

## MONTECITO FIRE PROTECTION DISTRICT

### Minutes for the Regular Meeting of the Board of Directors

Held on September 27, 2021 at 2:00 p.m. at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 and via teleconference connection as permitted under the Governor's Executive Order N-29-20, dated March 17, 2020 due to concerns of COVID-19 ("Executive Order").

Director Lee called the meeting to order at 2:00 p.m.

**Present:** Director Lee, Director Easton, Director Ishkanian, Director van Duinwyk, Director Powell. Chief Taylor and District Counsel Mark Manion were also present.

1. **Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

2. **Presentation of Military Order of World Wars Award, Dennis Merenbach, Award Chair and Marine Brigadier General Frederick Lopez, Presenter: Recipient, Fire Chief Kevin Taylor.**

Brigadier General Frederick Lopez presented the First Responder Individual Service Award and the National Exceptional Law & Order Service Award to Fire Chief Kevin Taylor.

3. **Receive presentation from Jeff Small of Capitol PFG regarding Financial Policies. (Strategic Plan Goal 9.1)**

Jeff Small of Capitol PFG provided a presentation regarding Financial Policies.

- a. **Consider recommendation for approval of the Financial Policies.**

Motion to approve the Financial Policies made by Director Powell, seconded by Director Ishkanian. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee

Nays: None

Abstain: None

Absent: None

**4. Report from the Finance Committee. (Strategic Plan Goal 9.1)**

**a. Consider recommendation to approve Resolution 2021-07, Adoption of the Final Budget for the Fiscal Year 2021-22.**

District Accountant Nahas highlighted the Final Budget for Fiscal Year 2021-22. Motion made by Director Easton, seconded by Director van Duinwyk to approve Resolution 2021-07, Adoption of the Final Budget for Fiscal Year 2021-22. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee

Nays: None

Abstain: None

Absent: None

**b. Consider recommendation to approve July and August 2021 financial statements.**

Director van Duinwyk provided a report regarding the July and August 2021 financial statements. Motion made by Director Lee, seconded by Director van Duinwyk to approve the July and August 2021 financial statements. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee

Nays: None

Abstain: None

Absent: None

**c. Review PARS Post-Employment Benefits Trust statements for July and August 2021.**

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for July and August 2021.

**5. That the Board of Directors direct the Fire Chief to execute the Joint Fire Station Acquisition and Development Agreement. (Strategic Plan Goal 4)**

**a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding the Joint Fire Station Acquisition and Development Agreement. Motion to direct the Chief to execute the Joint Fire Station Acquisition and Development Agreement made by Director Powell, seconded by Director Easton. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee  
Nays: None  
Abstain: None  
Absent: None

**6. Consider approval of Resolution No. 2021-09 Authorizing Remote Teleconference Meetings for a Period of 30 Days pursuant to the Brown Act.**

**a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding Resolution 2021-09, Authorizing Remote Teleconference Meetings for a period of 30 days pursuant to the Brown Act. Motion to approve Resolution 2021-09 made by Director Powell, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee  
Nays: None  
Abstain: None  
Absent: None

**7. Consider approval of Resolution 2021-08, Establishing Appropriations Limit under Article XIII B of the State Constitution of the State of California for FY 2021-22. (Strategic Plan Goal 9.1)**

**a. Staff report presented by Fire Chief Taylor.**

District Accountant Nahas provided a staff report regarding the Appropriations Limit for FY 2021-22. Motion to approve Resolution 2021-08 made by Director Powell, seconded by Director Ishkanian. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee  
Nays: None  
Abstain: None  
Absent: None

**8. Consider recommendation for approval of the Annual Employee Reimbursement Disclosure report. (Strategic Plan Goal 9.1)**

**a. Staff report presented by Fire Chief Taylor.**

District Accountant Nahas provided a staff report regarding the Annual Employee Reimbursement Disclosure report. Motion to approve the Annual

Employee Reimbursement Disclosure report made by Director Powell, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee

Nays: None

Abstain: None

Absent: None

**9. Approval of Minutes of the August 9, 2021 Special Meeting.**

Motion to approve the minutes of the August 9, 2021 Special meeting made by Director van Duinwyk, seconded by Director Powell. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee

Nays: None

Abstain: None

Absent: None

**10. Fire Chief's report.**

Chief Taylor stated there are 8 people committed to assignments outside the Fire District. He stated the South Coast forecast is beginning to dry, and the Public Information Officer continues to emphasize the "Ready Set Go" messaging. Chief Taylor provided an update regarding the South Coast Grant funding. The Chief stated that staff is proceeding with the Solar Project. He stated the rental housing project is back out to bid, closing on October 1<sup>st</sup>. The Chief stated the Strategic Planning meetings have been rescheduled to February 2022. Chief Taylor stated the storm impact consideration map will be published at the community meeting on December 9, 2021, at 6 p.m., at MUS. He stated Tom Fayram from Flood Control will retire at the end of the year, and he would like to present a resolution on behalf of the Montecito Fire Protection District Board at the November Board meeting. The Chief stated Joyce will send out potential dates for the November and December Board meetings.

**11. Board of Director's report.**

There were no items to report at this meeting.

**12. Suggestions from Directors for items other than regular agenda items to be included for the October 25, 2021 Regular Board meeting.**

There were no additional suggestions from the Directors.

Meeting Adjourned at 4:01 p.m.

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President Michael Lee

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Secretary Judith Ishkanian