

# **MONTECITO FIRE PROTECTION DISTRICT**

## **Agenda for the Regular Meeting of the Board of Directors**

Montecito Fire Protection District Headquarters  
595 San Ysidro Road  
Santa Barbara, California

January 27, 2025 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Receive a presentation from Scott German of Fechter & Company regarding the Annual Financial Report for Fiscal Year Ended June 30, 2024. (Strategic Plan Goal 8)
  - a. Consider recommendation for approval of the report.
3. Receive Strategic Plan Annual Progress Report. (Strategic Plan Goal 3)
  - a. Staff report presented by Fire Chief Neels.
4. Receive the 2024 Annual Report. (Strategic Plan Goals 3 and 8)
  - a. Staff report presented by Fire Chief Neels.
5. That the Board of Directors authorize the Fire Chief to enter into an agreement with Pueblo Construction, in the amount of \$496,813, plus a contingency not to exceed 15% of the awarded amount, to be used at the Fire Chief's discretion for unforeseen project expenses for the Station 92 Gate and Carport Project. (Strategic Plan Goal 5)
  - a. Staff report presented by Fire Chief Neels.
6. Report from the Finance Committee. (Strategic Plan Goal 8)
  - a. Consider the recommendation to approve December 2024 financial statements.
  - b. Review PARS Post-Employment Benefits Trust statements for November 2024.
7. Consider approval of Resolution 2025-02, Amending Final Budget for FY 2024-25. (Strategic Plan Goal 8)
  - a. Staff report presented by Finance and Administrative Manager Nahas.
8. Annual Review of the Financial Policy Updates of the Montecito Fire Protection District. (Strategic Plan Goal 8)

- a. Staff report presented by Finance and Administrative Manager Nahas.
9. Consider approval of Resolution 2025-01, Authorizing Overtime Pay and Portal to Portal Pay for employees. (Strategic Plan Goal 6)
    - a. Staff report presented by Chief Neels.
  10. That the Board of Directors approve and authorize the President to execute the Side Letter Agreement amending Section 31.7 of the Memorandum of Understanding between the Montecito Firefighter's Association and the Montecito Fire Protection District to detail the 40-Hour Staff Assignment Premium. (Strategic Plan Goal 6)
    - a. Staff report presented by Chief Neels.
  11. That the Board of Directors approve and authorize the President to execute the Side Letter Agreement amending Section 32.4 of the Memorandum of Understanding between the Members of Staff and the Montecito Fire Protection District to detail the 40-Hour Staff Assignment Premium. (Strategic Plan Goal 6)
    - a. Staff report presented by Chief Neels.
  12. Approval of Minutes of the December 23, 2024 Regular Meeting.
  13. Fire Chief's report.
  14. Board of Director's report.
  15. Suggestions from Directors for items other than regular agenda items to be included for the February 24, 2025 Regular Board meeting.
  16. CLOSED SESSION:  
Public Employee Discipline/Dismissal/Release  
(Government Code section 54957)

### Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is January 24, 2025.



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David Neels, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.