

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Special Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on December 20, 2022 at 2:00 p.m.

Director Lee called the meeting to order at 2:00 p.m.

Present: Director Lee, Director van Duinwyk, Director Easton, Director Powell, Director Dougherty. Chief Taylor and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Recognition for 4 years of service: Director, Judith Ishkanian.**

The Board of Directors extended their gratitude to Judith Ishkanian for 4 years of service. On behalf of the community and the Montecito Fire Protection District, Chief Taylor presented a plaque and flowers, thanking Judith Ishkanian for her service to the Fire District, as well as other organizations she served over the past several years.

- 3. Administer Oath of Office for newly elected Directors: Stephen Dougherty and Peter van Duinwyk.**

Administrative Assistant Reed administered the Oath of Office to newly elected Directors Stephen Dougherty, and Peter van Duinwyk.

- 4. Election of Board Officers (President, Vice President, Secretary) for 2023.**

Director Easton nominated Director van Duinwyk as President, seconded by Director Powell, and unanimously passed.

Director van Duinwyk nominated Director Lee as Vice President, seconded by Director Powell, and unanimously passed.

Director Powell nominated Director Easton as Secretary, seconded by Director van Duinwyk, and unanimously passed.

- 5. Appointment of Board Labor Negotiators for 2023.**

Chief Taylor provided a staff report regarding the appointment of Board Labor Negotiators. Director Lee nominated Director van Duinwyk as a Labor Negotiator; Director Easton nominated Director Lee as a Labor Negotiator. There were no further nominations, and unanimously passed.

- 6. Appointment of Board Real Property Negotiators for 2023.**

Chief Taylor provided a staff report regarding the appointment of Board Real Property Negotiators. Director van Duinwyk nominated Director Dougherty as a Real Property Negotiator; Director Dougherty nominated Director Powell who declined the nomination. Director Easton nominated Director van Duinwyk as a Real Property Negotiator. There were no further nominations, and unanimously passed.

- 7. Appointment of Committee members.**

a. Finance Committee

Chief Taylor provided a staff report regarding the appointment of Finance Committee members. Director van Duinwyk nominated Director Lee as a Finance Committee member; Director Lee nominated Director van Duinwyk as a Finance Committee member. There were no further nominations, and unanimously passed.

b. Strategic Planning Committee

Chief Taylor provided a staff report regarding the appointment of Strategic Planning Committee members. Director Easton nominated Director Powell as a Strategic Planning Committee member; Director van Duinwyk nominated Director Easton as a Strategic Planning Committee member. There were no further nominations, and unanimously passed.

c. Personnel Committee

Chief Taylor provided a staff report regarding the appointment of Personnel Committee members. Director Lee nominated Director Powell as a Personnel Committee member; Director Powell nominated Director Dougherty as a Personnel Committee member. There were no further nominations, and unanimously passed.

8. Adopt Resolution 2022-19 determining time and place of regular board meetings.

Chief Taylor provided a staff report regarding Resolution 2022-19. The motion to designate 2:00 p.m. on the fourth Monday of each month at the Montecito Fire Protection District Headquarters, as the time and place of its regular meeting made by Director Easton, seconded by Director Lee. The roll call vote was as follows:

Ayes: S. Dougherty, P. van Duinwyk, J. A. Powell, S. Easton, M. Lee
Nays: None
Abstain: None
Absent: None

9. Adopt Resolution 2022-20 regarding inventory of District lands and air space.

Chief Taylor provided a staff report regarding Resolution 2022-20. The motion to adopt Resolution 2022-20 regarding inventory of District lands and air space made by Director van Duinwyk, seconded by Director Powell. The roll call vote was as follows:

Ayes: S. Dougherty, P. van Duinwyk, J. A. Powell, S. Easton, M. Lee
Nays: None
Abstain: None
Absent: None

10. Adopt Resolution 2022-21 increasing Director's Compensation.

Chief Taylor provided a staff report regarding Resolution 2022-21. The motion to adopt Resolution 2022-21 increasing Director's compensation made by Director Lee, seconded by Director Easton. The roll call vote was as follows:

Ayes: S. Dougherty, P. van Duinwyk, J. A. Powell, S. Easton, M. Lee
Nays: None
Abstain: None
Absent: None

11. Motion to request that the Minutes reflect Ordinance 2022-01 was published in full on December 3, 2022, in the Santa Barbara News Press. (Strategic Plan Goal 1 and 2)

Chief Taylor provided a staff report regarding the proof of publication of Ordinance 2022-01. Motion to request that the Minutes reflect Ordinance 2022-01 was published in full on December 3, 2022, in the Santa Barbara News Press made by Director Powell, seconded by Director van Duinwyk and unanimously passed.

12. Approval of Minutes of the November 28, 2022 Regular Meeting.

Motion to approve the minutes of the November 28, 2022 Regular meeting made by Director Powell, seconded by Director van Duinwyk and motion carried. Director Dougherty abstained from the vote.

13. Fire Chief's report.

Division Chief Neels highlighted the training accomplishments of several employees. He also stated the 2022 Operations Review will be presented at the January Board meeting. Fire Marshal Briner provided an update regarding the Alert Wildfire Cameras, Vegetation Management Program and Neighborhood Chipping Program. Chief Taylor provided notification of three pending retirements at the end of December: Firefighter Paramedic Kurt Hickman, Engineer Keith Powell, and Engineer Inspector Dana St. Oegger. The Chief noted the following items for the January Board meeting agenda: Comprehensive update regarding the Strategic Plan critical tasks, Determination of fair market rent for the 3 rental properties on East Valley Road, Local Hazard Mitigation Plan update, Mid-year budget adjustment, Financial Policy review, and recognition of 3 promotions.

14. Board of Director's report.

There were no items to report at this meeting.

15. Suggestions from Directors for items other than regular agenda items to be included for the January 23, 2022 Regular Board meeting.

There were no additional suggestions at this meeting.

Meeting Adjourned at 2:42 p.m.

President Michael Lee

Secretary Sylvia Easton