

MONTECITO FIRE PROTECTION DISTRICT

Agenda for the Regular Meeting of the Board of Directors

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

February 26, 2024 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Receive iSimulate presentation from Battalion Chief Chapman.
3. That the Board of Directors authorize the Fire Chief to approve the Pueblo Construction Change Order Proposal for the Loft Office Remodel at Station 91, in the amount of \$16,868.36 plus a contingency not to exceed 15% of that amount to be used in the discretion of the Fire Chief. (Strategic Plan Goal 5)
 - a. Staff report presented by Chief Neels.
4. Presentation regarding Long Term Financial Outlook by Accountant Nahas. (Strategic Plan Goal 8)
 - a. Staff report presented by Accountant Nahas.
5. Approval of Minutes of the January 22, 2024 Regular Meeting.
6. Fire Chief's report.
7. Board of Director's report.
8. Suggestions from Directors for items other than regular agenda items to be included for the March 22, 2024 Special Board meeting.
9. CLOSED SESSION:
 - A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
 - District negotiators: Peter van Duinwyk and Michael Lee
 - Employee Organization: Montecito Firefighters' Association

B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- District negotiators: Peter van Duinwyk and Michael Lee
- Unrepresented Employees: Fire Marshal, Division Chief Operations, Battalion Chiefs, Accountant, Administrative Assistant, Public Information Officer.

C. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code section 54956.9 (d) (4): (One potential case)

10. Approve the terms and conditions of and authorize the Board President and Fire Chief to execute the following: (a) Memorandum of Understanding between the Montecito Firefighters' Association and the Montecito Fire Protection District; and (b) Memorandum of Understanding between Members of Staff and the Montecito Fire Protection District. (Strategic Plan Goals 1 and 8)
11. Approval of the Publicly Available Pay Schedule, effective January 1, 2024, as required by CalPERS. (Strategic Plan Goal 8)
 - a. Staff report presented by Accountant Nahas.

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is February 22, 2024.

David Neels, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.


Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda

Item #3



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief 
Prepared by: Anthony Hudley, Battalion Chief
Date: Monday, February 26, 2024
Topic: Station 91 Loft Office Railing Enhancement

Summary

The District determined it necessary to enhance the existing loft office railing at Station 91 with an enclosed pony wall that will improve workspace safety and privacy.

Discussion

While progressing through the Station 91 loft office improvement project, the District identified an opportunity to eliminate a safety hazard and improve privacy for staff working in the open loft workstations.

Each workstation has a desk and computer assigned, and the electrical outlets were provided by temporary conduit that presented a tripping hazard. The outlets as currently planned would be floor mounted, maintaining the potential trip hazard. Additionally, the loft railing is open to the entryway of the lobby eliminating any privacy as staff sit at the workstations. The proposed improvements to the wall will enclose the open railing for privacy and mount the electrical outlets within the wall for each workstation.

Conclusion

Staff recommends that the Board authorize the Fire Chief to approve the Pony Wall Change Order in the amount of \$16,868.36. to replace the Station 91 loft railing with an enclosed pony wall plus a contingency not to exceed 15% of the Change Order amount to be used in the discretion of the Fire Chief.

Attachments

1. Pony Wall Change Order

Strategic Plan Reference



Strategic Plan Goal #5: Strengthen our Infrastructure.

Agenda

Item #4



STAFF REPORT

To: Board of Directors
From: David Neels, Fire Chief 
Prepared by: Araceli Nahas, Accountant 
Date: February 26, 2024
Topic: Long-Term Financial Outlook

Summary

The Long-Term Financial Outlook is presented to the Board to provide an overview of available funding, identify future commitments and identify key variables that cause change to revenue and expenditure levels. The five-year forecast will be used as a tool for the development of the District's annual budget.

Discussion

The Long-Term Financial Outlook development process includes a review of revenue and expenditure trends, labor costing analysis, discussions with the Auditor-Controller's Division Chief for Property Tax Administration regarding revenue projections, meetings with pension and OPEB actuaries and the District's Municipal Advisor, and a review of future financial commitments.

The forecast is based on historical averages and/or known factors and there are no assumptions on future staffing levels or changes to service levels to the community.

Changes from last year's forecast include updated employee salaries and benefits figures that incorporate the negotiated salaries from the two MOUs pending Board approval, and CalPERS contribution increases.

Conclusion

Staff recommends that the Board receive and file the Long-Term Financial Outlook.

Attachments

1. Long Term Financial Outlook presentation

Strategic Plan Reference

Strategic Plan Goal #8, Ensure Financial Accountability & Transparency



Long Term Financial Outlook

February 26, 2024



MONTECITO FIRE DEPARTMENT

An Independent Fire District

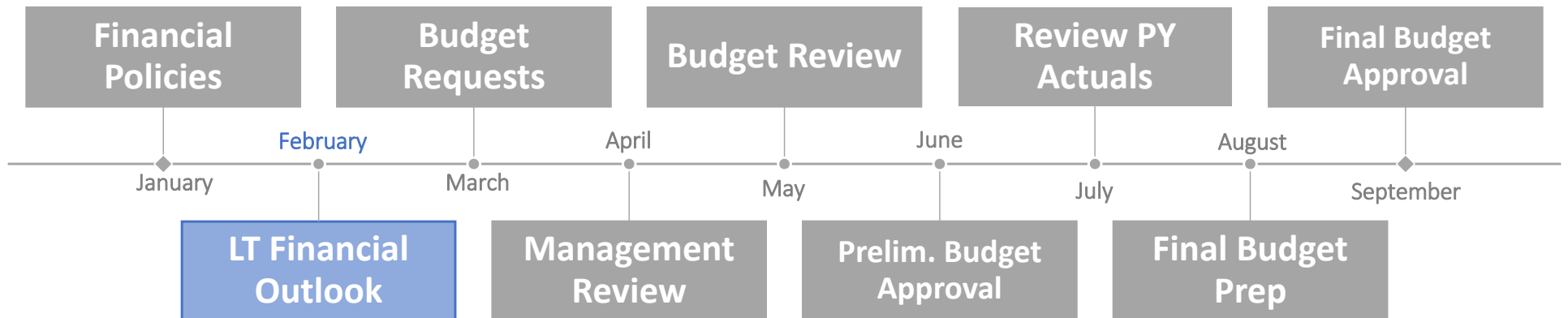
Overview

- Budget calendar for fiscal year 2025
- Current financial position
- Five-year financial forecast



Long Term Financial Outlook

Budget Calendar



Long Term Financial Outlook

Current Financial Position

Assets

- General Fund
 - Reserves = \$8,565,000 (at 6/30/24)
 - Residual Fund = \$2,592,000 (at 6/30/24)
- Vehicle Replacement Fund = \$3,013,000 (at 6/30/24)
- Land & Building Fund = \$4,098,000 (at 6/30/24)

- PARS Trusts
 - OPEB = \$13.5 million (on 12/31/23)
 - Pension = \$6.5 million (on 12/31/23)



Current Financial Position

Liabilities

- Pension (estimate at 6/30/22)
 - UAL = \$18.8 million
 - Funded status = 85.0%
- OPEB (at 6/30/22)
 - UAL = \$3.2 million
 - Funded status = 79.4%
- Pension Obligation Bond (at 6/30/23)
 - Outstanding balance = \$6.0 million
 - Final payment in February 2028



About the Forecast

- Used to establish priorities and goals during budget development
- Current budget plus five-year forecast
- Based on historical averages and/or known factors
- Assumes no significant recession

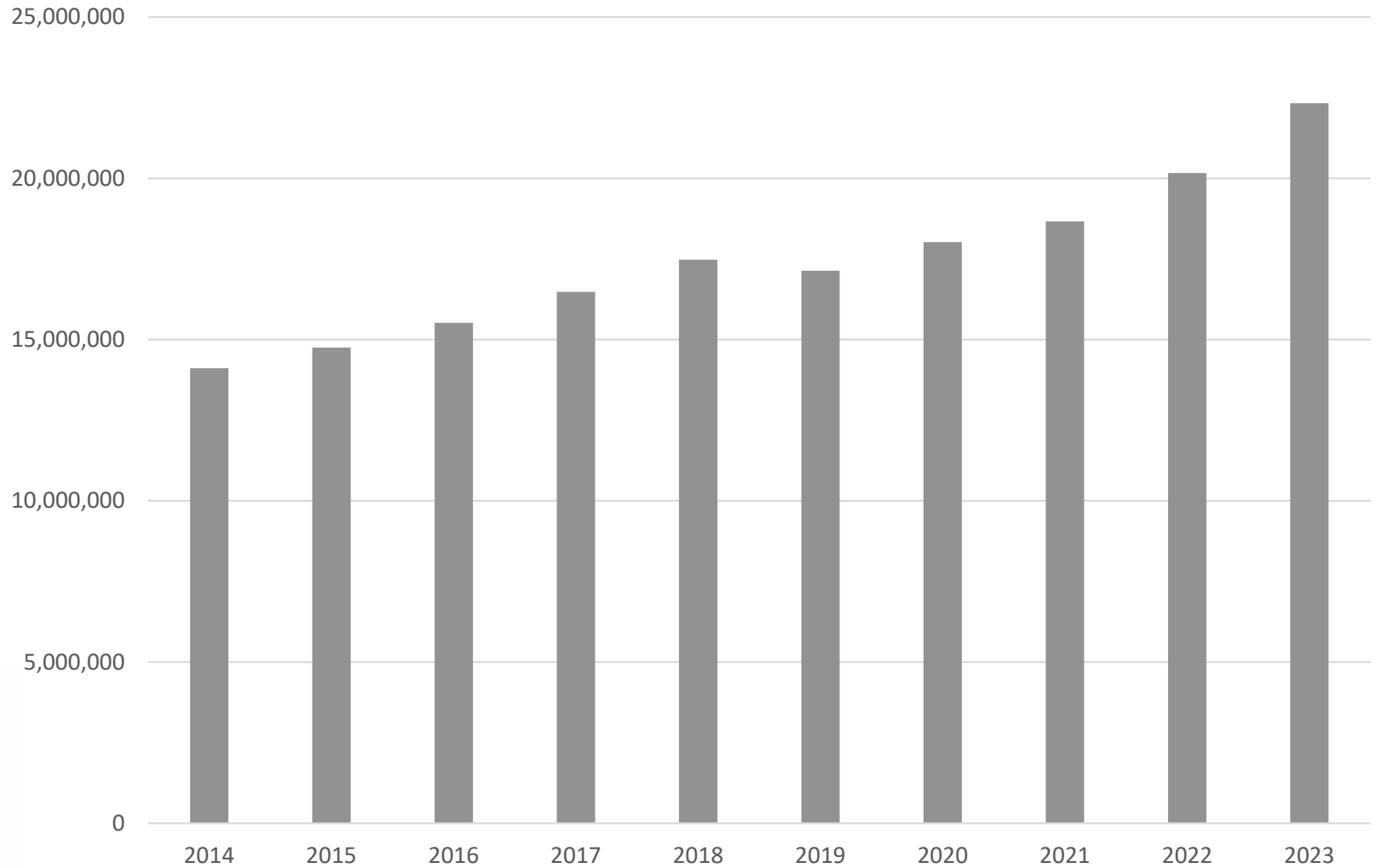


Revenue: Property Tax

- Makes up 90% of total revenue
- Decrease in property transfers are at a historical low for the County of SB
- Revenue assumption for this forecast: 4.0% in year 1, 3.0% thereafter



Revenue: Property Taxes



Expenses

Salaries & Benefits

4.2% average annual increase

- Negotiated salaries through December 31, 2026
- Assume no changes to employee count

Pension

17.4% average annual increase

- Low investment returns in FY22 and FY23 drive CalPERS contribution increases

Services & Supplies

5.0% average annual increase

- Continued rising costs across all industries
 - Personal protective equipment
 - Vehicle maintenance
 - Building and grounds maintenance



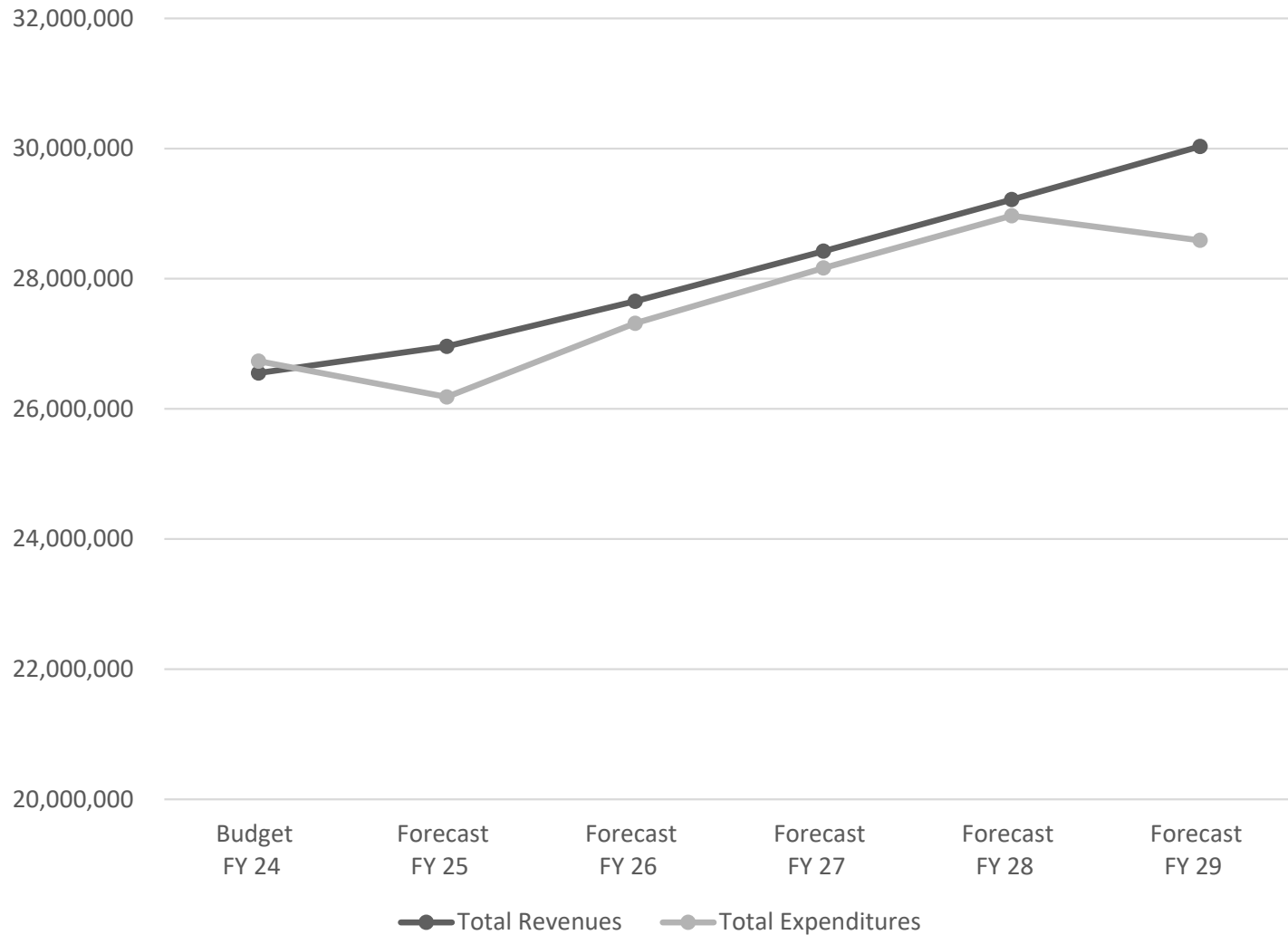
Five-year Forecast

	Budget FY 24	Forecast FY 25	Forecast FY 26	Forecast FY 27	Forecast FY 28	Forecast FY 29
Revenues						
Property/State Taxes	\$ 23,490,000	\$ 24,430,000	\$ 25,163,000	\$ 25,918,000	\$ 26,696,000	\$ 27,497,000
District Services, Interest, Donations	570,000	530,000	489,000	504,000	519,000	535,000
Fire Assignment, Disaster Recovery	2,490,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Total Revenues	26,550,000	26,960,000	27,652,000	28,422,000	29,215,000	30,032,000
Expenditures						
Employee Salaries and Benefits	20,368,000	21,853,000	22,850,000	23,560,000	24,216,000	24,942,000
Services and Supplies	2,545,000	2,672,000	2,806,000	2,946,000	3,093,000	3,248,000
Capital Assets	1,312,000	-	-	-	-	-
Pension Obligation Bond Payments	1,258,000	1,258,000	1,258,000	1,258,000	1,258,000	-
Capital Reserves Funding	1,250,000	400,000	400,000	400,000	400,000	400,000
Total Expenditures	26,733,000	26,183,000	27,314,000	28,164,000	28,967,000	28,590,000
Net Financial Impact	(\$183,000)	\$777,000	\$338,000	\$258,000	\$248,000	\$1,442,000



Long Term Financial Outlook

Revenue & Expenses Trend



Long Term Financial Outlook

Summary

- The District's financial position is stable
 - \$18.3 million in the County-held funds, plus
 - \$20.0 million in PARS Trusts
- Based on forecast, revenue will out-pace expenses starting in FY25
 - Unrestricted residual balance of \$2.6 million (at 6/30/24) available to fund future budgetary needs
 - Cumulative net financial impact over 5 years = \$3,063,000



Agenda

Item #5

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on January 22, 2024 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Present: Director van Duinwyk, Director Lee, Director Easton, Director Dougherty, Director Powell. Chief Neels and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Receive presentation from Chelsea Richer of Fehr & Peers regarding the Community Emergency Evacuation Analysis. (Strategic Plan Goal 1)**

- a. Staff report presented by Fire Chief Neels.**

Chief Neels provided a staff report regarding the Emergency Evacuation Study related to Evacuation Zone Realignment. Chelsea Richer of Fehr & Peers provided a power point presentation regarding the Emergency Evacuation Study. The Board agreed to receive and file the Emergency Evacuation Study dated December 8, 2023.

- 3. Receive presentation from Jeff Small of Capitol PFG regarding Financial Policies. (Strategic Plan Goal 8)**

- a. Staff report presented by Accountant Nahas.**

Accountant Nahas provided a staff report regarding the District's Financial Policies. Jeff Small of Capitol provided a power point presentation regarding Financial Policies update.

- b. Consider approval of the updated Financial Policies.**

Motion to approve the updated Financial Policies made by Director Lee, seconded by Director Easton, and unanimously passed.

- 4. Receive presentation regarding the Public Access Defibrillation Program. (Strategic Plan Goal 1)**

a. Staff report presented by Fire Chief Neels.

Chief Neels provided a staff report and power point presentation regarding the Public Access Defibrillation Program.

5. Receive Strategic Plan Annual Progress Report from Fire Chief Neels. (Strategic Plan Goal 3)

a. Staff report presented by Fire Chief Neels.

Chief Neels provided a staff report and presentation regarding the Strategic Plan Annual Progress Report. The Board agreed to receive and file the report.

6. Election of Regular Special District Member to LAFCO. (Strategic Plan Goal 3)

a. Staff report presented by Fire Chief Neels.

Chief Neels provided a staff report regarding the election of Regular Special District Member to LAFCO. Motion to elect Craig Geyer as the Regular Special District Member made by Director Easton, seconded by Director Dougherty, and unanimously passed.

7. That the Board of Directors authorize the Fire Chief to enter into an agreement with Fence Factory for fencing throughout the rental property at 1255, 1257, and 1259 East Valley Road, in the amount of \$22,279.00 plus a contingency not to exceed 15% of the award amount to be used in the discretion of the Fire Chief. (Strategic Plan Goal 5)

a. Staff report presented by Chief Neels.

Battalion Chief Hudley provided a staff report regarding the fencing project throughout the rental property at 1255, 1257, and 1259 East Valley Road. Motion to authorize the Fire Chief to enter into an agreement with Fence Factory for fencing throughout the rental property, in the amount of \$22,279.00 plus a contingency not to exceed 15% of the award to be used in the discretion of the Fire Chief made by Director Easton, seconded by Director Lee, and unanimously passed.

8. That the Board of Directors authorize the Fire Chief to enter into an agreement with Pueblo Construction & Roofing for the replacement of the asphalt shingle roofing system at 1257 East Valley Road, in the amount of \$16,393.13 plus a contingency not to exceed 20% of the award amount to be used in the discretion of the Fire Chief. (Strategic Plan Goal 5)

a. Staff report presented by Chief Neels.

Battalion Chief Hudley provided a staff report regarding the Roof Replacement project at 1257 East Valley Road. Motion to authorize the Fire Chief to enter into an agreement with Pueblo Construction & Roofing for the replacement of the asphalt shingle roofing system at 1257 East Valley Road, in the amount of \$16,393.13 plus contingency not to exceed 20% of the award amount to be used in the discretion of the Fire Chief made by Director Powell, seconded by Director Easton and unanimously passed.

9. Report from the Finance Committee. (Strategic Plan Goal 8)

a. Consider recommendation to approve November and December 2023 financial statements.

Accountant Nahas and Director Lee provided a report regarding the November and December 2023 financial statements. Motion made by Director Powell, seconded by Director Easton, and unanimously passed to approve the November and December 2023 financial statements.

b. Review PARS Post-Employment Benefits Trust statements for October and November 2023.

Director Lee provided a report regarding the PARS Post-Employment Benefits Trust statement for October and November 2023.

10. Consider approval of Resolution 2024-01, fixing the employer contribution under the Public Employees' Medical and Hospital Care Act at an equal amount for employees and annuitants. (Strategic Plan Goal 8)

a. Staff report presented by Accountant Nahas.

Accountant Nahas provided a staff report regarding the Public Employees' Medical and Hospital Care Act. Motion to approve Resolution 2024-01 made by Director Easton, seconded by Director Powell. The Roll Call Vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, J. A. Powell, S. Easton
Nays: None
Abstain: None
Absent: None

11. Approval of Minutes of the December 18, 2023 Special Meeting.

Motion to approve the minutes of the December 18, 2023 Special meeting made by Director Powell, seconded by Director Lee, and unanimously passed.

12. Fire Chief's report.

Wildland Fire Specialist Elmquist provided an update regarding the Wildland Fire Mitigation project. Chief Neels provided an update regarding the AM Radio repair. The Chief provided an update regarding evacuation planning for individuals with access and functional needs. Chief Neels highlighted the Raising Our Light event held on January 9, 2024. Chief Neels provided an update regarding the U.S. Geological Survey presentation regarding landslides in recovering burn areas. The Chief stated a community meeting will be held on January 31, 2024 at the Carpinteria Lions Club regarding a proposal to upgrade the VHF emergency communications system with an antenna on the Carpinteria Valley Water District's Shephard Mesa water reservoir tower.

13. Board of Director's report.

There were no items to report at this meeting.

14. Suggestions from Directors for items other than regular agenda items to be included for the February 26, 2024 Regular Board meeting.

There were no additional suggestions from the Directors.

15. CLOSED SESSION:

A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- **District negotiators: Peter van Duinwyk and Michael Lee**
- **Employee Organization: Montecito Firefighters' Association**

B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- **District negotiators: Peter van Duinwyk and Michael Lee**
- **Unrepresented Employees: Fire Marshal, Division Chief Operations, Battalion Chiefs, Accountant, Administrative Assistant, Public Information Officer.**

The Board reported out of closed session at 5:12 p.m. with no reportable action.

Meeting Adjourned at 5:13 p.m.

President Peter van Duinwyk

Secretary Sylvia Easton

Agenda

Item #6



**California Special
Districts Association**



Districts Stronger Together

Agenda Item: 4 - Establish 2024 Board Elections Timeline

Item Type: Discussion/Action

Submitted By: Amber Phelen, Management Analyst

Presented By: Neil McCormick, Chief Executive Officer

Strategic Plan Reference: 1. Association Governance;
7. Management/Administration

BACKGROUND:

The nomination process for the 2024 CSDA Board of Directors, Seat A election is quickly approaching. CSDA Bylaws direct that the Election & Bylaws Committee shall set the timeline for elections each year. Below is a staff recommended timeline for the nomination and election process that complies with the noticing periods outlined in the CSDA bylaws. The timeline works backwards from the CSDA Annual Conference start date which is September 9, 2024 this year.

February 5	Nomination applications mailed and emailed out 125 days to election start on June 9; bylaws requirement = at least 120 days.
April 10	Nomination application deadline 61 days to election start; bylaws requirement = at least 60 days prior to election.
April 20	Nomination application deadline – Coastal Network Per CSDA Bylaws, the deadline shall be extended by 10 days in a Network where there is no incumbent re-running.
June 10	Electronic ballot voting begins – current Regular Members
July 26	Deadline to receive electronic ballots - current Regular Members 45 days until conference; bylaws requirement = at least 45 days.
July 29 or 30	Count ballots and inform candidates of win/loss

FISCAL IMPACT:

None at this time.

STAFF RECOMMENDATION:

Staff recommends a motion to approve the 2024 CSDA Board of Directors, Seat A regular election timeline as presented.



**California Special
Districts Association**
Districts Stronger Together

Agenda Item: 5 – Review & Approve 2024 Election Materials

Item Type: Discussion/Action

Submitted By: Amber Phelen, Management Analyst

Presented By: Neil McCormick, Chief Executive Officer

Strategic Plan Reference: 1. Association Governance;
7. Management/Administration

BACKGROUND:

Attached is a draft of the nomination letter, form, and candidate information sheet which would be sent out to CSDA voting members in good standing for all six Networks as part of the 2024 CSDA Board of Directors, Seat A election.

Additionally, the background information that will be mailed with the ballots is included. A current list of Board Members and their terms are also attached. Seat A Board Members are up for re-election.

FISCAL IMPACT:

The annual CSDA Board election process is a 2024 budgeted item.

STAFF RECOMMENDATION:

Staff recommends a motion to approve the 2024 CSDA Board of Directors, Seat A election nomination letter, nomination form, candidate information sheet, and ballot letter to be sent to all voting Regular CSDA Members in good standing.



**California Special
Districts Association**

Districts Stronger Together

DATE: February 5, 2024

TO: CSDA Voting Member Presidents and General Managers

FROM: CSDA Elections and Bylaws Committee

SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT A**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2025 - 2027 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 10, 2024. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
 Fax: 916.442.7889
 E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 10, 2024. All votes must be received through the system no later than 5:00 p.m. July 26, 2024. The successful candidates will be notified no later than July 30, 2024. All selected Board Members will be introduced at the Annual Conference in Indian Wells, CA in September 2024.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network	Seat A – Greg Orsini, Director, McKinleyville Community Services District*
Sierra Network	Seat A – Noelle Mattock, El Dorado Hills Community Services District*
Bay Area Network	Seat A – Chad Davisson, General Manager, Ironhouse Sanitary District*
Central Network	Seat A – Patrick Ostly, General Manager, North of River Sanitary District*
Coastal Network	Seat A – Elaine Magner, Director, Pleasant Valley Recreation & Park District*
Southern Network	Seat A – Jo MacKenzie, Director, Vista Irrigation District*

(* = Incumbent is running for re-election)

CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district June 10, 2024.* All votes must be received through the system no later than 5:00 p.m. July 26, 2024.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail amberp@csda.net by **April 10, 2024** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 10, 2024 per district request only.

If you have any questions, please contact Amber Phelen at amberp@csda.net.



**California Special
Districts Association**
Districts Stronger Together

2024 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS:

April 10, 2024 at 5:00 p.m.



California Special Districts Association
Districts Stronger Together

2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



California Special Districts Association

DISTRICT NETWORKS



LAFCO

Santa Barbara Local Agency Formation Commission
 105 East Anapamu Street ♦ Santa Barbara CA 93101
 805/568-3391 ♦ FAX 805/568-2249
 www.sblafco.org ♦ lafco@sblafco.org

February 20, 2024

TO: Santa Barbara County Independent Special Distrits
 Subject: Notice of Results for the Regular and Alternate Special District Member
 Nomination

The deadline for filing election ballots for the Regular Special District Members to Santa Barbara LAFCO ended at 5 :00 PM on Monday, February 19, 2024. There was a total of 31 eligible Independent Special Districts that filed ballots by the deadline. One Nomination was received for the Alternate Member seat of the Independent Special Districts Members that filed Nominations by the deadline. Pursuant to Government Code section 56332(c)(2), “[at] the end of the nomination period, if only one candidate was nominated for a vacant seat, that candidate shall be deemed appointed” to the Commission.

The results of the mailed ballot elections are attached in **Attachment A**.

The results are as follows:

LAFCO Regular Special District Member Votes (31 Votes Total):

25 Votes Craig Geyer, Goleta West Sanitary District
5 Votes Dorinne Lee Johnson, Montecito Sanitary District
1 Votes Jorge Magana, Mission Hills Community Services District

LAFCO Alternate Special District Member Nomination (1 Form Received 1/3/24):

Presiding Officer Steve Dietrich, Mission Hills Community Services District

By virtue of receiving the majority of the votes cast, Mr. Geyer was elected as a Regular Special District Member of the Commission with a term to expire on March 1, 2028. By virtue of receiving only one nomination Mr. Magana is deemed appointed as the Alternate Special District Member of the Commission with a term to expire on March 1, 2028.

Please contact the LAFCO office if you have any questions.

Sincerely,



Mike Prater
 Executive Officer

Cc: LAFCO Commissioners

Delegates, Nominations & Votes for LAFCO Special Member Voting Period Called For by mailed Ballot ends February 19, 2024

No	Special District	Voted for:	Date
1	CACHUMA RESOURCE CONSERVATION	Craig Geyer	1/17/24
2	CARPINTERIA CEMETERY	Craig Geyer	1/26/24
3	CARPINTERIA SANITARY	Craig Geyer	1/26/24
4	CARPINTERIA/SUMMERLAND FIRE PROTECTION	Craig Geyer	2/5/24
5	CARPINTERIA VALLEY WATER	Craig Geyer	2/15/24
6	CUYAMA COMMUNITY SERVICES	Dorinne Lee Johnson	2/15/24
7	EMBARCADERO MUNICIPAL IMPROVEMENT	Craig Geyer	1/30/24
8	GOLETA CEMETERY	Craig Geyer	1/29/24
9	GOLETA SANITARY	Craig Geyer	2/7/24
10	GOLETA WATER	Craig Geyer	1/5/24
11	GOLETA WEST SANITARY	Craig Geyer	1/11/24
12	ISLA VISTA COMMUNITY SERVICES	Craig Geyer	2/16/24
13	ISLA VISTA RECREATION AND PARK	Craig Geyer	1/31/24
14	LOMPOC CEMETERY	Craig Geyer	1/24/24
15	LOMPOC HEALTH CARE	Craig Geyer	1/26/24
16	LOS ALAMOS COMMUNITY SERVICES	Craig Geyer	1/31/24
17	LOS OLIVOS COMMUNITY SERVICES	Craig Geyer	2/1/24
18	MISSION HILLS COMMUNITY SERVICES	Jorge Magana	1/5/24
19	MONTECITO FIRE PROTECTION	Craig Geyer	1/23/24
20	MONTECITO SANITARY	Dorinne Lee Johnson	1/12/24
21	MONTECITO WATER	Dorinne Lee Johnson	1/24/24
22	MOSQUITO AND VECTOR MANAGEMENT	Craig Geyer	2/1/24
23	SAN ANTONIO BASIN WATER	Dorinne Lee Johnson	1/16/24
24	SANTA BARBARA METRO TRANSIT	Craig Geyer	2/1/24
25	SANTA MARIA PUBLIC AIRPORT	Craig Geyer	1/26/24
26	SANTA MARIA CEMETERY	Craig Geyer	2/14/24
27	SANTA MARIA VALLEY WATER CONSERVATION	Craig Geyer	2/16/24
28	SANTA YNEZ COMMUNITY SERVICES	Craig Geyer	1/31/24
29	SANTA YNEZ RIVER WATER CONSERVATION	Craig Geyer	2/1/24
30	SUMMERLAND SANITARY	Dorinne Lee Johnson	2/1/24
31	VANDENBERG VILLAGE COMMUNITY SERVICES	Craig Geyer	2/7/24

Total Number of Nominations Returned

Nominations Returned

1 Craig Geyer – Goleta West Sanitary District (REG)

2 Steve Dietrich – Mission Hills CSD
(REG & ALT)

1 Woody Barrett – Montecito Sanitary District (REG)

Number of Votes for Each Nominee

Mailed Ballot Called for Ballots Due Feb 19, 2024

#31 Total Ballots cast

#25 Ballots for Nom #1 (Geyer)

#1 Ballots for Nom #2 (Magana)

#5 Ballots for Nom #3 (Johnson)

Invalid or Late Ballots after 5pm



Total Ballots ineligible

Agenda

Item #11



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief 
Prepared by: Araceli Nahas, District Accountant 
Date: February 26, 2024
Topic: Approval of Publicly Available Pay Schedule

Summary

CalPERS requires a new Board-approved Publicly Available Pay Schedule any time pay rate changes occur.

Discussion

Pending Board-approval of the tentative labor agreements with the Montecito Firefighter's Association and Members of Staff, a cost of living adjustment will retroactively take effect on January 1, 2024 and the attached pay schedule reflects the new base pay rate for each position.

Conclusion

Staff recommends that the Board approve the attached schedule as presented.

Attachments

1. Publicly Available Pay Schedule, Effective January 1, 2024

Strategic Plan Reference

Strategic Plan Goal #8, Ensure Financial Accountability & Transparency

MONTECITO FIRE PROTECTION DISTRICT
Publicly Available Pay Schedule
Effective January 1, 2024 to December 31, 2024

MONTHLY SALARY BASE RATES:

Rank/Title	Start	6 mo.	12 mo.	24 mo.	36 mo.
Fire Chief	26,693				
Division Chief - Operations	21,204	23,912			
Battalion Chief/Fire Marshal	19,336	21,446			
Battalion Chief	17,578	19,495			
Captain/Asst. Fire Marshal	16,023	16,785			
Captain	14,251	15,257			
Wildland Specialist	13,920	14,577			
Engineer/Inspector	13,920	14,577			
Engineer	12,389	13,255			
Firefighter/Paramedic	10,051	11,044	12,040	13,138	
Firefighter	9,049	9,936	10,841	11,825	
Dispatcher	9,423	9,806	10,079		
Mechanic	9,973	10,852	11,734		
Accountant	12,317	12,939	13,588	14,271	14,983
Administrative Assistant	11,625	12,209	12,815	13,459	14,135
Public Information Officer	11,625	12,209	12,815	13,459	14,135

SPECIAL COMPENSATION:

Longevity Incentives: Special compensation pay is calculated using the employee's base rate.

Years of Service	Rate
3 to 5	3.0 %
6 to 8	6.0 %
9 to 11	9.0 %
12 to 14	12.0 %
15 to 17	15.0 %
18 to 20	18.0 %
21 to 23	21.0 %
24+	24.0 %

EMT/AED Certification Incentive: 5.35% Special compensation pay is calculated using the employee's base rate and longevity incentive.

Dispatch Cadre Members: Special compensation pay of 5% of top step of the Firefighter classification base salary. Current incentive rate is \$591.25 per month.

State Fire Marshal Company Officer Incentive: Special compensation pay of 1.5% of top step of the Firefighter classification base salary for eligible employees. Current incentive rate is \$177.38 per month.

State Fire Marshal Chief Officer Incentive: Special compensation pay of 1.5% of top step of the Firefighter classification base salary for eligible employees. Current incentive rate is \$177.38 per month.

MONTECITO FIRE PROTECTION DISTRICT
Publicly Available Pay Schedule
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Automotive Service Excellence Truck Technician Incentive: Special compensation pay of 1.5% of top step of the Firefighter classification base salary for eligible employees. Current incentive rate is \$177.38 per month.

Emergency Medical Dispatcher Incentive: Special compensation pay of 1.5% of top step of the Firefighter classification base salary for eligible employees. Current incentive rate is \$177.38 per month.

FLSA Earnings: Safety employees working a 24-hour shift schedule receive FLSA compensation equal to 5 hours of straight time pay every 24-day period.

Dispatchers working a 24-hour shift schedule receive FLSA compensation calculated weekly for hours worked in excess of a 40-hour workweek.