISTORY OF CONTRIBUTIONS, DISBURSEMENTS, AND TOTAL ASSETS AS OF SEPTEMBER 30, 2023:



Year	Contributions	Disbursements	Total Assets
Jun-10*	\$650,000	\$0	\$633,471
Jun-11	\$796,000	\$0	\$1,559,356
Jun-12	\$849,899	\$0	\$2,443,688
Jun-13	\$0	\$0	\$2,690,912
Jun-14	\$1,175,856	\$0	\$4,217,056
Jun-15	\$1,610,136	\$0	\$5,946,091
Jun-16	\$3,293,912	\$0	\$9,247,387
Jun-17	\$0	\$0	\$10,372,284
Jun-18	\$0	\$0	\$11,123,664
Jun-19	\$0	\$0	\$11,754,374
Jun-20	\$0	\$0	\$12,402,086
Jun-21	\$0	\$0	\$14,116,943
Jun-22	\$0	\$0	\$12,373,446
Jun-23	\$0	\$0	\$12,913,422
Jun-24**	\$0	\$0	\$12,541,846

*Plan Year Ending June 2010 is based on 6 months of activity.
 **Plan Year Ending June 2024 is based on 3 months of activity.

OPEB ACTUARIAL RESULTS

- We have received the actuarial report by Demsey Filliger & Associates, LLC dated October 17, 2023, with a valuation date as of June 30, 2022. In the table below, we have summarized the results.

Demographic Study	Valuation Date: June 30, 2020	Valuation Date: June 30, 2022
Actives	42	50
Retirees	56	57
Total	98	107

OPEB ACTUARIAL RESULTS

	Valuation Date: June 30, 2020 Discount Rate: 5.50%	Valuation Date: June 30, 2022 Discount Rate: 5.00%
Total OPEB Liability (TOL) <i>Actuarial Accrued Liability (AAL)</i>	\$15,923,820	\$17,761,866
Fiduciary Net Position <i>Actuarial Value of Assets</i>	\$12,402,086	\$12,373,446*
Net OPEB Liability (NOL) <i>Unfunded Actuarial Accrued Liability (UAAL)</i>	\$3,521,734	\$5,388,420
Funded Ratio (%)	77.9%	69.7%
Actuarially Determined Contribution (ADC)	\$702,397 <i>for FY 2020-21</i>	\$966,557 <i>for FY 2023-24</i>
Annual Benefit Payments (Pay-as-you-Go)	\$921,878 <i>for FY 2020-21</i>	\$968,036 <i>for FY 2022-23</i>

*As of September 30, 2023, assets at \$12,541,846 (approx. ~70.6% funded).

Rule of thumb: For every one percent increase in the discount rate, the unfunded liability is lowered by 10-12%.

SUMMARY OF AGENCY'S PENSION PLAN

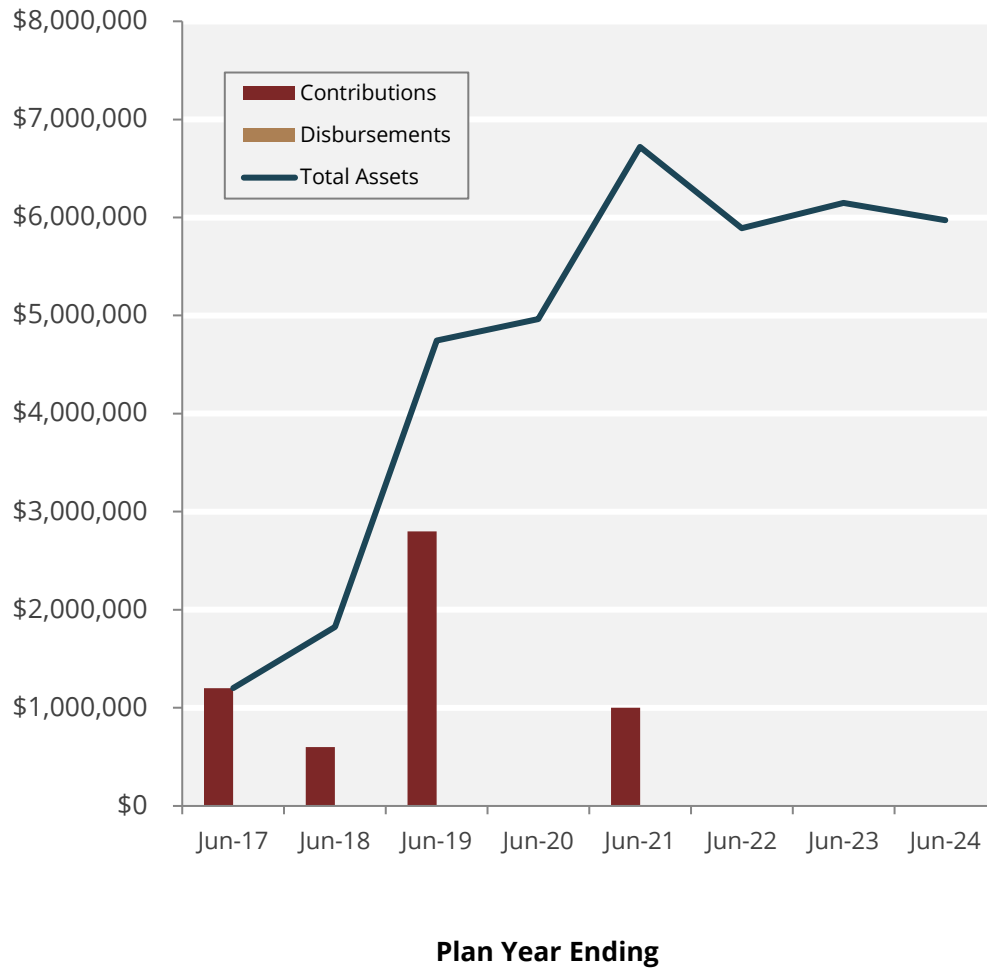
Plan Type:	IRC Section 115 Irrevocable Exclusive Benefit Trust
Trustee Approach:	Discretionary
Plan Effective Date:	May 22, 2017
Plan Administrator:	Fire Chief
Current Investment Strategy:	Moderately Conservative HighMark PLUS (Active) Strategy; Individual Account

AS OF SEPTEMBER 30, 2023:

Initial Contribution:	June 2017: \$1,200,000
Additional Contributions:	\$4,400,000
Total Contributions:	\$5,600,000
Disbursements:	\$0
Total Investment Earnings:	\$499,128
Account Balance:	\$5,971,315

SUMMARY OF AGENCY'S PENSION PLAN

HISTORY OF CONTRIBUTIONS, DISBURSEMENTS, AND TOTAL ASSETS AS OF SEPTEMBER 30, 2023:



Year	Contributions	Disbursements	Total Assets
Jun-17*	\$1,200,000	\$0	\$1,200,026
Jun-18	\$600,000	\$0	\$1,823,878
Jun-19	\$2,800,000	\$0	\$4,746,027
Jun-20	\$0	\$0	\$4,965,271
Jun-21	\$1,000,000	\$0	\$6,720,358
Jun-22	\$0	\$0	\$5,891,523
Jun-23	\$0	\$0	\$6,148,326
Jun-24**	\$0	\$0	\$5,971,315

*Plan Year Ending June 2017 is based on 1 month of activity.
 **Plan Year Ending June 2024 is based on 3 months of activity.



PENSION FUNDING STATUS

As of June 30, 2022, Montecito Fire Protection District’s CalPERS pension plan is funded as follows*:

Combined Miscellaneous & Safety Groups	Valuation as of June 30, 2021	Valuation as of June 30, 2022	Change
Actuarial Liability	\$120.0 M	\$125.5 M	4.5% ↑
Assets	\$119.4 M	\$106.6 M	10.7% ↓
Unfunded Liability	\$586.5 K*	\$18.8 M	3,107.8% ↑
Funded Ratio	99.5%	85.0%	14.6% ↓
Employer Contribution Amount	\$4.0 M (FY 22-23)	\$2.1 M (FY 23-24)	47.0% ↓
Employer Contribution Amount – Projected**	---	\$4.7 M (FY 29-30)	123.9% ↑

*In FY 2020-21, the District issued a Pension Obligation Bond (POB) and made supplemental pension payments to CalPERS totaling \$7.7 million to significantly reduce the pension unfunded accrued liability.

**Data through 2029-30 from Agency’s latest CalPERS actuarial valuation.

HIGHMARK CAPITAL MANAGEMENT INVESTMENT REVIEW

PARS/Montecito Fire Protection District

September 30, 2023

**Presented by
Salvatore “Tory” N. Milazzo III CFA
Director, Investment Executive**

DISCUSSION HIGHLIGHTS – Montecito Fire Protection District

Investment Objective – Moderately Conservative HighMark Plus - Active

Asset Allocation (as of 09/30/2023)

- Stocks 29% (20%-40%); Bonds 67% (50%-80%); Cash 4% (0%-20%)
- Large cap equity 16.5%, International 5.9%, Core Fixed Income 58.8%

Performance (as of 09/30/2023)

- Year-to-date period: 2.74%, 12-month performance: 6.38%. Long term, since inception performance for OPEB (13.5 years): 5.89% and since inception performance for Pension (6.25 years): 2.82%.
- The year-to-date recovery in domestic large cap equities has offset continued weakness in fixed income due to the rising interest rate environment. Long term results for both accounts remain in-line with expectations.
- Excluding real estate and international equity, all strategies compare favorable to their benchmarks for the 12-month period. The lag for our international holdings was driven by a single investment manager and we are actively monitoring that position as we expect improvement in their results.

Positioning Commentary

- Modestly underweight equity vs. long term (strategic) target, and shifting towards fixed income overweight given the move higher in interest rates.
- Rebalanced to purchase equity earlier in the year.
- Current rebalancing has been to modestly reduce equity and purchase fixed income.
- Additionally, we have shifted fixed income allocation towards core holdings and sold the short-term allocation.

ASSET ALLOCATION – Moderately Conservative HM Plus - OPEB

As of September 30, 2023

Current Asset Allocation		Investment Vehicle	
Equity		Range: 20%-40%	29.03%
Large Cap Core	COFYX	Columbia Contrarian Core Instl	2.69%
	VGIAX	Vanguard Growth & Income Adm	5.30%
Large Cap Value	IVE	iShares S&P 500 Value ETF	1.15%
	DODGX	Dodge & Cox Stock Fund	2.52%
Large Cap Growth	HNACX	Harbor Capital Appreciation Retirement	1.58%
	IWV	iShares S&P Growth ETF	3.28%
Mid Cap Core	IWR	iShares Russell Mid-Cap ETF	1.58%
Small Cap Growth	FGROX	Emerald Growth Instl #13406	2.05%
Small Cap Value	UBVFX	Undiscovered Managers Behavioral Val R6	2.05%
International Core	DFALX	DFA Large Cap International I	2.27%
International Value	DODFX	Dodge & Cox International Stock Fund	0.81%
International Growth	MGRDX	MFS® International Growth R6	0.81%
Emerging Markets	HHSFX	Hartford Schrodgers Emerging Mkts Eq Y	2.02%
Real Estate	VNQ	Vanguard Real Estate ETF	0.93%
Fixed Income		Range: 50%-80%	66.86%
Intermediate-Term	DBLFX	DoubleLine Core Fixed Income I	19.55%
	MBB	Ishares MBS ETF	4.04%
	GOVT	Ishares US Treasury Bond ETF	4.05%
	DODIX	Dodge & Cox Income Fund #147	19.61%
	PTRQX	Prudential Total Return Bond Q	19.61%
Cash		Range: 0%-20%	4.11%
	FGXXX	First American Government Oblig X	4.11%
TOTAL			100.00%

Aggregate Montecito FPD (**00336)
Performance Report - OPEB**

As of: September 30, 2023

	Market Value	Quarter to Date (3 Months)	Year to Date (9 Months)	1 Year	3 Years	5 Years	10 Years	Inception to Date 02/01/2010
Cash & Equivalents	517,771	1.30	3.60	4.49	1.70	1.61	1.02	.76
FTSE 3 Month T-Bill Index		1.38	3.80	4.71	1.78	1.74	1.12	.84
Total Fixed Income	8,392,567	-2.74	-.14	1.62	-3.99	.42	1.30	2.17
Bloomberg US Government/Credit Index		-3.00	-.86	.93	-5.32	.41	1.31	2.12
Total Equities	3,522,073	-3.59	9.81	19.18	7.96	6.87	8.59	10.12
Large Cap Funds	1,856,247	-2.66	14.95	22.65	9.77	9.28	11.08	11.96
S&P 500 Composite Index		-3.27	13.07	21.62	10.15	9.92	11.91	12.85
Mid Cap Funds	412,386	-4.77	3.68	12.96	7.97	6.33	7.82	10.02
Russell Midcap Index		-4.68	3.91	13.45	8.09	6.38	8.98	11.46
Small Cap Funds	512,346	-4.88	2.74	11.36	8.86	4.39	8.46	11.91
Russell 2000 Index (USD)		-5.13	2.54	8.93	7.16	2.40	6.65	9.75
International Equities	741,094	-4.61	4.18	19.26	3.13	2.86	3.56	4.23
MSCI EAFE Index (Net)		-4.11	7.08	25.65	5.75	3.24	3.82	5.06
Real Estate - ETFs / Sctr Fds	116,948	-8.46	-4.74	-.52	3.19	4.04		
Wilshire REIT Index		-6.41	-.10	3.94	5.74	2.87	6.01	8.94
Total Managed Portfolio	12,549,359	-2.79	2.74	6.38	-.30	2.29	4.59	5.89

Returns are gross of fees not including account level advisory fees unless otherwise stated. Gross returns are presented before management and custodial fees but after all trading expenses, embedded and reflect the reinvestment of dividends and other income. Net returns are net of investment management fees in effect for the respective time period. Returns for periods over one year are annualized. An investor cannot invest directly in unmanaged indices. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns. Securities are not FDIC insured have no bank guarantee and may lose value.

ASSET ALLOCATION – Moderately Conservative HM Plus - Pension

As of September 30, 2023

Current Asset Allocation		Investment Vehicle	
Equity		Range: 20%-40%	28.98%
Large Cap Core	COFYX	Columbia Contrarian Core Instl	2.69%
	VGIAX	Vanguard Growth & Income Adm	5.30%
Large Cap Value	IVE	iShares S&P 500 Value ETF	1.15%
	DODGX	Dodge & Cox Stock Fund	2.52%
Large Cap Growth	HNACX	Harbor Capital Appreciation Retirement	1.58%
	IWW	iShares S&P Growth ETF	3.28%
Mid Cap Core	IWR	iShares Russell Mid-Cap ETF	1.58%
Small Cap Growth	FGROX	Emerald Growth Instl #13406	2.05%
Small Cap Value	UBVFX	Undiscovered Managers Behavioral Val R6	2.05%
International Core	DFALX	DFA Large Cap International I	2.27%
International Value	DODFX	Dodge & Cox International Stock Fund	0.81%
International Growth	MGRDX	MFS® International Growth R6	0.81%
Emerging Markets	HHHFX	Hartford Schrodgers Emerging Mkts Eq Y	2.02%
Real Estate	VNQ	Vanguard Real Estate ETF	0.88%
Fixed Income		Range: 50%-80%	66.86%
Intermediate-Term	DBLFX	DoubleLine Core Fixed Income I	19.55%
	MBB	Ishares MBS ETF	4.05%
	GOVT	Ishares US Treasury Bond ETF	4.05%
	DODIX	Dodge & Cox Income Fund #147	19.61%
	PTRQX	Prudential Total Return Bond Q	19.61%
Cash		Range: 0%-20%	4.16%
	FGXXX	First American Government Oblig X	4.16%
TOTAL			100.00%

PARS/MONTECITO FPD 115P - PENSION (**054501)**
Performance Report

As of: September 30, 2023

	Market Value	Quarter to Date (3 Months)	Year to Date (9 Months)	1 Year	3 Years	5 Years	Inception to Date 07/01/2017
Cash & Equivalents	249,058	1.30	3.60	4.49	1.70	1.61	1.55
FTSE 3 Month T-Bill Index		1.38	3.80	4.71	1.78	1.74	1.69
Total Fixed Income	3,996,104	-2.74	-.14	1.62	-4.05	.37	.29
Bloomberg US Government/Credit Index		-3.00	-.86	.93	-5.32	.41	.24
Total Equities	1,676,704	-3.59	9.81	19.18	7.94	6.82	8.09
Large Cap Funds	883,750	-2.66	14.95	22.65	9.75	9.23	10.78
S&P 500 Composite Index		-3.27	13.07	21.62	10.15	9.92	11.52
Mid Cap Funds	196,186	-4.77	3.68	12.96	8.02	6.35	7.82
Russell Midcap Index		-4.68	3.91	13.45	8.09	6.38	7.88
Small Cap Funds	243,930	-4.88	2.74	11.35	8.78	4.20	7.28
Russell 2000 Index (USD)		-5.13	2.54	8.93	7.16	2.40	5.17
International Equities	352,837	-4.61	4.18	19.26	2.95	2.72	2.92
MSCI EAFE Index (Net)		-4.11	7.08	25.65	5.75	3.24	3.90
Real Estate - ETFs / Sctr Fds	53,089	-8.56	-4.86	-.65	3.02	3.97	4.30
Wilshire REIT Index		-6.41	-.10	3.94	5.74	2.87	3.04
Total Managed Portfolio	5,974,954	-2.79	2.74	6.38	-.31	2.61	2.82

Returns are gross of fees not including account level advisory fees unless otherwise stated. Gross returns are presented before management and custodial fees but after all trading expenses, embedded and reflect the reinvestment of dividends and other income. Net returns are net of investment management fees in effect for the respective time period. Returns for periods over one year are annualized. An investor cannot invest directly in unmanaged indices. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns. Securities are not FDIC insured have no bank guarantee and may lose value.

For Period Ending September 30, 2023

LARGE CAP EQUITY FUNDS							
Fund Name	1-Month Return	3-Month Return	Year-to-Date	1-Year Return	3-Year Return	5-Year Return	10-Year Return
Columbia Contrarian Core Inst3	-4.93	-2.96	17.18	24.70	10.74	10.55	11.71
Vanguard Growth & Income Adm	-4.39	-3.16	11.87	19.94	10.44	9.49	11.82
Dodge & Cox Stock I	-2.57	-0.17	6.98	20.88	16.47	8.61	10.64
iShares S&P 500 Value ETF	-4.66	-4.13	7.43	21.98	13.18	8.23	9.46
Harbor Capital Appreciation Retirement	-5.49	-3.40	32.28	30.35	2.43	10.46	13.66
iShares S&P 500 Growth ETF	-4.88	-2.63	17.94	19.60	6.61	10.25	13.26
S&P 500 TR USD	-4.77	-3.27	13.07	21.62	10.15	9.92	11.91
MID CAP EQUITY FUNDS							
iShares Russell Mid-Cap ETF	-5.04	-4.72	3.80	13.30	7.93	6.23	8.82
Russell Mid Cap TR USD	-5.02	-4.68	3.91	13.45	8.09	6.38	8.98
SMALL CAP EQUITY FUNDS							
Undiscovered Managers Behavioral Val R6	-5.30	-1.04	-0.69	12.99	23.70	6.09	9.07
Emerald Growth Institutional	-6.68	-8.54	3.58	10.08	1.05	2.43	7.73
Russell 2000 TR USD	-5.89	-5.13	2.54	8.93	7.16	2.40	6.65
INTERNATIONAL EQUITY FUNDS							
Dodge & Cox International Stock I	-2.69	-1.32	9.26	26.74	12.13	4.43	4.08
DFA Large Cap International I	-3.26	-3.87	6.87	25.26	6.73	3.71	4.10
MFS International Growth R6	-6.51	-7.80	3.69	18.46	2.54	4.69	5.72
MSCI EAFE NR USD	-3.42	-4.11	7.08	25.65	5.75	3.24	3.82
Hartford Schrodgers Emerging Mkts Eq F	-3.68	-6.03	0.69	11.26	-3.29	0.58	2.35
MSCI EM NR USD	-2.62	-2.93	1.82	11.70	-1.73	0.55	2.07
REAL ESTATE FUNDS							
Fund Name	1-Month Return	3-Month Return	Year-to-Date	1-Year Return	3-Year Return	5-Year Return	10-Year Return
Vanguard Real Estate ETF	-7.35	-8.55	-5.40	-1.32	2.31	2.40	5.50
BOND FUNDS							
DoubleLine Core Fixed Income I	-2.44	-2.93	-0.07	1.10	-4.03	-0.06	1.57
Dodge & Cox Income I	-2.46	-2.77	0.35	3.11	-3.15	1.32	2.18
PGIM Total Return Bond R6	-2.34	-2.52	0.57	2.90	-4.66	0.61	2.03
iShares MBS ETF	-3.12	-4.03	-2.19	-0.22	-5.15	-0.80	0.50
iShares US Treasury Bond ETF	-2.21	-3.07	-1.22	-0.75	-5.90	-0.14	0.54
Bloomberg US Agg Bond TR USD	-2.54	-3.23	-1.21	0.64	-5.21	0.10	1.13

Source: SEI Investments, Morningstar Investments

Returns less than one year are not annualized. Past performance is no indication of future results. The information presented has been obtained from sources believed to be accurate and reliable. Securities are not FDIC insured, have no bank guarantee and may lose value.

Disclosures

HighMark Capital Management, Inc. (HighMark), an SEC-registered investment adviser, is a wholly owned subsidiary of MUFG Union Bank, N.A. (MUB). HighMark manages institutional separate account portfolios for a wide variety of for-profit and nonprofit organizations, public agencies, and public and private retirement plans. MUB, a subsidiary of MUFG Americas Holdings Corporation, provides certain services to HighMark and is compensated for these services. Past performance does not guarantee future results. Individual account management and construction will vary depending on each client's investment needs and objectives.

Investments employing HighMark strategies are NOT insured by the FDIC or by any other Federal Government Agency, are NOT Bank deposits, are NOT guaranteed by the Bank or any Bank affiliate, and MAY lose value, including possible loss of principal.

Agenda

Item #3



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief *DN*
Prepared by: Araceli Nahas, Accountant *AN*
Date: October 23, 2023
Topic: Review Reserve Fund Allocations

Summary

The District shall accumulate, maintain and segregate its reserve funds into three categories, which are: General Fund Reserve, Capital Reserve, and Land and Building Reserve (as identified in the Financial Policies, Section 2.2.1). The General Fund Reserves have three subcategories, which are: Economic Uncertainties Reserve, Catastrophic Event Reserve, and Unrestricted Residual Reserve.

Reserve Levels

The following table provides an overview of the District’s reserves, the assigned target levels, and balances for last fiscal year and the current fiscal year. The fiscal year 2023-24 levels were presented to the Board on September 25, 2023 in conjunction with the Final Budget.

Reserve Type	Target Levels	FY 2022-23	FY 2023-24
Economic Uncertainties	Equal to at least 3 months of operating expenditures	4,950,000	5,270,000
Catastrophic Event	Equal to 10% of the District’s property tax revenues, plus 5% of total General Fund expenditures	3,015,000	3,295,000
Unrestricted Residual	\$1 million	1,736,000	2,600,000
Capital Reserve	\$3 million	3,000,000	3,013,000
Land & Building	\$1-3 million in FY23, increased to \$4 million in FY24	2,999,999	4,098,000

Discussion

An updated reserve levels summary will be presented to the Board with the annual Financial Policies review at the January 2024 Board meeting. Staff will address any areas where reserve balances fall below or exceed the target levels, and discuss budget allocation priorities for the fiscal year 2024-25 budget development.

Conclusion

Staff recommends that the Board receive and file this report.

Strategic Plan Reference


Strategic Plan Goal #8, Ensure Financial Accountability & Transparency

Agenda

Item #4



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief 
Prepared by: Anthony Hudley, Battalion Chief
Date: October 23, 2023
Topic: Fire Station 91 Asphalt Replacement Project Contract Assignment

Summary

The asphalt driveway and concrete curb at Fire Station 91 are due for replacement. The District solicited competitive bids in accordance with the Public Contract Code Section 20813.

Discussion

Invitations to bid were solicited for this project from September 15 to October 16, 2023. Project description, scope of work, and submission information was posted on the District website, and published in the Montecito Journal. Project tours and bid clarifications were provided all interested bidders.

A public bid opening was conducted at Station 91 on October 16, 2023. Two bids were received and both responses meet all the requirements articulated in the bid. The bid from General Pavement Management (“GPM”) was lower than Toro Enterprises as shown in the attached “Summary of Bids” document.

During the planning phase of this project, the Montecito Water District (“MWD”) expressed interest in replacing their asphalt parking lot concurrently. Both Districts recognized the opportunity to maximize efficiency for a contractor by issuing their invitations to bid with a “concurrent” project option that would involve both projects at the same time. The “Summary of Bids” document includes the total cost if the project is done only for our District and total cost if the project is done concurrently with MWD, which results in savings of \$6,660 for MFPD. The MWD Board will review their bids on October 30th, at which point we will determine if we are moving forward with the individual or concurrent project.

Conclusion

Staff recommends that the Board authorize the Fire Chief to enter into a contract with GPM for the individual “Area A Only” project in the amount of \$79,668. If MWD awards their project to GPM, we will contract for the “Concurrent” project in the amount of \$73,008.

Attachments

1. Invitation to Bid
2. Summary of Bids
3. General Pavement Management Construction Bid
4. Toro Enterprises, LLC Bid

Strategic Plan Reference

Strategic Plan Goal #5: Strengthen our Infrastructure



INVITATION TO BID

The Montecito Fire Protection District (MFPD) requests Competitive Sealed Bids for:

ITB# 2023-001.3
Removal & Replacement of Asphalt Parking Lot
Fire Station 91

1. Overview

1.1. General Project Description

Montecito Fire Protection District (MFPD) Station 91 has asphalt drives and parking areas that require removal and replacement. In addition to replacing the asphalt in the locations shown on Exhibit C, the MFPD desires to replace asphalt curbs with concrete curbs and gutters.

The MFPD is requesting alternate bids to take advantage of any efficiencies should the Montecito Water Department (MWD) choose to address their adjacent parking lots and drives concurrently, as shown on Exhibit C. The MWD will solicit bids independently through a separate Invitation to Bid which will be posted on the MFPD and the MWD websites and the successful bidder will sign separate contracts with the MFPD and the MWD.

Invitation to Bid (ITB) Coordinator

All communications concerning this ITB must be submitted via email to the ITB Coordinator identified below. The ITB Coordinator will be the point of contact for this ITB. Emails should also be copied to Anthony Hudley, MFPD Battalion Chief, at ahudley@montecitofire.com.

Dan Underwood
Underwood Management Resources, Inc.
dan@underwoodmgmt.com
805-451-6250

1.2. Associated Consultants / Team Members

MFPD has hired the following consultants to assist in the design, management, and coordination of this project:

- Construction Management – Underwood Management Resources, Inc (Dan Underwood)

MFPD reserves the right to share with any consultant of its choosing this ITB and all bids received in order to secure a second opinion. MFPD may also invite said consultant to participate in the bid evaluation process.

1.3. Bid Preparation Costs

MFPD will not pay any costs associated with the preparation, submittal, or presentation of any bid response.

1.4. ITB Amendment and Cancellation

MFPD reserves the unilateral right to amend this ITB in writing at any time. The MFPD also reserves the right to cancel or reissue the ITB at its sole discretion. If an amendment is issued, it will be provided to all registered Bidders.

1.5. Intent to Bid

Each Bidder that plans to submit a bid should register by email with the ITB Project Coordinator. The email should indicate the Bidder's intent to respond to this ITB, and include:

- Company name
- Name and title of Bidder main contact
- Bidder main contact address, telephone number, and email address

The "Intent to Bid" email is **highly recommended** to ensure receipt of ITB amendments, responses to bidder questions, and other communications regarding the ITB. The Intent to Bid is not intended to bind Bidders to submitting a bid.

1.6. ITB Questions

Specific questions concerning the ITB should be submitted via e-mail to the ITB Coordinator by the date identified in ITB Section 2.2. Copies of all questions and MFPD's responses will be emailed to all registered Bidders.

2. ITB Schedule

2.1. Site Visit Prior to Bid

Any prospective bidder may request a tour of the property by contacting the ITB Coordinator and requesting a site tour. Prospective bidders shall not enter the site without receiving prior permission.

2.2. ITB Schedule

EVENT	DATE / TIME
ITB Issuance	September 15, 2023
Job Walk	10:00am, Sept 22, 2023
Intent to Bid submittal (recommended)	September 29, 2023
Deadline for Bidder questions	September 29, 2023
Deadline for MFPD response to Bidder questions	October 6, 2023
Deadline for bid submittal	9:00am, October 16, 2023
Public bid opening	9:15am, October 16, 2023

Bids will be discussed and awarded at a Montecito Fire Protection District Board of Directors regular public meeting. Regular meetings are held on the fourth Monday of each month.

3. Bid Submittal

3.1. General Instructions

MFPD discourages lengthy and costly bids. Bids should be prepared simply and economically and provide a straightforward, concise description of the Bidder's company, qualifications, proposed solution, and capabilities to satisfy the requirements of this ITB. Emphasis should be on completeness and clarity of content. Glossy sales and marketing brochures are not necessary or desired.

3.2. Bid Package Submittal

Bid packages must be submitted no later than the date and time identified in Section 2.2. Bidders assume the risk of the method of delivery chosen. MFPD assumes no responsibility for delays caused by any delivery service. A Bidder's failure to submit a bid before the deadline may cause the bid to be disqualified and returned to sender unopened. Postmarks will not be accepted as proof of receipt.

Bidders must submit, in a sealed package, two (2) signed copies of the Bid Package and one electronic copy of the Bid Package. The electronic copy can be one single document or the bid and exhibits. Please submit in .pdf format.

The bid package to be marked "Station 91 Parking Lot" and should be mailed, couriered, or hand delivered as follows:

Montecito Fire Protection District
 Attn: Anthony Hudley, Battalion Chief
 595 San Ysidro Road
 Santa Barbara, CA 93108

3.3. Bid Package Inclusions

The Bid Package submitted by Bidder shall include the following:

- Preliminary schedule from commencement to completion
- Cost proposal, provided on the Bid Form attached as Exhibit D, including:
 - Cost to remove and replace asphalt and concrete as described in the contract documents based on Area A only.
 - Cost to remove and replace asphalt and concrete as described in the contract documents based on coordination with the MWD to do Area A and Area B concurrently.
 - Contractor's Fee (profit, overhead, and insurance). This percentage will be applicable to the contract scope of work and all change orders, if necessary.
 - Exclusions for any scope of work not included in the bid. Bidders are required to submit a complete bid for the work anticipated in the construction documents, and noted at the job walk, and are expected to resolve any missing or unclear issues during the bid process prior to the Deadline for Bidder Questions as shown in 2.2. If Bidder is unable to resolve any issue, then Bidder shall clearly note any exclusions in the bid.
- Summary of management for the project
- Statement indicating the bid remains valid for at least 120 days
- Statement that the Bidder, or any individual who will perform work for the Bidder, is free of any conflict of interest (e.g., employment by MFPD).
- Confirmation the Bidder understands and is in full compliance with the scope of work and specifications, as outlined in Exhibit A (Scope of Work), Exhibit C (plans), Exhibit D (Bid Form) and Exhibit E (Contract). Any deviation (not recommended) from the scope of work and specifications as described in these exhibits, must be specifically identified in the Bid Package.
- Signature of a company officer empowered to bind the Bidder to the provisions of this ITB and any contract awarded pursuant to it.
- Completed and signed Bidder's Statement of Qualifications, Exhibit B (attached).
- At least five references for similar work done in the last five years.
- Evidence of insurance: General Liability (\$1,000,000/\$2,000,000), Automobile Liability (\$1,000,000), Workers Compensation (\$1,000,000)

3.4. Bid Errors

Bidders are liable for all errors or omissions contained in their bids. Bidders will not be allowed to alter bid documents after the deadline for submitting a bid.

3.5. Collusion

By submitting a response to the ITB, each Bidder represents and warrants that it's response is genuine and made in the interest of or on behalf of any person not named therein; that the Bidder has not directly induced or solicited any other person to submit a sham response or any other person to refrain from submitting a response; and that the Bidder has not in any manner sought collusion to secure any improper advantage over any other person submitting a response.

3.6. Required Review and Waiver of Objections

Comments concerning ITB objections must be made in writing and received by MFPD no later than the "Deadline for Bidder Questions" detailed in Section 2.2. Protests based on any objection will be considered waived and invalid if these faults have not been brought to the attention of MFPD, in writing, by the "Deadline for Bidder Questions".

3.7. Proprietary Information

A copy of each bid will be retained for official files and will become public record after the award of a contract unless the bid, or specific parts of the bid, can be shown to be exempt by law (Government code §6276). Each Bidder may clearly label part of a bid as "CONFIDENTIAL" if the Bidder thereby agrees to indemnify and defend MFPD for honoring such a designation. The failure to so label any information that is released by MFPD will constitute a complete waiver of all claims for damages caused by any release of the information.

3.8. Prevailing Wage

Contractors and subcontractors must be registered with the Department of Industrial Relations (DIR) at the time of bid, or else the bid may be rejected as non-responsive. (See Labor Code sections 1725.5 and 1771.1.) Each bidder must submit proof of contractor registration with DIR, e.g. - a hard copy of the relevant page of the DIR's database found at: <https://efiling.dir.ca.gov/PWCR/Search>. This Contract is subject to monitoring and enforcement by the DIR pursuant to Labor Code Section 1771.4.

3.9. Licensed Contractors

Bidders and their proposed subcontractors shall hold such licenses as may be required by the laws of the State of California for the performance of the work specified. The selected Bidder will also be required to ensure that all subcontractors working on the project are holding valid licenses suitable for their trade.

4. Evaluation and Award

4.1. Bid Package Evaluation

The contract will be awarded to the lowest responsible bidder in accordance with the competitive bid procedures set out in the Public Contract Code section 20813. Bids will be evaluated based on the following:

- Bidder understanding of the work required and completeness of the Bid
- Responsiveness of the Bid to the ITB
- Compliance with the scope of work and specifications in Exhibits A, C, D, and E (value engineering recommendations can be provided but will not be evaluated by MFPD and its consultants until the award has been made)
- Project cost as proposed on the Bid Form (Exhibit D)
- Responses in Bidder's Statement of Qualifications (Exhibit B)
- Recent relevant references
- Ability to perform the work and respond to warranty requests

4.2. Bid Clarifications

MFPD reserves the right, at its sole discretion, to request bid clarifications or conduct discussions for the purpose of clarification with any or all Bidders. The purpose of any such discussions shall be to ensure full understanding of the Bids.

4.3. Execution

If the selected Bidder does not execute a contract with MFPD within thirty (30) business days after notification of selection, MFPD may give notice to that Bidder of their intent to select from the remaining Bidders or to call for new bids, whichever MFPD deems appropriate.

4.4. Right of Rejection

MFPD reserves the right, at its sole discretion, to reject any and all bids or to cancel this ITB in its entirety. Any bid received which does not meet the requirements of this ITB may be considered to be nonresponsive and the bid may be rejected. Bidders must comply with all of the terms of this ITB and all applicable State laws and regulations.

4.5. Variances

MFPD reserves the right, at its sole discretion, to waive technical variances in bids provided such action is in the best interest of MFPD. Where MFPD waives minor variances in bids, such waivers do not modify the ITB requirements or excuse the Bidder from full compliance with the ITB. Notwithstanding any minor variance, the MFPD may hold any Bidder to strict compliance with the ITB.

4.6. Binding Agreement

All legal rights and obligations between the Apparent Successful Bidder and the Fire District will come into existence if and only if a contract is approved by the MFPD Board and the same is fully executed by the parties. The legal rights and obligations of each party shall at that time be only those rights and obligations which are set forth in such fully executed agreement.

5. Rights of MFPD

5.1. MFPD Rights

MFPD reserves the right to:

- Make the selection based on its sole discretion and that it deems to be in the best interest of MFPD.
- Reject any and all bids
- Select either option proposed, to coordinate efforts with the MWD or proceed independently
- Issue subsequent Requests for Bids
- Postpone opening bids, if necessary, for any reason
- Remedy errors in the ITB process
- Approve or disapprove the use of particular subcontractors
- Negotiate with any, all, or none of the Bidders
- Accept other than the lowest offer
- Waive informalities and irregularities in the bids
- Enter into an agreement with another Bidder in the event the originally selected Bidder defaults or fails to execute an agreement with MFPD

Exhibit A

SCOPE OF WORK

Pre-Construction

- Provide recommendations in order to proactively minimize extra costs and delays and to ensure a final product that performs to industry standards
- Provide a revised construction schedule, in coordination with MFPD and Construction Manager, to provide constant access for ingress and egress for the MFPD emergency equipment
- Meetings with MFPD, Construction Manager, and any other team members in preparation for start of work related to Area A.
- Meetings with Montecito Water District (MWD), Construction Manager, and any other team members to coordinate asphalt and concrete work at Area A for the MFPD and at Area B for the MWD, should both parties choose to coordinate efforts.

Construction

- Work Scope:
 - Saw cut, remove, and haul to an appropriate dump site all existing pavement as detailed on Exhibit C – Site Map. Assume an average of 3” thickness for existing pavement.
 - Cut/remove any surface roots within 12” of surface.
 - Recompact and fine grade to prep for asphalt. MFPD reserves the right to hire a soils engineer for compaction testing.
 - Replace existing asphalt curb with 3,500 psi concrete curb and gutter using minimum of (2) #4 horizontal rebar.
 - Tack coat (SS-1H or equal) applied at all vertical surfaces of existing pavement
 - Install a total of 4” hot mix asphalt pavement (1/2” HMA fine B mix) in two lifts with tack coat (SS-1H or equal) between the lifts to assure adherence.
 - Restripe parking areas and drives with 1 coat professional grade traffic paint
- Provide administrative coordination of specifications through Submittals, questions related to the work through RFIs, and changes to the cost of construction through Change Orders
- Supervise and coordinate all subcontracted and self-performed work to ensure compliance with specs, codes, industry standards, safety standards, subcontracts, Schedule of Values, and Construction Schedule
- Quality control

- Pay for all costs incurred to fully and properly perform and complete the work as required by the construction documents
- Provide and maintain a construction schedule
- Provide and maintain a Schedule of Values
- Punch list completion

Post Construction

- Owner walk
- Punch list repair
- Provide all warranty information to the MFPD

Exhibit B

BIDDER'S STATEMENT OF QUALIFICATIONS

Name of Bidder:

Address of Principal Office:

1. Organization structure: individual , a partnership , a corporation , an LLC or a joint venture (Check as applicable)

2. Are you registered as a contractor or subcontractor with the California Department of Industrial Relations? _____

Registration No.: _____ Registration Expiration Date: _____

BIDDER MUST SUBMIT PROOF OF CONTRACTOR REGISTRATION WITH THE DIR IN THE FORM OF A HARD COPY OF THE RELEVANT PAGE OF THE DIR'S DATABASE FOUND AT:

<https://efiling.dir.ca.gov/PWCR/Search>

3. How many years has your organization been in business as a Contractor under your present business name? _____

4. Organization years of experience with work similar to this project? _____. Experience with Public Agencies? _____

5. On a separate sheet, provide examples of three (3) projects of similar type, size, scope, and complexity. For each Project, briefly describe the following (each project and its description shall not exceed one page):

- A description of project and services provided by your firm
- Location
- Year completed
- Project cost
- Provide reference information, including contact information, for the Project owner, the owner’s representative, and the Architect. Briefly describe each reference’s role and responsibility and everyday interaction with your project team

6. Provide a statement about your firm and your team relative to the expertise and experience of the construction firm and key personnel that will likely be involved in the project. In addition, it would be helpful to know what tasks each key personnel will be responsible for as the project progresses.

7. Provide a description of the firm’s past experience with, and protocols for, pre-construction plan review and value engineering.

8. Have you, your organization, or any officer or partner thereof, not completed a contract for any reason, including instances when your organization did not complete a contract due to termination or dispute between the parties? _____

If yes, please provide details (use additional sheets if necessary).

9. Is your organization involved in any dispute resolution processes, including claims or litigation pending against your organization or initiated by your organization? _____

If yes, please provide details (use additional sheets if necessary).

10. Has your organization been involved in any bankruptcy or insolvency proceedings in the last ten years? _____

If yes, please provide details (use additional sheets if necessary).

The undersigned bidder represents and warrants that the foregoing information is true and accurate.

Signature of Bidder

Date

Name/Title

EXHIBIT C

Site Map



- Area A - Montecito Fire Protection District
- Area B - Montecito Water District
- Concrete curb replacement

Exhibit D

BID FORM - 595 San Ysidro Rd

Station 91 - Parking Lot

DIVISION / DESCRIPTION	COST FOR AREA A		COMMENTS
	Area A Only	Concurrent	
Remove and replace asphalt in Area A			Shown in red on Site Map
Remove and replace asphalt in Area A if done concurrently with Area B			Shown in red on Site Map (Area B for MWD shown in blue)
Replace asphalt curb with concrete curb - Area A concrete curb - Area B no concrete curb			Shown in green on Site Map
Subtotals	0.00	0.00	
Contractor Fee and Ins	0.00	0.00	Overhead, Profit, and Insurance
Totals	0.00	0.00	

0.00%

Bidder is required to include costs for all work identified or reasonably inferred in the bid form above. Should bidder require additional line items to provide a cost for the work, Bidder shall add the needed line items and descriptions.

EXHIBIT E

MONTECITO FIRE PROTECTION DISTRICT CONSTRUCTION CONTRACT

Date of contract:
Contract No:
Name of Contractor:
Address:

Project description:

This Construction Contract ("Contract") is made and entered into as of this ____ day of _____, by and between the Montecito Fire Protection District, a Fire Protection District ("District") and the above-named contractor ("Contractor"), for the construction of the project described herein.

NOW, THEREFORE, the Parties hereto agree as follows:

1. Type of Contract

This Contract is a firm-fixed price contract.

2. Contract Price

Contractor shall perform the work described in this Contract and the other Contract Documents, as described below (the "Work"), and the District shall pay the Contractor, in full payment for said Work, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs the sum of: \$_____.

3. Payment Schedule

All payments required to be made under the terms of this Contract shall be made as set forth in the contract documents attached hereto.

4. Scope of Services

The Contractor shall perform all the Work within the time stipulated in the Contract Documents, and shall provide all labor, materials, tools, equipment, apparatus, and facilities necessary to, and shall perform and complete in a good, safe and workmanlike manner, the Work set forth in the Contract Documents with regard to the project ("Project"). Should the scope of services be modified or changes made by the District, the Contractor shall provide a change order to the District identifying costs or credits as appropriate, including profit and overhead per the percentage identified in the "Contract Documents", with all related back up to support the change order amount.

5. Contract Documents

The full contract between the parties is set forth in the "Contract Documents," which consist of this Contract and the other documents identified in this Article 5 below. Together, these form the entire Contract between Owner and Contractor, and by this reference these Contract Documents are fully incorporated herein. Any previously existing contract or understanding concerning the Work contemplated by the Contract Documents is hereby revoked.

The complete Contract consists of all the following (collectively, the "Contract Documents"), which are specifically incorporated herein by reference:

- a. This Contract.
- b. Invitation to Bid.
- c. Contractor's Response to Invitation to Bid.
- d. Specifications.
- e. Plans.
- f. All applicable wage determinations, safety and health regulations, non-discrimination provisions, labor standards, and requirements.

In the event of any perceived conflict or inconsistency, the Contract Documents shall be interpreted in the order of priority set forth herein.

6. Indemnity

Contractor agrees to indemnify, hold harmless and defend District and every officer, employee, representative or agent of District, from any and all liability, claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Contract performed by Contractor or its agents, employees, subcontractors and other persons acting on Contractor's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which Contractor or its agents, subcontractors and other persons acting on Contractor's behalf would be held strictly liable.

7. Insurance

a. Before beginning the performance of the work, Contractor shall purchase and maintain insurance to protect Contractor and District from claims: (i) arising from Contractor's operations under the contract by the Contractor, a subcontractor or anyone employed by them, or anyone for whose acts any of them may be liable; (ii) under workers' compensation, disability benefits and other similar benefit acts; (iii) for damages because of bodily injury, occupational sickness, or disease, or death of the Contractor's employees, or persons other than the Contractor's employees; (iv) for

damages insured by usual personal injury liability coverage sustained by a person as a result of an offence related to employment of such person by the Contractor, or other persons; (v) for damages, other than the work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom; (vi) for damages because of bodily injury, death of a person or property damage arising from ownership, maintenance or use of a motor vehicle; (vii) involving contractual liability insurance applicable to the Contractor's obligations; and (viii) for damage to work in progress.

(b) The insurance required shall be written for not less than limits of liability specified in the Contract Documents or required by law, whichever is greater. The insurance shall be purchased from companies authorized to do business in the jurisdiction where the project is located. Coverages shall be written on an occurrence basis without interruption from the date of commencement of the work until date of final payment or until termination of coverage required to be maintained after final payment. District, its officers, agents and employees shall be named as additional insured.

(c) Certificates of insurance executed by the carrier(s) and acceptable to District and copies of the policy shall be filed with District prior to the commencement of the work. The Certificates and the insurance policies shall provide the policies will not be canceled or allowed to expire until at least thirty days prior written notice has been given to District. If the insurance coverages are required to remain in force after final payment and are reasonably available, an additional certificate evidencing continuation of such coverage shall be submitted with the final application for payment. Information concerning reduction of coverage shall be furnished by the Contractor with reasonable promptness in accordance with the Contractor's information and belief.

(d) Contractor shall require each subcontractor to maintain policies of insurance covering the hazardous, and under the conditions, mentioned above and having District, its officers, agents, volunteers and employees as additional insurers. Copies of the subcontractor's certificates of insurance and policies shall be filed with District.

8. Time for Performance

The time limit for the completion of the Work is set forth in the Contract Documents and shall begin upon District issuing a notice to proceed ("Notice to Proceed"), subject to extension as provided in the General Conditions.

Contractor will not perform any Work until the District issues the Notice to Proceed. Work will be completed within the time limit specified above and in the Notice to Proceed.

9. Compliance with Laws.

Contractor shall comply with all laws relating to the Work.

10. Headings and Titles

All headings and titles set forth in this Contract are intended for convenience only, and are not intended, and shall not be construed, to enlarge, restrict, limit or affect in any way the construction, meaning, or application of the provisions thereunder, or under any other heading or title.

11. Severability

The invalidity of any provision of this Contract shall not affect the validity of any other provision, and all other provisions shall remain in full force and effect.

12. Acknowledgement

The Contractor by signing hereunder acknowledges that it has reviewed all of the Contract Documents described herein and agrees with the requirements, conditions and covenants contained therein.

MONTECITO FIRE PROTECTION DISTRICT

David Neels, Fire Chief

MFPD - Asphalt Parking Lot Project

Summary of Bids

Division / Description	Area A + Concrete Curb	
	MFPD Only	Concurrent (w/ MWD)
GPM Pavement Management	\$ 79,668	\$ 73,008
Toro Enterprises	\$ 170,465	\$ 161,632

Information obtained from Exhibit D from each bid
Prepared by Dan Underwood, Construction Project Manager

Exhibit A

SCOPE OF WORK

Pre-Construction

- Provide recommendations in order to proactively minimize extra costs and delays and to ensure a final product that performs to industry standards
- Provide a revised construction schedule, in coordination with MFPD and Construction Manager, to provide constant access for ingress and egress for the MFPD emergency equipment
- Meetings with MFPD, Construction Manager, and any other team members in preparation for start of work related to Area A.
- Meetings with Montecito Water District (MWD), Construction Manager, and any other team members to coordinate asphalt and concrete work at Area A for the MFPD and at Area B for the MWD, should both parties choose to coordinate efforts.

Construction

- Work Scope:
 - Saw cut, remove, and haul to an appropriate dump site all existing pavement as detailed on Exhibit C – Site Map. Assume an average of 3” thickness for existing pavement.
 - Cut/remove any surface roots within 12” of surface.
 - Recompact and fine grade to prep for asphalt. MFPD reserves the right to hire a soils engineer for compaction testing.
 - Replace existing asphalt curb with 3,500 psi concrete curb and gutter using minimum of (2) #4 horizontal rebar.
 - Tack coat (SS-1H or equal) applied at all vertical surfaces of existing pavement
 - Install a total of 4” hot mix asphalt pavement (1/2” HMA fine B mix) in two lifts with tack coat (SS-1H or equal) between the lifts to assure adherence.
 - Restripe parking areas and drives with 1 coat professional grade traffic paint
- Provide administrative coordination of specifications through Submittals, questions related to the work through RFIs, and changes to the cost of construction through Change Orders
- Supervise and coordinate all subcontracted and self-performed work to ensure compliance with specs, codes, industry standards, safety standards, subcontracts, Schedule of Values, and Construction Schedule
- Quality control

- Pay for all costs incurred to fully and properly perform and complete the work as required by the construction documents
- Provide and maintain a construction schedule
- Provide and maintain a Schedule of Values
- Punch list completion

Post Construction

- Owner walk
- Punch list repair
- Provide all warranty information to the MFPD

Exhibit B

BIDDER'S STATEMENT OF QUALIFICATIONS

Name of Bidder: General Pavement Management, Inc.

Address of Principal Office: 850 Lawrence Dr. Ste 101, Thousand Oaks, CA 91320

1. Organization structure: individual , a partnership , a corporation , an LLC or a joint venture (Check as applicable)

2. Are you registered as a contractor or subcontractor with the California Department of Industrial Relations? Yes

1000019226

Registration No.: _____ Registration Expiration Date: 6/30/25

BIDDER MUST SUBMIT PROOF OF CONTRACTOR REGISTRATION WITH THE DIR IN THE FORM OF A HARD COPY OF THE RELEVANT PAGE OF THE DIR'S DATABASE FOUND AT:

<https://efiling.dir.ca.gov/PWCR/Search>

3. How many years has your organization been in business as a Contractor under your present business name? 16

4. Organization years of experience with work similar to this project? 30 +. Experience with Public Agencies? Yes

5. On a separate sheet, provide examples of three (3) projects of similar type, size, scope, and complexity. For each Project, briefly describe the following (each project and its description shall not exceed one page):

- A description of project and services provided by your firm
- Location
- Year completed
- Project cost
- Provide reference information, including contact information, for the Project owner, the owner's representative, and the Architect. Briefly describe each reference's role and responsibility and everyday interaction with your project team

6. Provide a statement about your firm and your team relative to the expertise and experience of the construction firm and key personnel that will likely be involved in the project. In addition, it would be helpful to know what tasks each key personnel will be responsible for as the project progresses.

Key Personnel:

Matt Hitchcock- Project Manager / Estimator. Has worked for GPM for 15 years in our sales department.

Guadalupe Ramirez- Construction Superintendent. Has worked for GPM for 28 years starting as a laborer and worked up to his current role.

Beto Mercado- Maintenance Superintendent. Has worked for GPM for 13 years starting as a laborer and worked up to his current role.

7. Provide a description of the firm's past experience with, and protocols for, pre-construction plan review and value engineering.

GPM has been in business since 1989 and has focused on continual improvement in all processes over the years. Our core values (attached) include dependability, efficiency, excellence and teamwork. We collaborate with our stakeholders on scheduling and pride ourself on maintaining on-time delivery of services.

8. Have you, your organization, or any officer or partner thereof, not completed a contract for any reason, including instances when your organization did not complete a contract due to termination or dispute between the parties? No

If yes, please provide details (use additional sheets if necessary).

9. Is your organization involved in any dispute resolution processes, including claims or litigation pending against your organization or initiated by your organization? No

If yes, please provide details (use additional sheets if necessary).

10. Has your organization been involved in any bankruptcy or insolvency proceedings in the last ten years? No

If yes, please provide details (use additional sheets if necessary).

The undersigned bidder represents and warrants that the foregoing information is true and accurate.



Signature of Bidder
Heidi Rehward
Assistant Secretary / Contract Administrator

Name/Title

10/10/23

Date

Exhibit D

BID FORM - 595 San Ysidro Rd

Station 91 - Parking Lot

REVISED 10/11/13

DIVISION / DESCRIPTION	COST FOR AREA A		COMMENTS
	Area A Only	Concurrent	
Remove and replace asphalt in Area A	62,889.00		Shown in red on Site Map
Remove and replace asphalt in Area A if done concurrently with Area B		58,299.00	Shown in red on Site Map (Area B for MWD shown in blue)
Replace asphalt curb with concrete curb - Area A concrete curb - Area B no concrete curb	7,194.00	7,194.00	Shown in green on Site Map
Subtotals	70,083.00	65,493.00	
Contractor Fee and Ins	9,585.00	7,515.00	Overhead, Profit, and Insurance
Totals	79,668.00	73,008.00	

Bidder is required to include costs for all work identified or reasonably inferred in the Bid Form above. Should Bidder require additional line items to provide a cost for the work, Bidder shall add the needed line items and descriptions.

EXHIBIT C

Site Map



- Area A - Montecito Fire Protection District
- Area B - Montecito Water District
- Concrete curb replacement



850 Lawrence Drive, Suite 100
Thousand Oaks, CA 91320
LIC. #715641 • BONDED • FULLY INSURED

Phone (805) 933-0909/(800) 834-8488

Fax (805) 933-0882

To Whom it may concern,

Below is our bid package inclusions as requested:

Preliminary Schedule:

Concurrently:

Day 1: Demo

Day 2: Demo

Day 3: Grade and Prep

Day 4: Grade and Prep

Day 5: Pave

Day 6: Pave

Day 7: Stripe

Statement- the bid remains valid for at least 120 days. **Labor and equipment costs will remain valid for 120 days. Fuel and Material costs can only be valid for 30 days due to unforeseen increases in costs by suppliers.**

Statement- General Pavement Management, Inc. is free of any conflict of interest (not employed by MFPD nor Montecito Water District)

Confirmation- General Pavement Management, Inc. understands and is in full compliance with the scope of work and specifications as outlined in Exhibit A, Exhibit C, Exhibit D, and Exhibit E.

Project References- Montecito

Project Name: Montecito Country Club

Project Description: 20,000 sf of 3" removal and replacement of asphalt

Location: 920 Summit Rd, Montecito, CA 93108

Year Completed: 2018

Contract Amount: \$87,307

Contact: Tennessee McBroom- tmcroom@montecitoclub1918.com

Contact's role and interaction: Director of Agronomy, onsite supervision

Project Name: Rusty's Pizza

Project Description: 11,000 sf of 2" grind and pave of asphalt

Location: 111 State St, Santa Barbara, CA 93101

Year Completed: 2023

Contract Amount: \$66,614

Contact: Tyler Duncan- tduncan@rustypizza.com

Contact's role and interaction: Owner, decision maker

Project Name: Villa Constance South

Project Description: 23,000 sf of 3" removal and replacement of asphalt and installation of concrete swale

Location: 2623 State St, Santa Barbara, CA 93105

Year Completed: 2020

Contract Amount: \$99,655

Contact: Geoff McFarland-, geoff@teamhoa.com

Contact's role and interaction: Property Manager, liaison between owner and contractor

Project Name: Monterey Pines

Project Description: 70,000 sf grind and pave

Location: 3732 Monterey Pine Street Santa Barbara, CA 93105

Year Completed: 2023

Contract Amount: \$192,811

Contact: Mary Hopper, maryh@meridiangrouprem.com

Contact's role and interaction: Property Manager, liaison between owner and contractor

Project Name: El Escorial

Project Description: 138,000 3" removal and replacement of asphalt

Location: 400 Por La Mar Circle, Santa Barbara, CA 93103

Year Completed: 2020

Contract Amount: \$648,675

Contact: Stephen Guerra, stephen@teamhoa.com

Contact's role and interaction: Property Manager, liaison between owner and contractor



850 Lawrence Drive, Suite 100
Thousand Oaks, CA 91320

LIC. #715641 • BONDED • FULLY INSURED
Phone (805) 933-0909/(800) 834-8488
Fax (805) 933-0882

Purpose

Proud to deliver an ecstatic experience to our clients, team, and community!

Core Values

- **Dependability**- Consistently produce results worthy of trust
 - Do what you say you are going to do
 - Own your actions
 - Be honest, ethical and fair
 - Strive to maintain on-time delivery of services

- **Efficiency**- Increase value through effectiveness and innovation to guarantee sustainability;
 - Minimize waste of resources
 - Plan effectively
 - Leverage technology, information, and education
 - Cultivate an environment of continuous improvement

- **Excellence**- Exceed expectations while striving for perfection
 - Deliver superior products and services
 - Embrace change in pursuit of excellence
 - Maintain cleanliness and organization everywhere, all the time
 - Be the market influence

- **Teamwork**- Develop and nurture positive relationships with all stakeholders
 - Be positive and respectful
 - Demonstrate effective and consistent communication
 - Collaborate to ensure efficiency and effectiveness
 - Recognize others for their contributions

Contractor Information

Legal Entity Name
 GENERAL PAVEMENT MANAGEMENT, INC.
Legal Entity Type
 Corporation
Status
 Active
Registration Number
 1000019226
Registration effective date
 7/1/2023
Registration expiration date
 6/30/2025
Mailing Address
 850 LAWRENCE DRIVE THOUSAND OAKS 91320 CA...
Physical Address
 850 LAWRENCE DRIVE THOUSAND OAKS 91320 CA...
Email Address
Trade Name/DBA
License Number(s)
 CSLB:715641

Registration History

Effective Date	Expiration Date
7/20/2018	6/30/2019
6/14/2017	6/30/2018
6/7/2016	6/30/2017
7/21/2015	6/30/2016
4/15/2015	6/30/2015
7/1/2019	6/30/2020
7/1/2021	6/30/2022
7/1/2022	6/30/2023
7/1/2023	6/30/2025

Legal Entity Information

Corporation Number:
Federal Employment Identification Number:
President Name:
 Gordon Miller
Vice President Name:
 Lisa Miller
Treasurer Name:
Secretary Name:
 Heidi Rehwald
CEO Name:

Agent of Service Name:
 Gordon Miller
Agent of Service Mailing Address:
 850 LAWRENCE DR, STE 100 Thousand Oaks 91320 CA United States of America

Workers Compensation

Do you lease employees No

through Professional
Employer Organization
(PEO)?:

Please provide your
current workers
compensation
insurance information
below:

	PEO	PEO	PEO
PEO InformationName	Phone	Email	

Insured by Carrier

Policy Holder Name:General Pavement Management, Inc.**Insurance Carrier:**

ARCH INSURANCE COMPANY**Policy Number:**ZAWCI9431105**Inception date:**4/1/2023

Expiration Date:4/1/2024



Exhibit A

SCOPE OF WORK

Pre-Construction

- Provide recommendations in order to proactively minimize extra costs and delays and to ensure a final product that performs to industry standards
- Provide a revised construction schedule, in coordination with MFPD and Construction Manager, to provide constant access for ingress and egress for the MFPD emergency equipment
- Meetings with MFPD, Construction Manager, and any other team members in preparation for start of work related to Area A.
- Meetings with Montecito Water District (MWD), Construction Manager, and any other team members to coordinate asphalt and concrete work at Area A for the MFPD and at Area B for the MWD, should both parties choose to coordinate efforts.

Construction

- Work Scope:
 - Saw cut, remove, and haul to an appropriate dump site all existing pavement as detailed on Exhibit C – Site Map. Assume an average of 3” thickness for existing pavement.
 - Cut/remove any surface roots within 12” of surface.
 - Recompact and fine grade to prep for asphalt. MFPD reserves the right to hire a soils engineer for compaction testing.
 - Replace existing asphalt curb with 3,500 psi concrete curb and gutter using minimum of (2) #4 horizontal rebar.
 - Tack coat (SS-1H or equal) applied at all vertical surfaces of existing pavement
 - Install a total of 4” hot mix asphalt pavement (1/2” HMA fine B mix) in two lifts with tack coat (SS-1H or equal) between the lifts to assure adherence.
 - Restripe parking areas and drives with 1 coat professional grade traffic paint
- Provide administrative coordination of specifications through Submittals, questions related to the work through RFIs, and changes to the cost of construction through Change Orders
- Supervise and coordinate all subcontracted and self-performed work to ensure compliance with specs, codes, industry standards, safety standards, subcontracts, Schedule of Values, and Construction Schedule
- Quality control

- Pay for all costs incurred to fully and properly perform and complete the work as required by the construction documents
- Provide and maintain a construction schedule
- Provide and maintain a Schedule of Values
- Punch list completion

Post Construction

- Owner walk
- Punch list repair
- Provide all warranty information to the MFPD

Exhibit B

BIDDER'S STATEMENT OF QUALIFICATIONS

Name of Bidder:

Address of Principal Office:

1. Organization structure: individual , a partnership , a corporation , an LLC or a joint venture (Check as applicable)

2. Are you registered as a contractor or subcontractor with the California Department of Industrial Relations? YES

Registration No.: 1000002410 Registration Expiration Date: 6/30/25

BIDDER MUST SUBMIT PROOF OF CONTRACTOR REGISTRATION WITH THE DIR IN THE FORM OF A HARD COPY OF THE RELEVANT PAGE OF THE DIR'S DATABASE FOUND AT:

<https://efiling.dir.ca.gov/PWCR/Search>

3. How many years has your organization been in business as a Contractor under your present business name? 29 YEARS

4. Organization years of experience with work similar to this project? 29 YEARS. Experience with Public Agencies? 29 YEARS

5. On a separate sheet, provide examples of three (3) projects of similar type, size, scope, and complexity. For each Project, briefly describe the following (each project and its description shall not exceed one page):

- A description of project and services provided by your firm
- Location
- Year completed
- Project cost
- Provide reference information, including contact information, for the Project owner, the owner's representative, and the Architect. Briefly describe each reference's role and responsibility and everyday interaction with your project team

6. Provide a statement about your firm and your team relative to the expertise and experience of the construction firm and key personnel that will likely be involved in the project. In addition, it would be helpful to know what tasks each key personnel will be responsible for as the project progresses.

7. Provide a description of the firm’s past experience with, and protocols for, pre-construction plan review and value engineering.

8. Have you, your organization, or any officer or partner thereof, not completed a contract for any reason, including instances when your organization did not complete a contract due to termination or dispute between the parties? NO

If yes, please provide details (use additional sheets if necessary).

N/A

9. Is your organization involved in any dispute resolution processes, including claims or litigation pending against your organization or initiated by your organization? NO

If yes, please provide details (use additional sheets if necessary).

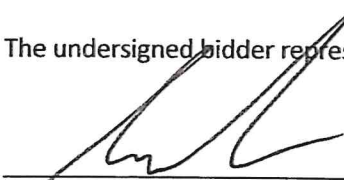
N/A

10. Has your organization been involved in any bankruptcy or insolvency proceedings in the last ten years? NO

If yes, please provide details (use additional sheets if necessary).

N/A

The undersigned bidder represents and warrants that the foregoing information is true and accurate.



Signature of Bidder

10/16/23
Date

SEAN CASTILLO, PRESIDENT
Name/Title

EXHIBIT C

Site Map



- Area A - Montecito Fire Protection District
- Area B - Montecito Water District
- Concrete curb replacement

Exhibit D

BID FORM - 595 San Ysidro Rd

Station 91 - Parking Lot

DIVISION / DESCRIPTION	COST FOR AREA A		COMMENTS
	Area A Only	Concurrent	
Remove and replace asphalt in Area A	142,565.-		Shown in red on Site Map
Remove and replace asphalt in Area A if done concurrently with Area B		133,235.-	Shown in red on Site Map (Area B for MWD shown in blue)
Replace asphalt curb with concrete curb - Area A concrete curb - Area B no concrete curb	20,700.-	20,700	Shown in green on Site Map
Subtotals	163,265.-	133,235.-	
Contractor Fee and Ins	7,200.-	6,700.-	Overhead, Profit, and Insurance
Totals	170,465.-	139,935.-	

Bidder is required to include costs for all work identified or reasonably inferred in the Bid Form above. Should Bidder require additional line items to provide a cost for the work, Bidder shall add the needed line items and descriptions.

153,935

7,697

161,632






Certificate of Corporate Authority

I hereby certify that Toro Enterprises, Inc. is a duly organized and existing California corporation, which has the power to take the action called for by the following resolution.

I further certify that Sean Castillo is President, Jerry Hannigan is Secretary and Trent Royle is Vice President of Operations and all have the authority individually to execute bid bonds, bid submittals, contract documents and change orders on behalf of the corporation as stated in the minutes of the Board of Directors' Meeting of Toro Enterprises, Inc. held July 15, 2016.

In witness whereof, I have affixed by hand and seal of said corporation this 15th day of July 2016.


Jerry Hannigan
Secretary

JH/rc



FOUR LARGEST MOST RECENTLY COMPLETED PROJECT

JOB #10151

Project Name and Location; OLD TOWN SIDEWALK IMPROVEMENTS PROJECT

Description/Scope of work; The Old Town Sidewalk Improvement Program will construct a network of sidewalks along at least one side of the streets in the residential areas of Old Town. The project will assess sidewalk deficiencies, create a prioritization plan, and install sidewalk improvements north of Hollister Avenue from South Fairview Avenue to Kinman Avenue as well as Pine Avenue south of Hollister Avenue

Owner; CITY OF GLENDAL

Contact; James Winslow, Sr. 805-961-7577

Prime contractor; Toro Enterprises, Inc.

Project manager; James Winslow, Sr. 805-961-7577

Engineer; SHAWN KAWALEWSKI

Scheduled completion;11/2020

Actual completion;11/2020

Time Extensions;0

Original contract Price;\$3,158, 750

Final Contract Price;\$3,158, 750

Amount of Stop Notices;0

Amount of Liquidated Damages;0

Nature and resolution of Project Claim; None

JOB #11725

Project Name and Location; FY 2021- B GRIND AND OVERLAY PROJECT-VARIOUS LOCATIONS

Description/Scope of work; REPAIR VARIOUS STREETS BY PERFORMING ASPHALT DIG OUTS TO REPAIR FAILED AREAS; TREE ROOT PRUNING AND CONCRETE CURB AND GUTTER REPLACEMENT; SIDEWALK REMOVAL AND REPLACEMENT; ASPHALT; RECONSTRUCTION OF EXISTING NON -COMPLIANT CURB RAMPS; CONSTRUCT NEW CURB RAMPS; TRAFFIC STRIPING AND MARKINGS; RELOCATE AND PROTECT EXISTING SIGNS AND ROADWAY NAME STAMPS; PERFORM TRAFFIC CONTROL, NOTIFICATIONS AND POSTINGS; COMPLETE AND IN PLACE

Owner; CITY OF SANTA BARBARA

Contact; ADAM ZIETS 805-897-1981

Prime contractor; Toro Enterprises, Inc.

Project manager; ADAM ZIETS 805-897-1981

Engineer; ALEX UBALDO 805-564-5363

Scheduled completion; 4/2023

Actual completion; 4/2023

Time Extensions; 0

Original contract Price; \$5,098,139

Final Contract Price; \$5,098,139

Amount of Stop Notices; 0

Amount of Liquidated Damages; 0

Nature and resolution of Project Claim; None

JOB #11222

Project Name and Location; FY 2020-21 ST RESURFACING & SEWER REHABILITATION

Description/Scope of work; Contractor shall furnish labor, materials, equipment, services, and specialized skills to perform work involved in the Project. The Work included in the Bid is defined in accordance with Specifications No. 3819 and Plan Nos. 1-3054, 1-3076, 1-3080, 1-3081, 3-1571, 3-1578, 49-248, and 49-249. The work generally includes: selective removal and reconstruction of deteriorated pavement; surface grinding and placement of ARHM over Asphalt Concrete Pavement (Leveling Course) or ARHM pavement; application of crack sealing material and emulsion aggregate slurry (Slurry Seal Type II); construction of new concrete curb and gutters and longitudinal gutter; selective removal and reconstruction of concrete curbs, curb and gutters, cross gutters, alley aprons, driveways, and sidewalks; construction of curb ramps meeting ADA requirements; removal and planting of trees and pruning of tree roots; adjustment of existing manholes, water valves, water meters, and other utilities to finished grade; installation of striping and other pavement markings; traffic hump installations on Fischer Street and Griswold Street; slope stabilization and road reconstruction on Melwood Drive; sewer lateral removal and replacement at Chevy Case Library and Fire Station 23; sanitary sewer point repairs, lining, manhole construction, shelf repair, and shaft step replacements at various locations throughout the City; as shown on the project plans and specifications, Standard Plans for Public Works Construction (SPPWC 2018 Edition), and the Standard Specifications for Public Works Construction (2012 Edition), including all supplements thereto issued prior to bid opening date.

Owner; CITY OF GLENDALE

Contact; VIKTORIYA PAKHANYAN 818-548-3945

Prime contractor; Toro Enterprises, Inc.

Project manager; VIKTORIYA PAKHANYAN 818-548-3945

Engineer; ARMEN AVAZIAN 818-548-4844

Scheduled completion;9/2021

Actual completion;9/2021

Time Extensions;0

Original contract Price;\$3,639,248

Final Contract Price;\$3,813,860.87

Amount of Stop Notices;0

Amount of Liquidated Damages;0

Nature and resolution of Project Claim; None

JOB #11980

Project Name and Location; 2021-22 ANNUAL OVERLAY PROJECT (CITY WIDE)

Description/Scope of work; **Generally, the Scope of Work to be performed includes, but not limited to, Asphalt Resurfacing of various streets, Citywide. Refer to the project drawings for a more detailed description of the location and limits of the work.**

Owner; CITY OF SANTA CLARITA

Contact; RAMIRO FUENTES 661-286-4134

Prime contractor; Toro Enterprises, Inc.

Project manager; RAMIRO FUENTES 661-286-4134

Engineer; CARLA CALLAHAN 661-259-2489

Scheduled completion; 10/2022

Actual completion;10/2022

Time Extensions;0

Original contract Price;\$8,569,436

Final Contract Price;\$8,569,436

Amount of Stop Notices; 0

Amount of Liquidated Damages; 0

Nature and resolution of Project Claim; None

JOB#9236

Project Name and Location: Pennsylvania Avenue Rehabilitation Project – Glendale, CA

Description/Scope of Work: Selective removal and repair of broken and damaged sidewalks; curbs; curbs and gutters; cross gutters, alley and driveway aprons; Removal of substandard curb ramps and construction of new curb ramps that are compliant with the Americans with Disabilities Act; Remodeling of curb drains; Modification of existing catch basins; Adjustment of existing water valve covers and manhole frame and covers to grade; Selective removal/reconstruction/surface grinding of deteriorated pavement and placement of asphalt concrete pavement; Overlay of asphalt rubber hot mix pavement (ARHM); Repair of damaged Sewer; Removal and hauling away of grindings;. Modification of Traffic Signals, and Installation of striping and other pavement markings.

Owner: City of Glendale, 633 East Broadway, Room 205, Glendale, CA 91206

Contact: Saumil Mody smody@glendaleca.gov, (818) 937-8255

Prime Contractor: Toro Enterprises, Inc.

Project Manager: Saumil Mody, SMODY@Glendaleca.gov, (818) 937-8255

Engineer: Sarkis Oganessian, (818) 548-3945, soganessian@glendaleca.gov

Original Contract Price: \$2,347,977

Final Contract Price: \$2,433,077

Scheduled Completion: 2/20

Actual Completion: 3/20

Time Extensions: None

Number of Stop notices: None

Amount of Liquidated Damages: None

Nature and Resolution of Project Claim: None

Contractor Information

Legal Entity Name
 TORO ENTERPRISES, INC.
Legal Entity Type
 Corporation
Status
 Active
Registration Number
 1000002410
Registration effective date
 7/1/2022
Registration expiration date
 6/30/2025
Mailing Address
 P.O. BOX 6285 OXNARD 93031 CA United States...
Physical Address
 2101 E. VENTURA BLVD. OXNARD 93036 CA Uni...
Email Address
Trade Name/DBA
License Number(s)
 CSLB:710580
 CSLB:710580

Registration History

Effective Date	Expiration Date
6/11/2018	6/30/2019
6/8/2017	6/30/2018
6/6/2016	6/30/2017
6/17/2015	6/30/2016
11/3/2014	6/30/2015
7/1/2019	6/30/2022
7/1/2022	6/30/2025

Legal Entity Information

Corporation Number:
Federal Employment Identification Number:
President Name:
 Sean Castillo
Vice President Name:
 Trent Royle
Treasurer Name:
Secretary Name:
 Jerry Hannigan
CEO Name:

Agent of Service Name:
 Sean Castillo
Agent of Service Mailing Address:
 P.O. Box 6285 Oxnard 93031 CA United States of America

Workers Compensation

Do you lease employees No
through Professional

**Employer Organization
(PEO)?:**

**Please provide your
current workers**

**compensation insurance
information below:**

	PEO	PEO	PEO
PEO Information	Name	Phone	Email

Insured by Carrier

Policy Holder Name:TORO ENTERPRISES, INC.**Insurance Carrier:**

Zurich American Insurance Company**Policy Number:**WC 4230715-03**Inception date:**

3/1/2022Expiration Date:3/1/2023



CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE



License Number **710580** Entity **CORP**
Business Name **TORO ENTERPRISES INC**

Classification(s) **A C31**

Expiration Date **08/31/2023**

www.cslb.ca.gov





CERTIFICATE OF LIABILITY INSURANCE

3/1/2024

DATE (MM/DD/YYYY)

2/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

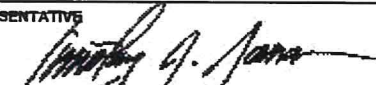
PRODUCER Lockton Insurance Brokers, LLC 777 S. Figueroa Street, 52nd Fl. CA License #0F15767 Los Angeles CA 90017 (213) 689-0065	CONTACT NAME: PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____	
	INSURER(S) AFFORDING COVERAGE	
INSURED 1373116 Toro Enterprises, Inc. P.O. Box 6285 Oxnard CA 93031	INSURER A: The Travelers Indemnity Company of Connecticut NAIC # 25682	
	INSURER B: Zurich American Insurance Company 16535	
	INSURER C: XL Specialty Insurance Company 37885	
	INSURER D: _____	
	INSURER E: _____	
INSURER F: _____		

COVERAGES TOREN01 **CERTIFICATE NUMBER:** 12667378 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> DED. \$10,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____	N	N	DT22-CO-3W715586-TCT-23	3/1/2023	3/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY	N	N	BAP 4230716-04	3/1/2023	3/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N <input checked="" type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	WC 4230715-04	3/1/2023	3/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Leased Rented Equipment	N	N	UM00059322MA23A	3/1/2023	3/1/2024	Limit: \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER 12667378 Evidence of Coverage	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Contractor Information

Legal Entity Name
 TORO ENTERPRISES, INC.
Legal Entity Type
 Corporation
Status
 Active
Registration Number
 1000002410
Registration effective date
 7/1/2022
Registration expiration date
 6/30/2025
Mailing Address
 P.O. BOX 6285 OXNARD 93031 CA United States...
Physical Address
 2101 E. VENTURA BLVD. OXNARD 93036 CA Uni...
Email Address
Trade Name/DBA
License Number(s)
 CSLB:710580
 CSLB:710580

Registration History

Effective Date	Expiration Date
6/11/2018	6/30/2019
6/8/2017	6/30/2018
6/6/2016	6/30/2017
6/17/2015	6/30/2016
11/3/2014	6/30/2015
7/1/2019	6/30/2022
7/1/2022	6/30/2025

Legal Entity Information

Corporation Number:
Federal Employment Identification Number:
President Name:
 Sean Castillo
Vice President Name:
 Trent Royle
Treasurer Name:
Secretary Name:
 Jerry Hannigan
CEO Name:

Agent of Service Name:
 Sean Castillo
Agent of Service Mailing Address:
 P.O. Box 6285 Oxnard 93031 CA United States of America

Workers Compensation

Do you lease employees through Professional No

**Employer Organization
(PEO)?:**

**Please provide your
current workers**

**compensation insurance
information below:**

	PEO	PEO	PEO
PEO InformationName	Phone	Email	

Insured by Carrier

Policy Holder Name:TORO ENTERPRISES, INC.**Insurance Carrier:**

Zurich American Insurance Company**Policy Number:**WC 4230715-03**Inception date:**
3/1/2022**Expiration Date:**3/1/2023

Mike Barrow

Project Manager

Toro Enterprises, Inc.

Work History

Toro Enterprises, Inc.

2101 E. Ventura Blvd

Oxnard, CA 93036

Project Manager

2018-2020

- Project Management
- Change Orders
- Scheduling
- Submittals
- Contract Reviewing

R.C Becker

28355 Kelly Johnson Pkwy

Santa Clarita, CA 91355

Project Manager

2013-2018

- Project Management
- Change Orders
- Scheduling
- Submittals
- Contract Reviewing

Education

University of Idaho

Communications B.A. 2002- 2006



Trent Royle

Project Superintendent
Toro Enterprises, Inc.

Trent Royle is a Project Superintendent and Estimator with Toro Enterprises, Inc. He has over 15 years of experience in the waterline installation.

TECHNICAL CAPIBILITIES

- Mr. Royle has supervised several large projects which have consisted of various sizes of PVC, DIP, and Welded Steel Pipe.
- Mr. Royle has managed large crews with multiple levels of difficulties.
- Mr. Royle is skilled in resolving conflicts an using his technical skills to get the job done.

EDUCATION AND REGISTRATIONS

Confined Space Training
Competent Person Training
8 Hour Water Pollution Control Manager Training

PROFESSIONAL HISTORY

Toro Enterprises, Inc. (2008 to present)
J&S Excavating, Inc. (2000 to 2008)
McClay Corp. (1991 to 2000)

PROJECT EXPERIENCE

- Walnut Canyon (2008) – Consisted of installing new water line, sewer, and storm drain system for the City Moorpark.
- Dog Park (2008) – Consisted of installing new water, Sewer and Storm Drain System for the City of Oxnard.
- Canterbury Lane (2006) – Consisted of installing a New Water System for Shea Homes.

SEAN CASTILLO
P.O. Box 6285
Oxnard, California 93031

TORO ENTERPRISES, INC.
2101 E. Ventura Blvd
Oxnard, California 93036
President and Owner
Dec. 1994 to present

- Supervision of field crews
- Hiring and firing
- Scheduling
- Reviewing and executing contracts
- Preparing change orders
- Financial and purchasing decisions

CHAPARRAL CONSTRUCTION CORPORATION
Ventura, California
Concrete Specialist/Lead Person
March 1989 to Dec. 1994

- Setting forms
- Finishing concrete
- Lead person, on occasion, would be in charge of sub-crews

EDUCATION

Ventura Junior College
Various general education classes, 1988-1989

GED
1987

JK

Agenda

Item #5



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief
Prepared By: Anthony Hudley, Battalion Chief
Date: October 23, 2023
Topic: Vehicle 1140053 Transfer of Ownership

Summary

Vehicle 1140053, also referred to as COM91, is a 2000 Ford van with a mobile communications unit used by the District and MERRAG. The vehicle has reached the end of its effective service life in its current role for the District, however, MERRAG continues to find value in COM91 to fulfill their organization's mission of serving the Montecito community.

Discussion

COM91 has historically been used as a mobile communications unit by the District and MERRAG. The vehicle was purchased by the MERRAG organization in 2002, however, ownership of the van was transferred to the District upon purchase for insurance coverage and maintenance purposes.

This vehicle has reached the end of its effective service life in its current role for the District and the MERRAG Board has expressed interest in acquiring the van to continue to support their mission. The MERRAG Board is aware that the transfer of ownership will require their organization to register and insure the vehicle.

COM91 details:

- Vehicle license number: 1140053
- Vehicle Identification Number: 1FDWE35S8YHB62734

Conclusion

Staff recommends that the Board declare COM91 excess property and transfer ownership to MERRAG.

Attachments

1. None.

Strategic Plan Reference

#8, Ensure Financial Accountability and Transparency

Agenda

Item #6

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on September 25, 2023 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Present: Director van Duinwyk, Director Lee, Director Easton, Director Dougherty, Director Powell. Chief Neels and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Report from the Finance Committee. (Strategic Plan Goal 8)**

- a. Consider recommendation to approve Resolution 2023-07, Adoption of the Final Budget for the Fiscal Year 2023-24.**

Accountant Nahas and Director Lee highlighted items within the Final Budget. Motion to approve Resolution 2023-07, Adoption of the Final Budget for Fiscal Year 2023-24 made by Director Easton, seconded by Director Lee. The roll call vote was as follows:

Ayes: P. van Duinwyk, M. Lee, S. Easton, S. Dougherty

Nays: J. A. Powell

Abstain: None

Absent: None

- b. Consider recommendation to approve July and August 2023 financial statements.**

Accountant Nahas provided a report regarding the July and August 2023 financial statements. Motion made by Director Powell, seconded by Director Lee, and unanimously passed to approve the July and August 2023 financial statements.

- c. Review PARS Post-Employment Benefits Trust statement for July 2023.**

Director Lee provided a report regarding the PARS Post-Employment Benefits Trust statement for July 2023.

3. Consider recommendation for approval of the Annual Employee Reimbursement Disclosure report. (Strategic Plan Goal 8)

a. Staff report presented by District Accountant Nahas.

Accountant Nahas provided a staff report regarding the Annual Employee Reimbursement Disclosure report. Motion to approve the Annual Employee Reimbursement Disclosure report made by Director Dougherty, seconded by Director Lee, and unanimously passed.

4. Consider approval of Resolution 2023-08, fixing the employer contribution under the Public Employees' Medical and Hospital Care Act at an equal amount for employees and annuitants. (Strategic Plan Goal 8)

a. Staff report presented by District Accountant Nahas.

Accountant Nahas provided a staff report regarding the Public Employees' Medical and Hospital Care Act. Motion to approve Resolution 2023-08 made by Director Powell, seconded by Director Dougherty. The Roll Call Vote was as follows:

Ayes: P. van Duinwyk, M. Lee, J. A. Powell, S. Easton, S. Dougherty
Nays: None
Abstain: None
Absent: None

5. Consider approval of Resolution 2023-09, Establishing Appropriations Limit under Article XIII B of the State Constitution of the State of California for FY 2023-24. (Strategic Plan Goal 8)

a. Staff report presented by District Accountant Nahas.

Accountant Nahas provided a staff report regarding the Appropriations Limit for FY 2023-24. Motion to approve Resolution 2023-09 made by Director Easton, seconded by Director Powell. The roll call vote was as follows:

Ayes: P. van Duinwyk, M. Lee, J. A. Powell, S. Easton, S. Dougherty
Nays: None
Abstain: None
Absent: None

6. Report from the Fire Station Location Planning Committee.

Chief Neels provided an update regarding the progress of the archeological review of the site. He stated that the owners of the property provided a Letter of Intent, and under the direction of Committee members, as well as legal advice, a financial company will review the terms of the agreement. He stated that the Architect has developed a timeline. He noted that the Fire Station Location Planning Committee will meet again on October 26th.

7. Approval of Minutes of the August 28, 2023 Regular Meeting.

Motion to approve the minutes of the August 28, 2023 Regular meeting made by Director Lee, seconded by Director Powell, and unanimously passed.

8. Fire Chief's report.

Chief Neels provided an update regarding the County Board of Supervisors' unanimous vote in support of Santa Barbara County ambulance transport. He stated the go live date is March 1, 2024. Chief Neels indicated that department personnel left for Wisconsin for a final inspection of new Engine 92. The Chief highlighted the updated story map regarding Prevention Programs. Chief Neels recognized the Montecito Firefighters Charitable Foundation for their donation to seventeen firefighters impacted by the recent wildfire in Maui. The Chief highlighted a letter from Supervisors Hartman and Williams regarding the ring net project. Chief Neels stated that this Thursday, at 1 p.m., a tree will be planted in the garden in honor of all individuals that have served with MERRAG.

9. Board of Director's report.

There were no items to report at this meeting.

10. Suggestions from Directors for items other than regular agenda items to be included for the October 23, 2023 Regular Board meeting.

Director Powell suggested an item regarding budget surplus allocation be included on the agenda.

**11. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code section 54956.9 (d) (2):
(One potential case)**

The Board reported out of closed session at 4:10 p.m. with no reportable action.

Meeting Adjourned at 4:11 p.m.

President Peter van Duinwyk

Secretary Sylvia Easton

Agenda

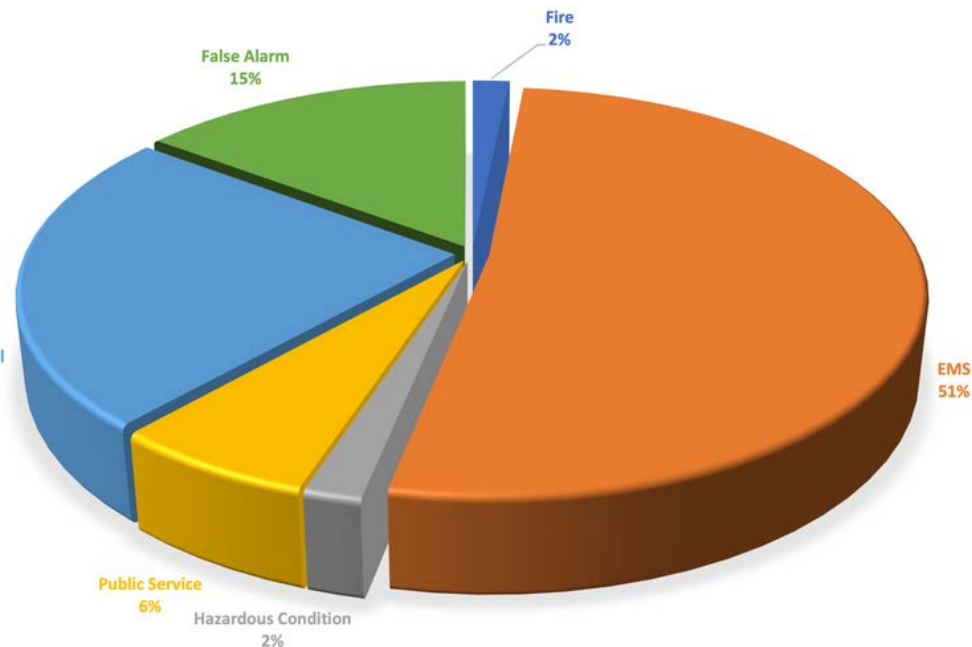
Item #7

QUARTERLY OPERATIONS REPORT

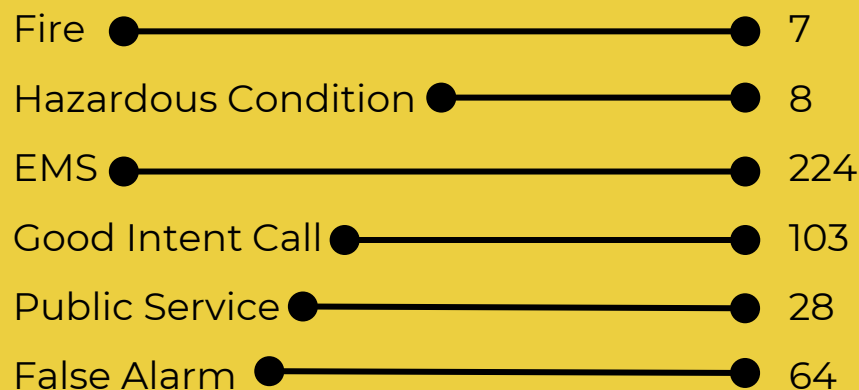
Board of Directors
Meeting
October 23, 2023



RESPONSES BY PERCENTAGE



RESPONSES BY CATEGORY



TOTAL INCIDENTS: 434

EMERGENCY CALLS FOR SERVICE

October 23, 2023 - Regular Pg 99

Board Policy: Total Response Time of 7:00 minutes, 90% of the time

Total Response Time = Call Processing + Turnout Time + Drive Time
(1:00) (2:00) (4:00)

TOTAL EMERGENCY CALLS IN MTO DISTRICT = 155

Total Response Time \geq 7:00 = 22 Calls = 14%

Total Response Time \leq 7:00 = 133 Calls = 86%

7:00 minutes or less, 86% of the time for Emergency Response in Q3

7-MINUTE RESPONSE MAP



Z WORLD
GEOSPATIAL INFORMATION SYSTEMS
www.zworldgis.com • 803.458.1728



Emergency Response Time:

- Under 7 Minutes (133)
- Over 7 Minutes (22)

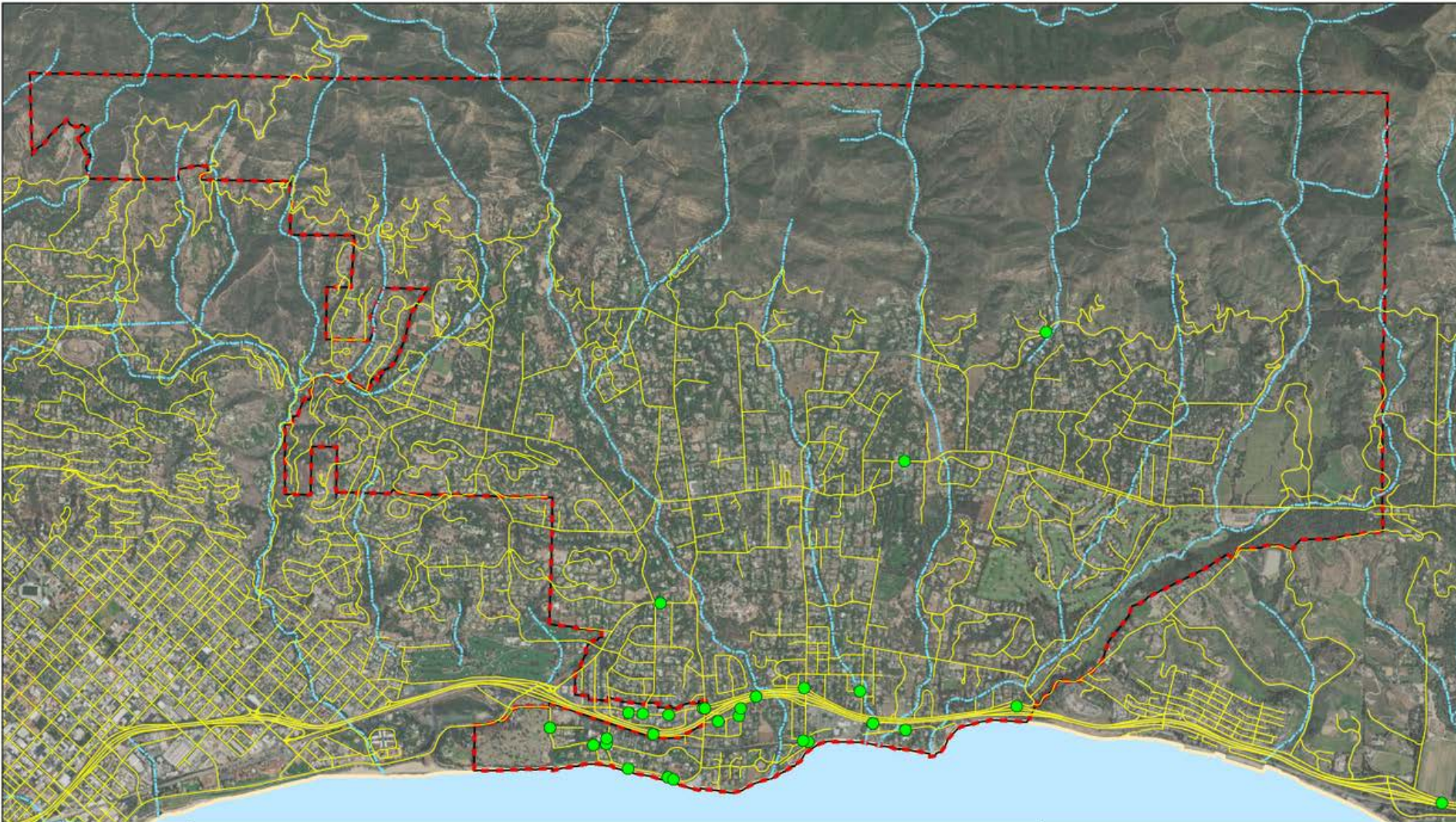
- ⊕ MFD Boundary
- Streets
- Creeks & Rivers



MONTECITO FIRE DISTRICT
Emergency Response - Under 7 Minutes
to Arrival on Scene (Q3 2023)
20231015

Compiled by ZWORLD GIS.

7-MINUTE RESPONSE MAP - E691



● E691 Locations (33)

⊕ MFD Boundary

— Streets

— Creeks & Rivers



MONTECITO FIRE DISTRICT

**Emergency Response - E691 Locations
(Q3 2023)
20231016**

Compiled by ZWORLD GIS.

VEHICLE OVER-THE-SIDE

Just before 11 a.m. Sunday, July 2, Montecito firefighters were dispatched to a call for a vehicle over-the-side at a residence near the intersection of West Mountain Drive and Coyote Road. The male driver of a truck accidentally drove the vehicle off his driveway and down an embankment approximately 150 feet. He and a female passenger suffered minor injuries.

Firefighters established a low-angle rope rescue system to bring both people to safety. Both patients were taken to the hospital for treatment of their injuries. We were assisted by our partners from Santa Barbara City Fire, CHP and AMR.



OVEN FIRE

At 5:30 p.m. Wednesday, August 2, Montecito Fire responded to a reported structure fire at a residence on the 200 block of Hot Springs Road. On arrival, Medic Engine 91 found a fire in the oven. Firefighters were able to extinguish it with a pressurized water extinguisher, minimizing damage to the home.

The resident was evaluated by Montecito paramedics and transported by AMR to the hospital for further evaluation related to smoke inhalation.

CHP assisted in temporarily closing the 200 block of Hot Springs during the emergency response.



BICYCLIST VS. VEHICLE

Just after 11 a.m. Tuesday, August 8, Montecito Fire responded to a traffic collision involving a vehicle and bicyclist at the intersection of Sycamore Canyon Road and Westmont Road.

The 27-year-old male cyclist was taken to the hospital by AMR for traumatic injuries. CHP assisted with our response and launched an investigation into the crash.

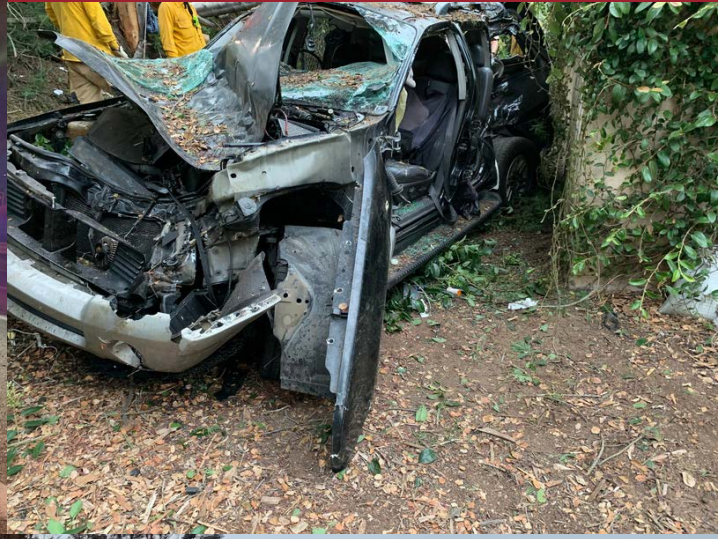


FATAL TRAFFIC COLLISION

At 3:10 a.m. Sunday, August 13, Montecito Fire responded to a traffic collision on Highway 101 southbound just north of the Olive Mill offramp. Two vehicles were involved.

One vehicle went down an embankment off the highway. Of the two people in that SUV, one suffered major injuries and required extrication. Sadly, the other person was ejected and died as a result of the crash. Three people in the other involved vehicle suffered minor injuries. All patients were transported to the hospital by AMR.

We were assisted by Carpinteria-Summerland Fire, Santa Barbara City Fire, AMR, CHP, and Santa Barbara County Sheriff's Office.



BUS FIRE

At about 6:40 p.m. Saturday, September 16, Montecito Fire responded to a bus fire on Highway 101 southbound near the Sheffield Drive exit. The driver of a tour bus noticed something was wrong with the vehicle, pulled over, and evacuated the approximately 30 passengers and their luggage. The engine compartment of the bus caught fire and was fully engulfed. Firefighters knocked down the flames within minutes of arriving on scene. No one was injured.

The bus closed one lane of traffic on Highway 101 for several hours until a heavy wrecker could remove it.

Thank you to CHP and Carpinteria-Summerland Fire for their assistance on scene, as well as Santa Barbara City Fire for covering Montecito Fire Station 91 during the incident.



MUTUAL AID RESPONSES

RABBIT FIRE

Montecito Fire was assigned to the Rabbit Fire on July 14 as part of mixed, local strike team 1521C with Carpinteria-Summerland Fire, Santa Barbara City Fire, Lompoc Fire and Santa Maria Fire.



MUTUAL AID RESPONSES

SMITH RIVER COMPLEX

In August, 11 Montecito Fire firefighters and personnel were assigned to the Smith River Complex near the California-Oregon border. Some were out on the line, while others served as heavy equipment managers, fire line EMTs, and in incident management team roles.

Despite being far from home, our personnel were working with many familiar agency partners from across Santa Barbara County. The group photo shows nearly all local personnel at the Smith River Complex including folks from Carpinteria-Summerland Fire, Santa Barbara City Fire, Santa Barbara County Fire, Lompoc Fire, Guadalupe Fire, and Santa Maria Fire.



COMMUNITY ENGAGEMENT

October 23, 2023 - Regular Pg 109

4TH OF JULY PANCAKE BREAKFAST



FIESTA FLOWER GIRLS VISIT



9/11 REMEMBRANCE



MERRAG TREE DEDICATION

