

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on October 23, 2023 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Motion to authorize Director Dougherty to participate in the meeting remotely made by Director Powell, seconded by Director Easton, and unanimously passed. Director Dougherty entered the meeting via Zoom and stated that there was no other person present at his location.

Present: Director van Duinwyk, Director Lee, Director Easton, Director Dougherty, Director Powell. Chief Neels and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Receive presentation from PARS/Highmark representatives, Rachael Sanders, Alexandra Irving, and Tory Milazzo, regarding the District's post-retirement benefits trust investments plans. (Strategic Plan Goal 8)**

- a. Staff report presented by Accountant Nahas.**

Accountant Nahas introduced PARS/Highmark representatives, Rachael Sanders, Alexandra Irving, and Tory Milazzo. The representatives provided a power point presentation regarding the Fire District's post-retirement benefits trust investment plans.

- 3. Review Reserve Fund Allocations. (Strategic Plan Goal 8)**

- a. Staff report presented by Accountant Nahas.**

Chief Neels and Accountant Nahas provided a staff report regarding Reserve Fund Allocations, the Board received and filed the report.

- 4. That the Board of Directors authorize the Fire Chief to enter into an agreement with General Pavement Management (GPM) for the removal & replacement of the asphalt driveway at fire station 91: Option "A" (individually), in the amount of \$79,668.00 or, at a reduced amount of \$73,008.00, if the Montecito Water District elects to proceed with**

the “Concurrent” option. (Strategic Plan Goal 5)

a. Staff report presented by Chief Neels.

Chief Neels provided a staff report regarding the Fire Station 91 Asphalt Replacement project. Motion to authorize the Fire Chief to enter into contract with GPM for Option “A” (individually), in the amount of \$79,668.00 or, at a reduced amount of \$73,008.00, if the Montecito Water District elects to proceed with the “Concurrent” option made by Director Powell, seconded by Director Lee. The Roll Call Vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. A. Powell, S. Easton, S. Dougherty
Nays: None
Abstain: None
Absent: None

5. Consider declaring COM91 as excess property and transfer ownership and title to MERRAG. (Strategic Plan Goal 8)

a. Staff report presented by Chief Neels.

Chief Neels provided a staff report regarding the COM91 vehicle. Motion to declare COM91 as excess property and authorize the Fire Chief to transfer ownership to MERRAG made by Director Easton, seconded by Director Lee. The Roll Call Vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. A. Powell, S. Easton, S. Dougherty
Nays: None
Abstain: None
Absent: None

6. Approval of Minutes of the September 25, 2023 Regular Meeting.

Motion to approve the minutes of the September 25, 2023 Regular meeting made by Director Easton, seconded by Director Lee. The Roll Call vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. A. Powell, S. Easton, S. Dougherty
Nays: None
Abstain: None
Absent: None

7. Fire Chief’s report.

Chief Neels presented the Quarterly Operations Report, highlighting response data, significant incidents, Mutual Aid responses and community engagement. The Chief stated the Fire Station Location Committee will meet this Thursday, October 26, 2023 at Station 91.

8. Board of Director's report.

There were no items to report at this meeting.

9. Suggestions from Directors for items other than regular agenda items to be included for the November 27, 2023 Regular Board meeting.

Director Powell suggested that the Board invite Capital PFG to come back and explain the financing and funding vehicles related to the construction of the proposed station.

Meeting Adjourned at 4:05 p.m.

President Peter van Duinwyk

Secretary Sylvia Easton