

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

December 28, 2020 at 2:00 p.m.

Held via teleconference connection as permitted under the Governor's Executive Order N-29-20, dated March 17, 2020 due to concerns of COVID-19 ("Executive Order").

Director Easton called the meeting to order at 2:00 p.m.

Present: Director Easton, Director Ishkanian, Director van Duinwyk, Director Lee, Director Powell. Chief Taylor and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**
- 2. Administer Oath of Office.**

Administrative Assistant Reed administered the Oath of Office to Judith Ishkanian, Sylvia Easton, Michael Lee and John Abraham Powell.

- 3. Election of Board Officers (President, Vice President, Secretary) for 2021.**

Director van Duinwyk nominated Director Lee as President, seconded by Director Ishkanian. The roll call vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, J. A. Powell, S. Easton, M. Lee

Nays: None

Abstain: None

Absent: None

Director Lee nominated Director Easton as Vice President, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton

Nays: None

Abstain: None

Absent: None

Director Easton nominated Director Ishkanian as Secretary, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, S. Easton, J. Ishkanian
Nays: None
Abstain: None
Absent: None

4. Appointment of Board Labor Negotiators for 2021.

Director Lee nominated Directors Powell and van Duinwyk as Labor Negotiators, seconded by Director Easton. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

5. Appointment of Board Real Property Negotiators for 2021.

Director Lee nominated Directors Powell and Ishkanian as Real Property Negotiators, seconded by Director Easton. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

6. Appointment of Committee members.

a. Finance Committee

Director Ishkanian nominated Directors van Duinwyk and Lee as Finance Committee members, seconded by Director Powell. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

b. Strategic Planning Committee

Director Lee nominated Director Easton and Director Powell nominated Director Lee as Strategic Planning Committee members, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

c. Personnel Committee

Director Easton nominated Directors van Duinwyk and Ishkanian as Personnel Committee members, seconded by Director Lee. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

7. Adopt Resolution 2020-12 determining time and place of regular board meetings.

Chief Taylor provided a staff report regarding Resolution 2020-12. The motion to designate 2:00 p.m. on the fourth Monday of each month at the Montecito Fire Protection District Headquarters, as the time and place of its regular meeting made by Director Ishkanian, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

8. Adopt Resolution 2020-13 regarding inventory of District lands and air space.

Chief Taylor provided a staff report regarding Resolution 2020-13. The motion to adopt Resolution 2020-13 regarding inventory of District lands and air space made by Director Powell, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

9. Adopt Resolution 2020-14 increasing Director's Compensation.

Chief Taylor provided a staff report regarding Resolution 2020-14. The motion to adopt Resolution 2020-14 increasing Director's compensation made by Director Powell, seconded by Director Easton. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

10. That the Board of Directors authorize the Fire Chief to enter into a contract with Timber and Wool Custom Floors in an amount not to exceed \$68,000 for flooring replacement at Fire Station 1. (Strategic Plan Goal 6 and 8)

Battalion Chief Chapman provided a staff report regarding the flooring replacement at Fire Station 1. Motion to authorize the Fire Chief to enter into a contract with Timber and Wool Custom Floors in an amount not to exceed \$68,000 made by Director van Duinwyk, seconded by Director Powell. The Roll Call Vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

11. Report from the Finance Committee. (Strategic Plan Goal 9.1)

a. Consider recommendation to approve October and November 2020 financial statements.

Directors van Duinwyk and Lee provided a report regarding the October and November 2020 financial statements. Motion made by Director van Duinwyk, seconded by Director Lee to approve the October and November 2020 financial statements. The Roll Call Vote was as follows:

Ayes: M. Lee, J. A. Powell, J. Ishkanian, P. van Duinwyk, S. Easton
Nays: None
Abstain: None
Absent: None

b. Review PARS Post-Employment Benefits Trust statement for September, October and November 2020.

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for September, October and November 2020.

12. Approval of Minutes of the November 23, 2020 Regular Meeting.

Motion to approve the minutes of the November 23, 2020 Regular meeting made by Director Lee, seconded by Director Ishkanian. The Roll Call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton

Nays: None

Abstain: None

Absent: None

13. Fire Chief's report.

Division Chief Widling highlighted significant calls for the month of November. Chief Taylor extended his gratitude to Division Chief Widling, retiring on December 31st after 31 years of service (6 years at Montecito Fire). Chief Taylor introduced new Division Chief David Neels and new Battalion Chief Anthony Hudley. Battalion Chief Chapman provided the following updates regarding capital projects: Bright Future has not provided a construction schedule for the solar project as of yet; Preliminary agreement has been reached with the insurance company regarding rental properties, RFP for General Contractor should go out next month. Chief Taylor provided information regarding the invasive tumble weeds and castor beans. The Chief stated that the mid-year budget review will come before the Finance Committee and full Board in January, followed by the 5 year financial forecast in February and the proposed financial policy in March. Chief Taylor stated that the hiring process for the PIO continues with Chief interviews tomorrow. The Chief stated that the Fire Station Location Study is in the technical review phase. He stated the document is being reviewed by both he and Chief Fish, and a draft copy will be given to the Fire Station Location Committee members in advance of their next meeting. He noted that the current meeting date for the Fire Station Location Committee will be pushed back due to the density and scope of the report. The Chief stated that 156 online survey responses were received, as well as 50 paper surveys. Chief Taylor stated that the strategic planning process will be pushed back until the conclusion of the pandemic. The Chief stated that the Department remains in phase 2 of the Continuity Operations Plan, and expects that tomorrow the stay at home order will be extended until January 21. Chief Taylor stated that EMT's and Paramedics are in Tier 1a and should receive initial vaccinations in mid-January. He added that it is unknown when the remainder of staff will be vaccinated. The Chief stated that staff continues to work very closely with the Public Health Department to make Paramedics giving vaccinations a reality, as well as setting up the fire station as a point of distribution site to the general public. Chief Taylor provided an update regarding the Fire Chiefs Association Task Force meeting on ingress/egress, open flame fires, and encampments. He noted that Montecito Fire is taking the lead on the parking and potential trailhead restrictions portion of the project. The Chief stated that the Storm Impact Consideration Map was released in partnership with OEM and the Sheriff's Office at a community meeting.

14. Board of Director's report.

Director Powell provided an update regarding the virtual Anniversary Ceremony of the 1/9 Debris Flow.

15. Suggestions from Directors for items other than regular agenda items to be included for the January 25, 2021 Regular Board meeting.

There were no additional suggestions from the Directors.

Meeting Adjourned at 3:07 p.m.

President Sylvia Easton

Secretary Judith Ishkanian