

## MONTECITO FIRE PROTECTION DISTRICT

### Minutes for the Regular Meeting of the Board of Directors

October 26, 2020 at 2:00 p.m.

Held via teleconference connection as permitted under the Governor's Executive Order N-29-20, dated March 17, 2020 due to concerns of COVID-19 ("Executive Order").

Director Easton called the meeting to order at 2:00 p.m.

**Present:** Director Easton, Director Ishkanian, Director van Duinwyk, Director Lee, Director Powell. Chief Taylor and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. That the Board of Directors consider recommendation to authorize the Fire Chief to purchase Self-Contained Breathing Apparatus (SCBA) from Bauer Compressors in the amount of \$501,051.25. (Strategic Plan Goals 6 and 8)**

- a. Staff Report presented by Fire Chief Kevin Taylor.**

Battalion Chief Chapman provided a staff report regarding the purchase of Self-Contained Breathing Apparatus (SBCA). Motion to authorize the Fire Chief to purchase SBCA from Bauer Compressors in the amount of \$501,051.25 made by Director Ishkanian, seconded by Director van Duinwyk. The Roll Call Vote was as follows:

Ayes: P. van Duinwyk, M. Lee, J. A. Powell, J. Ishkanian, S. Easton

Nays: None

Abstain: None

Absent: None

- 3. Report from the Fire Station Location Standing Committee. (Strategic Plan Goal 4)**

Director Easton provided a summary of the Fire Station Location Committee meeting.

- a. **Consider recommendation to authorize the Fire Chief to enter into a contract adding a Customer-Centered Strategic Plan to AP Triton's existing scope of work at a cost of \$13,890.**

Chief Taylor provided a staff report regarding the Customer-Centered Strategic Plan. Motion made by Director Lee, seconded by Director van Duinwyk to approve the addition of a Customer-Centered Strategic Plan to AP Triton's existing Fire Station Location Study scope of work at a cost of \$13,890. The Roll Call Vote was as follows:

Ayes: P. van Duinwyk, M. Lee, J.A. Powell, J. Ishkanian, S. Easton

Nays: None

Abstain: None

Absent: None

4. **That the Board of Directors consider Resolution 2020-11, in support of Measure L-2020. (Strategic Plan Goal 1)**

- a. **Staff Report presented by Fire Chief Kevin Taylor.**

This matter was removed from the agenda.

5. **That the Board of Directors approve Resolution 2020-08 updating and establishing the District's Conflict of Interest Code. (Strategic Plan Goal 9)**

- a. **Staff Report presented by Fire Chief Kevin Taylor.**

Chief Taylor provided a staff report regarding updating and establishing the District's Conflict of Interest Code. Motion made by Director Powell, seconded by Director van Duinwyk to approve Resolution 2020-08, updating and establishing the District's Conflict of Interest Code. The Roll Call Vote was as follows:

Ayes: P. van Duinwyk, M. Lee, J. A. Powell, J. Ishkanian, S. Easton

Nays: None

Abstain: None

Absent: None

6. **Report from the Finance Committee. (Strategic Plan Goal 9.1)**

- b. **Consider recommendation to approve July, August and September 2020 financial statements.**

Director van Duinwyk provided a report regarding the July, August and September 2020 financial statements. Motion made by Director Lee,

seconded by Director van Duinwyk to approve the July, August and September 2020 financial statements. The Roll Call Vote was as follows:

Ayes: P. van Duinwyk, M. Lee, J. A. Powell, J. Ishkanian S. Easton

Nays: None

Abstain: None

Absent: None

**c. Review PARS Post-Employment Benefits Trust statement for July and August 2020.**

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for July and August 2020.

**7. Approval of Minutes of the September 28, 2020 Regular Meeting.**

Motion to approve the minutes of the September 28, 2020 Regular meeting made by Director Easton, seconded by Director van Duinwyk. The Roll Call vote was as follows:

Ayes: P. van Duinwyk, M. Lee, J. A. Powell, J. Ishkanian S. Easton

Nays: None

Abstain: None

Absent: None

**8. Fire Chief's report.**

Battalion Chief Chapman provided the following updates regarding capital projects: Solar project is in the engineering phase, the next step will be circuit testing at the station; Plans are being submitted to the County this week for the rental rebuild permit to ensure the District maintains its "like for like" disaster rebuild status, which will expire in January; Open Invitation to Bid for station 1 flooring closes November 23; Staff is gathering information regarding the need to repair versus the replacement of the heating, ventilation and air conditioning system at station 1. Battalion Chief Chapman stated that he continues to work with Underwood Management on all projects, and will have an itemized report at the December Finance meeting. Division Chief Widling highlighted significant calls and Mutual Aid assignments for the month of September. Chief Taylor stated that the Department remains in Phase 2 of the Continuity of Operations Plan. The Chief provided an update regarding current red flag events in Southern California. Chief Taylor stated that the virtual audit continues on November 10 and 11. Chief Taylor stated the Department hosted a successful community meeting in partnership with MERRAG and the Santa Barbara Bucket Brigade regarding "Ready Set Go" and the ins and outs of getting and keeping homeowners insurance. Chief Taylor stated he participated in an Insurance Commissioner statewide meeting as one of the speakers to talk about the difficulty with insurance cancellation or non-renewals in wildfire prone communities.

**9. Board of Director's report.**

There were no items to report at this meeting.

**10. Suggestions from Directors for items other than regular agenda items to be included for the November 23, 2020 Regular Board meeting.**

There were no additional suggestions from the Directors.

Meeting Adjourned at 2:53 p.m.

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President Sylvia Easton

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Secretary Judith Ishkanian