

MONTECITO FIRE PROTECTION DISTRICT

Agenda for the Regular Meeting of the Board of Directors

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

April 22, 2024 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Consider approval of the adoption of Resolution 2024-03 authorizing an amendment to the contract between Montecito Fire Protection District and the California Public Employees' Retirement System. (Strategic Plan Goal 8)
 - a. Staff report presented by Accountant Nahas.
3. Consider approval of Cal OES Form 130: Designation of Applicant's Agent Resolution for Non-State Agencies. (Strategic Plan Goal 8)
 - a. Staff report presented by Accountant Nahas.
4. Approval of Minutes of the March 22, 2024 Special Meeting.
5. Fire Chief's report.
6. Board of Director's report.
7. Suggestions from Directors for items other than regular agenda items to be included for the May 28, 2024 Regular Board meeting.

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is April 18, 2024.



David Neels, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.



Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda

Item #2



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief 
Prepared by: Araceli Nahas, Accountant 
Date: April 22, 2024
Topic: Final Action for CalPERS Contract Amendment for COLA Increase

Summary

On March 22, 2024, the Board approved the CalPERS Resolution of Intention to amend the existing contract between the District and CalPERS. The contract amendment will increase the CalPERS cost-of-living allowance (COLA) for all District plans from 2.0% to 3.0% effective May 1, 2024. Approval of final documents is required from the Board to complete the proposed amendment.

Discussion

CalPERS requires a 20-day waiting period following the Board's approval of the Resolution of Intention before allowing for the final resolution and contract amendment approval. The Amendment to Contract and Resolution 2024-03 are provided for Board review and approval as the 20-day waiting period expired on April 10, 2024. Other certifying documents are also included for your review, but they do not require formal approval.

There have been no changes to the approximate increase in future annual costs since they were presented to the Board on March 22, 2024.

Conclusion

Staff recommends that the Board approve the Amendment to Contract and Resolution 2024-03 as presented.

Attachments

1. CalPERS Information Letter – Review only
2. Amendment to Contract – Board approval required
3. Resolution 2024-03, Authorizing an Amendment to the Contract (Form CON-13) – Board approval required
4. Certification of Final Action of Governing Body (Form CON-5) – Clerk of the Board signature required
5. Acknowledgement in Compliance with GC Section 7507(d) (Form CON-12D) – Fire Chief signature required

Strategic Plan Reference

Strategic Plan Goal #8, Ensure Financial Accountability & Transparency

California Public Employees' Retirement System
Financial Office | Pension Contracts & Prefunding Programs Division
P.O. Box 942715, Sacramento, CA 94229-2715

www.calpers.ca.gov
888 CalPERS (or **888-225-7377**)
TTY: (877) 249-7442



David Neels
Fire Chief
Montecito Fire Protection District
595 San Ysidro Road
Santa Barbara, CA 93108

CalPERS ID 1337420437

April 16, 2024

Dear David Neels,

Thank you for returning the Resolution of Intention to amend your CalPERS retirement contract to provide Section 21335 (3% Annual Cost-of Living Allowance Increase) for service credit accumulated on and after the effective date of this amendment to contract for local miscellaneous members and local safety members.

Also provided are the following documents necessary to complete the proposed amendment:

1. Amendment to Contract, two original sets.
2. Resolution, Form CON-13. This Resolution must be adopted by affirmative vote of a majority of the members of the governing body no earlier than twenty days after the adoption of the Resolution of Intention. Failure to comply may result in the delay of the anticipated effective date of the amendment.
3. Certification of Final Action of Governing Body, Form CON-5.
4. Acknowledgement in Compliance with Government Code Section 7507(d), Form CON-12D.

Your agency adopted the Resolution of Intention on March 22, 2024, therefore, the earliest date the final Resolution could have been adopted was April 11, 2024, pursuant to Government Code Section 20471. There are no exceptions to this law.

Effective January 1, 2009 Government Code Section 7507 requires the following:

- A local public agency's chief executive officer acknowledge in writing that he or she understands the current and future cost of the retirement benefit as determined by the actuary.
- Adoption of any retirement benefit not be placed on the consent calendar.

The agency is to certify compliance on the enclosed Acknowledgement in Compliance with Government Code Section 7507(d), Form CON-12D.

Montecito Fire
Protection District

April 16, 2024

The effective date of this amendment cannot be earlier than the first day of a payroll period following the adoption of the final Resolution. Please insert the effective date on the last page of the Amendment to Contract.

The following documents must be submitted through myCalPERS and the original documents must be returned to this office by mail. ORIGINAL SIGNATURES ARE REQUIRED ON ALL CONTRACTS.

1. Amendment to Contract, two original executed sets.
2. Resolution, Form CON-13.
3. Certification of Final Action of Governing Body, Form CON-5.
4. Acknowledgement in Compliance with Government Code Section 7507(d), Form CON-12D.

Please do not retype the Amendment to Contract and/or agreement documents. Only documents provided by this office will be accepted. If you have any questions regarding any documents, please contact this office prior to presenting to your governing body for adoption. Another contract amendment cannot be started until this amendment is completed or cancelled.

A copy of the contract will be returned for your records after it has been executed by CalPERS.

We are here to assist you. If you have any questions or would like additional information, please visit our website www.calpers.ca.gov, or you may contact us toll free at **888 CalPERS** or **(888-225-7377)**.

Sincerely,



Christopher Keil
Pension Contracts Analyst
Financial Office | Pension Contracts & Prefunding Programs Division

CK:em

Enclosures



California
Public Employees' Retirement System

AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
Montecito Fire Protection District

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective July 1, 1944, and witnessed July 11, 1944, and as amended effective October 1, 1951, March 1, 1958, June 1, 1958, February 1, 1960, July 1, 1961, February 1, 1969, November 1, 1972, October 1, 1973, August 1, 1977, February 16, 1978, January 15, 1980, June 1, 1981, October 16, 1982, October 16, 1984, December 16, 1986, October 1, 1988, October 16, 1990, September 1, 1991, January 1, 2001, May 1, 2001, October 1, 2001, July 1, 2002, December 1, 2012, January 1, 2017, July 1, 2017, and July 1, 2018, which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 16 are hereby stricken from said contract as executed effective July 1, 2018, and hereby replaced by the following paragraphs numbered 1 through 16 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 60 for classic local miscellaneous members, age 62 for new local miscellaneous members, age 55 for classic local safety members, and age 57 for new local safety members.

2. Public Agency shall participate in the Public Employees' Retirement System from and after July 1, 1944, making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Local Fire Fighters (herein referred to as local safety members);
 - b. Employees other than local safety members (herein referred to as local miscellaneous members).

5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
 - a. **POLICE OFFICERS.**
6. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment before and not on or after July 1, 2002, shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full).
7. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment on or after July 1, 2002, shall be determined in accordance with Section 21354.3 of said Retirement Law (3% at age 60 Full).
8. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).
9. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local safety member shall be determined in accordance with Section 21363.1 of said Retirement Law (3% at age 55 Full).
10. The percentage of final compensation to be provided for each year of credited prior and current service as a new local safety member shall be determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Full).
11. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 21573 (Third Level of 1959 Survivor Benefits).
 - b. Sections 21624 and 21626 (Post-Retirement Survivor Allowance).
 - c. Section 21222.1 (One-Time 5% Increase - 1970). Legislation repealed said Section effective January 1, 1980.
 - d. Section 20965 (Credit for Unused Sick Leave).

- e. Section 21325 (One-Time 3% to 15% Increase For Local safety Members Who Retired or Died Prior to January 1, 1974). Legislation repealed said Section effective January 1, 2002.
- f. Section 20042 (One-Year Final Compensation) for classic members only.
- g. Section 20692 (Employer Paid Member Contributions Converted to Payrate During the Final Compensation Period) for classic local miscellaneous members only.
- h. Section 21328 (One-Time 1% to 6% Increase For Local miscellaneous Members Who Retired or Died Prior to January 1, 1998).
- i. Section 20516 (Employees Sharing Cost of Additional Benefits):

Section 21354.3 (3% @ 60 Full formula) effective July 1, 2002, for classic local miscellaneous members.

From and after July 1, 2002, and until January 1, 2017, the classic miscellaneous employees of Public Agency shall be assessed an additional 4.5% of their compensation for a total contribution rate of 12.5% pursuant to Government Code Section 20516.

Section 21363.1 (3% @ 55 Full formula) effective January 1, 2001, for classic local safety members.

From and after January 1, 2001, and until January 1, 2017, the classic fire employees of Public Agency shall be assessed an additional 4.5% of their compensation for a total contribution rate of 13.5% pursuant to Government Code Section 20516.

- j. Section 20516 (Employees Sharing Additional Cost):

From and after January 1, 2017, and until July 1, 2017, 6.5% for classic local miscellaneous members and classic local safety members.

From and after July 1, 2017, and until July 1, 2018, 8.5% for classic local miscellaneous members and classic local safety members.

From and after July 1, 2018, 10.5% for classic local miscellaneous members and classic local safety members.

The portion of the employer's contribution that the member agrees to contribute from his or her compensation, over and above the member's normal contribution ("Cost Sharing Percentage"), shall not exceed the Employer Normal Cost Rate, as that rate is defined in the CalPERS Actuarial Valuation for the relevant fiscal year. If the Cost Sharing Percentage will exceed the relevant Employer Normal Cost Rate, the Cost Sharing Percentage shall automatically be reduced to an amount equal to, and not to exceed, the Employer Normal Cost Rate for the relevant fiscal year.

- k. Section 21335 (3% Cost-of-Living Allowance, base year 2022) for service credit accumulated on and after the effective date of this amendment to contract.
12. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
13. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
14. Public Agency shall also contribute to said Retirement System as follows:
 - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.

- 15. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
- 16. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
MONTECITO FIRE PROTECTION
DISTRICT

BY _____
MELODY BENAVIDES, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

**RESOLUTION
AUTHORIZING AN AMENDMENT TO THE CONTRACT**

No. 2024-03

WHEREAS, the Board of Administration of the California Public Employees' Retirement System and the Board of Directors of the Montecito Fire Protection District entered into a contract effective on July 1, 1944, providing for the participation of said public agency in the California Public Employees' Retirement System; and

WHEREAS, it is now desirable to take advantage of certain benefits provided under said Retirement System and not included in said contract;

NOW, THEREFORE, BE IT RESOLVED, that said governing body authorized, and it does hereby authorize, an amendment to said contract, a copy of said amendment attached hereto and by such reference made a part hereof as though herein set out in full; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the presiding officer of said governing body is hereby authorized, empowered and directed to execute said amendment for and on behalf of said public agency.

Adopted this 22nd day of April, 2024.

Presiding Officer

Attest:

Clerk/Secretary

California Public Employees' Retirement System
Financial Office | Pension Contracts & Prefunding Programs Division
P.O. Box 942715, Sacramento, CA 94229-2715

www.calpers.ca.gov
888 CalPERS (or 888-225-7377)
TTY: (877) 249-744



**CERTIFICATION
OF
FINAL ACTION OF GOVERNING BODY**

I hereby certify that the _____ Board of Directors _____ of the
(governing body)
_____ Montecito Fire Protection District _____
(public agency)

considered and adopted on _____ April 22 _____, 2024 _____, by an affirmative vote of a
(date)

majority of the members of said Governing Body, **Ordinance / Resolution** No. 2024-03
approving the attached contractual agreement between the Governing Body of said Agency and
the Board of Administration of the California Public Employees' Retirement System, a certified
copy of said **Ordinance / Resolution** in the form furnished by said Board of Administration being
attached hereto.

Adoption of the retirement benefit increase/change was not placed on the consent calendar.

Clerk/Secretary

Clerk of the Board
Title

Date April 22, 2024



**ACKNOWLEDGEMENT IN COMPLIANCE WITH
GOVERNMENT CODE SECTION 7507(d)**

I am the Chief Executive Officer of Montecito Fire Protection District,
(name of public agency)

(Public Agency). As required by Government Code section 7507(d), in connection with a change in retirement benefits or other post employment benefits proposed to be adopted, Public Agency secured the services of a CalPERS Actuary who prepared a statement of the actuarial impact upon future annual costs, including normal cost and any additional accrued liability.

Public Agency at a public meeting on March 22, 2024
(date) adopted the

change in retirement benefits or other post employment benefits for which the actuary prepared the statement of actuarial impact.

I have read said statement of actuarial impact concerning the benefit adopted by Public Agency and hereby acknowledge that I understand the current and future cost of the benefit as determined by the actuary.

Adoption of the retirement benefit increase was not placed on the consent calendar.

David Neels
Printed Name

Signature



April 22, 2024
Date

Agenda

Item #3



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief 
Prepared by: Araceli Nahas, Accountant 
Date: April 22, 2024
Topic: Cal OES Form 130: Designation of Applicant's Agent Resolution

Summary

The California Governor's Office of Emergency Services (Cal OES) requires an update to their Form 130, in which the Board of Directors authorizes the positions eligible to serve as representatives for the District in disaster relief and recovery projects.

This resolution will supersede Resolution 2018-05 approved on January 22, 2018 by the Board of Directors.

Discussion

In the attached resolution, Staff recommends the Fire Chief, Division Chief and District Accountant as the authorized agents for the District. The authorized agents are tasked to work directly with FEMA and Cal OES to secure reimbursement for eligible disaster recovery or grant funds. Most recently, FEMA awarded the District \$125,000 for COVID-eligible expenses, and \$363,000 for emergency response staffing and supplies during the January 2023 winter storms.

Conclusion

Staff recommends that the Board approve Cal OES Form 130: Designation of Applicant's Agent Resolution for Non-State Agencies as presented.

Attachments

1. Cal OES Form 130: Designation of Applicant's Agent Resolution for Non-State Agencies

Strategic Plan Reference

Strategic Plan Goal #8, Ensure Financial Accountability & Transparency



Cal OES ID No: _____

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE Board of Directors OF THE Montecito Fire Protection District
 (Governing Body) (Name of Applicant)

THAT Fire Chief, OR
 (Title of Authorized Agent)

Division Chief, OR
 (Title of Authorized Agent)

District Accountant
 (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Montecito Fire Protection District,
 (Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM)**, under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the Montecito Fire Protection District, a public entity established under the
 (Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate box below

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this 22 day of April, 2024

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

CERTIFICATION

I, Joyce Reed, duly appointed and Clerk of the Board of
 (Name) (Title)
Montecito Fire Protection District, do hereby certify that the above is a true and
 (Name of Applicant)

correct copy of a resolution passed and approved by the Board of Directors
 (Governing Body)
 of the Montecito Fire Protection District on the 22 day of April, 2024.
 (Name of Applicant)

 (Signature)

Clerk of the Board
 (Title)

Agenda

Item #4

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Special Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on March 22, 2024 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Present: Director van Duinwyk, Director Lee, Director Dougherty, Director Powell. Chief Neels and District Counsel Cameron Goodman were also present.

Absent: Director Easton

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Adopt Resolution of Intention to Approve an Amendment to Contract between the Board of Administration of CalPERS and the Board of Directors of Montecito Fire Protection District.**

- a. Staff report presented by Accountant Nahas.**

Accountant Nahas introduced CalPERS Actuary, David Clements, who attended the meeting via Zoom. Accountant Nahas provided a staff report regarding the Resolution of Intention to Approve an Amendment to Contract between the Board of Administration of CalPERS and the Board of Directors of Montecito Fire Protection District. Motion to adopt the Resolution as read made by Director Lee, seconded by Director Powell. The Roll Call Vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, J. A. Powell

Nays: None

Abstain: None

Absent: S. Easton

- 3. Receive Annual Report from Chief Neels. (Strategic Plan Goal 3 and 8)**

- a. Staff report presented by Fire Chief Neels.**

Chief Neels provided a staff report regarding the 2023 Annual Report. Public Information Officer Atchison provided an overview of the Annual Report. Chief Ederer highlighted the Operations Report; Fire Marshal Briner and

Wildland Fire Specialists Juarez and Elmquist highlighted the Prevention Report; Public Information Officer Atchison highlighted the Department's Community Engagement and Financial Reports. The Board received and filed the 2023 Annual Report.

4. Consider declaring vehicle E192 as surplus and authorize the Fire Chief to sell, donate, or dispose of the vehicle as specified in the Surplus Property policy. (Strategic Plan Goal 5)

a. Staff report presented by Fire Chief Neels.

Chief Neels provided a staff report regarding E192. Motion to authorize the Fire Chief to sell, donate or dispose of the vehicle as specified in the Surplus Property policy made by Director Lee, seconded by Director Dougherty, and unanimously passed.

5. Report from the Finance Committee. (Strategic Plan Goal 8)

a. Consider recommendation to approve January and February 2024 financial statements.

Directors Lee and van Duinwyk provided a report regarding the January and February 2024 financial statements. Motion made by Director Powell, seconded by Director Dougherty, and unanimously passed to approve the January and February 2024 financial statements.

b. Review PARS Post-Employment Benefits Trust statements for December 2023 and January 2024.

Director Lee provided a report regarding the PARS Post-Employment Benefits Trust statement for December 2023 and January 2024.

6. That the Board of Directors approve Resolution 2024-02, Amending Final Budget for FY 2023-24. (Strategic Plan Goal 8)

a. Staff report presented by Accountant Nahas.

Accountant Nahas provided a staff report regarding Resolution 2024-02, Amending Final Budget for FY 2023-24 Motion to approve Resolution 2024-02, Amending Final Budget for FY 2023-24 made by Director Dougherty, seconded by Director Powell. The Roll Call Vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, J. A. Powell

Nays: None

Abstain: None

Absent: S. Easton

7. Approval of Minutes of the February 26, 2024 Regular Meeting.

Motion to approve the minutes of the February 26, 2024 Regular meeting made by Director Lee, seconded by Director Dougherty, and unanimously passed.

8. Fire Chief's report.

Chief Neels stated the joint academy with Carpinteria- Summerland Fire and Montecito Fire will begin April 1. He noted Montecito will hire four personnel and Carpinteria-Summerland will hire three. The Chief stated that on March 28, PIO Atchison will be presenting an article in the Montecito Journal, highlighting the District's 2023 Annual Report. He also mentioned a prescribed burn by the USFS on West Camino Cielo from March 26 through March 29.

9. Board of Director's report.

There were no items to report at this meeting.

10. Suggestions from Directors for items other than regular agenda items to be included for the April 22, 2024 Regular Board meeting.

There were no additional suggestions from the Directors.

11. CLOSED SESSION:

- a. Conference with Labor Negotiators (Government Code section 54957.6)
Agency designated representatives: Director van Duinwyk and Director Lee
Unrepresented employee: Fire Chief**

The Board reported out of closed session at 3:47 p.m. with no reportable action.

12. That the Board of Directors approve and authorize the Board President to execute the First Amendment to the Fire Chief Employment Agreement between the Montecito Fire Protection District and David Neels. (Strategic Plan Goals 1-8)

Motion to authorize the Board President to execute the First Amendment to the Fire Chief Employment Agreement between the Montecito Fire Protection District and David Neels made by Director Powell, seconded by Director Lee. The Roll Call Vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, J. A. Powell
Nays: None
Abstain: None
Absent: S. Easton

Montecito Fire Protection District
Minutes for Special Meeting, March 22, 2024
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Meeting Adjourned at 3:50 p.m.

President Peter van Duinwyk

Secretary Sylvia Easton

Agenda

Item #5

MONTECITO FIRE PROTECTION DISTRICT

Q1 OPERATIONS REPORT

Board of Directors Meeting

April 22, 2024



OPERATIONS REPORT

RESPONSE DATA FOR Q1 OF 2024

Montecito Fire utilizes the following National Fire Incident Reporting System's (NFIRS) incident typing categories to organize response data:

FIRE

Structure fire, vehicle fire, vegetation fire, other fire categories

RESCUE & EMERGENCY MEDICAL SERVICE

EMS, medical assist, lock-in, search for lost person, extrication, water and ice-related rescue, standby

HAZARDOUS CONDITION

Combustible/flammable spills and leaks, chemical release, electrical wiring/equipment problem, vehicle accident debris removal, attempted burning, overpressure rupture, explosion, overheat (no fire)

SERVICE CALL

Person in distress, water problem, smoke/odor problem, animal rescue, public service assist, unauthorized burning, cover assignment, severe weather and natural disaster, special incident type

GOOD INTENT CALL

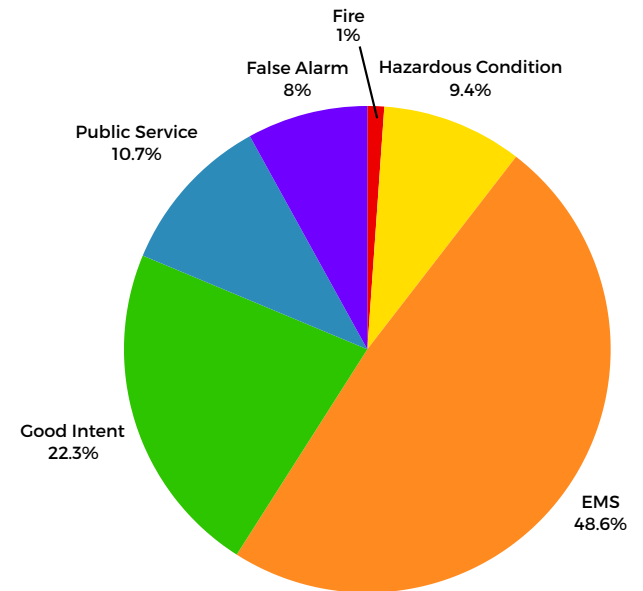
Dispatched and cancelled enroute, no emergency found, controlled burning, steam mistaken for smoke, EMS call where party has been transported

FALSE ALARM

System or detector malfunction, unintentional system activation, sprinkler activation

RESPONSES BY CATEGORY	
Fire	5
Hazardous Condition	42
EMS	218
Good Intent	100
Public Service	48
False Alarm	36

RESPONSES BY PERCENTAGE



TOTAL CALLS FOR SERVICE

449

OPERATIONS REPORT

EMERGENCY RESPONSE IN 7 MINUTES OR LESS

Board Policy: Total Response Time of 7:00 minutes, 90% of the time

Total Response Time = Call Processing + Turnout Time + Drive Time
(1:00) (2:00) (4:00)

TOTAL EMERGENCY CALLS IN MTO DISTRICT = 134

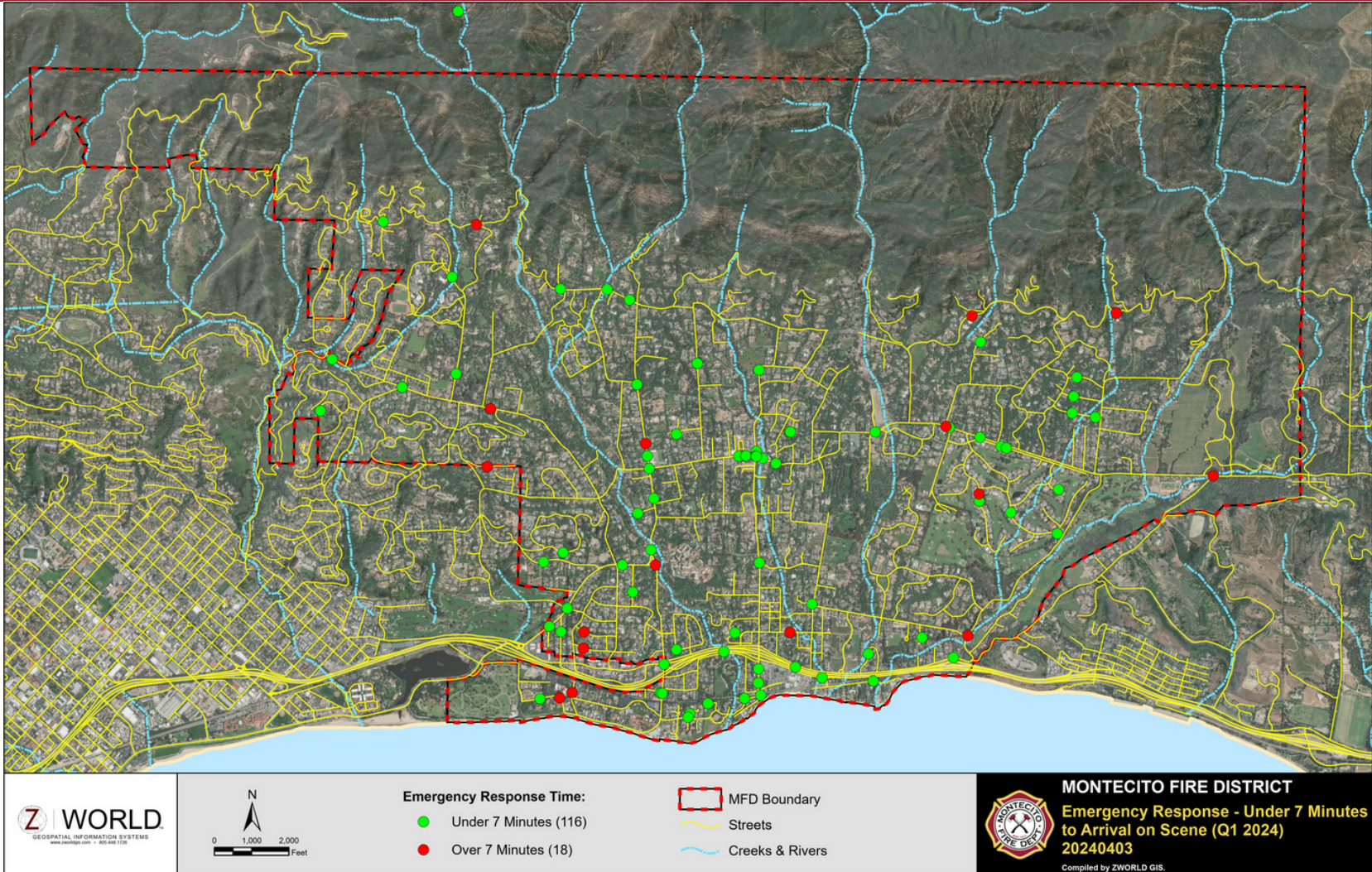
Total Response Time > 7:00 = 14 Calls = 12%

Total Response Time < 7:00 = 116 Calls = 88%

7:00 minutes or less, 88% of the time for Emergency Response in Q1

OPERATIONS REPORT

7 MINUTE RESPONSE MAP



OPERATIONS REPORT

TRAINING

ASHLEY ROAD ACQUIRED STRUCTURE TRAINING

Over several days in January, Montecito and Carpinteria Summerland firefighters conducted extensive and complex multi-agency training at a number of structures on Ashley Road.

Evolutions included victim rescue, fire attack, ventilation, firefighter survival and firefighter rescue.



OPERATIONS REPORT

TRAINING

I-SIMULATE INTERACTIVE MEDICAL TRAINING SIMULATOR

Montecito Fire Department recently completed the purchase, training, and onboarding of our newest medical training mannequin, the I-Simulate. This device interacts directly with responders, utilizing our daily response monitors and equipment to provide real-time information and feedback.

This advanced tool increases our ability to conduct lifelike evolutions in the medical emergency arena, improving our skills and outcomes in the field.

Additionally, we use this interactive technology when evaluating potential new firefighter and firefighter/paramedic candidates.



OPERATIONS REPORT

TRAINING

POSITION TASKBOOK COMPLETIONS

Two of our members cleared CICC Peer Review of their Position Taskbooks.

**FIRE CAPTAIN
SHAUN DAVIS
SAFETY OFFICER**

**DIVISION CHIEF OF OPERATIONS
TRAVIS EDERER
INCIDENT COMMANDER TYPE 3**



OPERATIONS REPORT

NOTEWORTHY INCIDENTS

SEASONAL STORM RESPONSES

Q1 was a busy storm season for Montecito. From late January into early February, a series of storms produced significant rainfall and severe wind in our area and consequently led to flooding, down trees and lines, and various nuisance storm impacts.

While storms normally impact the South Coast, Montecito personnel continue to commit to additional upstaffing in preparation for and response from forecasted events.

In February, the operational area mobilized the local IMT in coordination with the NWS forecast. Over 20 MTO personnel were part of this collaborated event.



OPERATIONS REPORT

NOTEWORTHY INCIDENTS

FEBRUARY 11, 2024 CRP - GREENHOUSE INCIDENT

Early on the morning of Sunday, February 11, 2024, Engine 91 and Battalion 95 responded with Carpinteria-Summerland Fire to a reported structure fire in a greenhouse at 4994 Foothill Road.

On arrival, Battalion 95 was assigned as incident Safety Officer, while Engine 91 was directed to make access from the east side of the property and perform fire control on the Charlie side of the incident. Engine 91 conducted an exterior operation due to the building being structurally compromised, and there being no imminent life safety issues. After three hours at scene, all Montecito Fire resources were released. Other cooperating agencies included Ventura County Fire, Santa Barbara City Fire, Santa Barbara Sheriff Office, and American Medical Response.



OPERATIONS REPORT

NOTEWORTHY INCIDENTS

TRAIL RESCUE

On February 10, Montecito Fire was dispatched to a trail rescue at Tangerine Falls. A 28-year-old male fell about 30 feet and suffered a hip injury. Along with our partners from Santa Barbara County Fire, we hiked to the patient and rendezvoused with Copter 3 who hoisted him out and transported to the hospital. We were also assisted by Santa Barbara County Search & Rescue and AMR.

In a social media post about the incident, we reminded community members about the hazards of increased water flow in our local creeks and storm channels.



OPERATIONS REPORT

NOTEWORTHY INCIDENTS

VEHICLE INTO STRUCTURE

On the afternoon of February 15, Montecito Fire responded to the area of North Jameson and Sheffield Drive where a driver had suffered a medical emergency and subsequently drove through a wall and into a residence. No one was in the home at the time and no injuries from the incident were reported. After confirming that there were no injuries, firefighters secured the structure, including utilities. With the assistance of CHP, SBC Sheriff's deputies, AMR and Smitty's Towing, the truck and trailer it was towing were lifted over the wall and towed away.



OPERATIONS REPORT

NOTEWORTHY INCIDENTS

OWL RESCUE

On the evening of March 25, a community member brought an injured owl to Station 92. The bird was found near the Cold Springs debris basin hurt and weak. Our firefighters safely placed the owl in a cardboard box and gave it water using a syringe until Santa Barbara County Animal Services could arrive. The owl was transferred to Santa Barbara Wildlife Care Network for treatment and rehabilitation. We're grateful to the community member who rescued the bird, and to our local animal rescue partners for getting it on the road to recovery.



OPERATIONS REPORT

NOTEWORTHY INCIDENTS

MARCH 30, 2024 STORM EVENT

Although not specifically forecasted, a strong convective storm event progressed through Montecito over a 12-24 hour period.

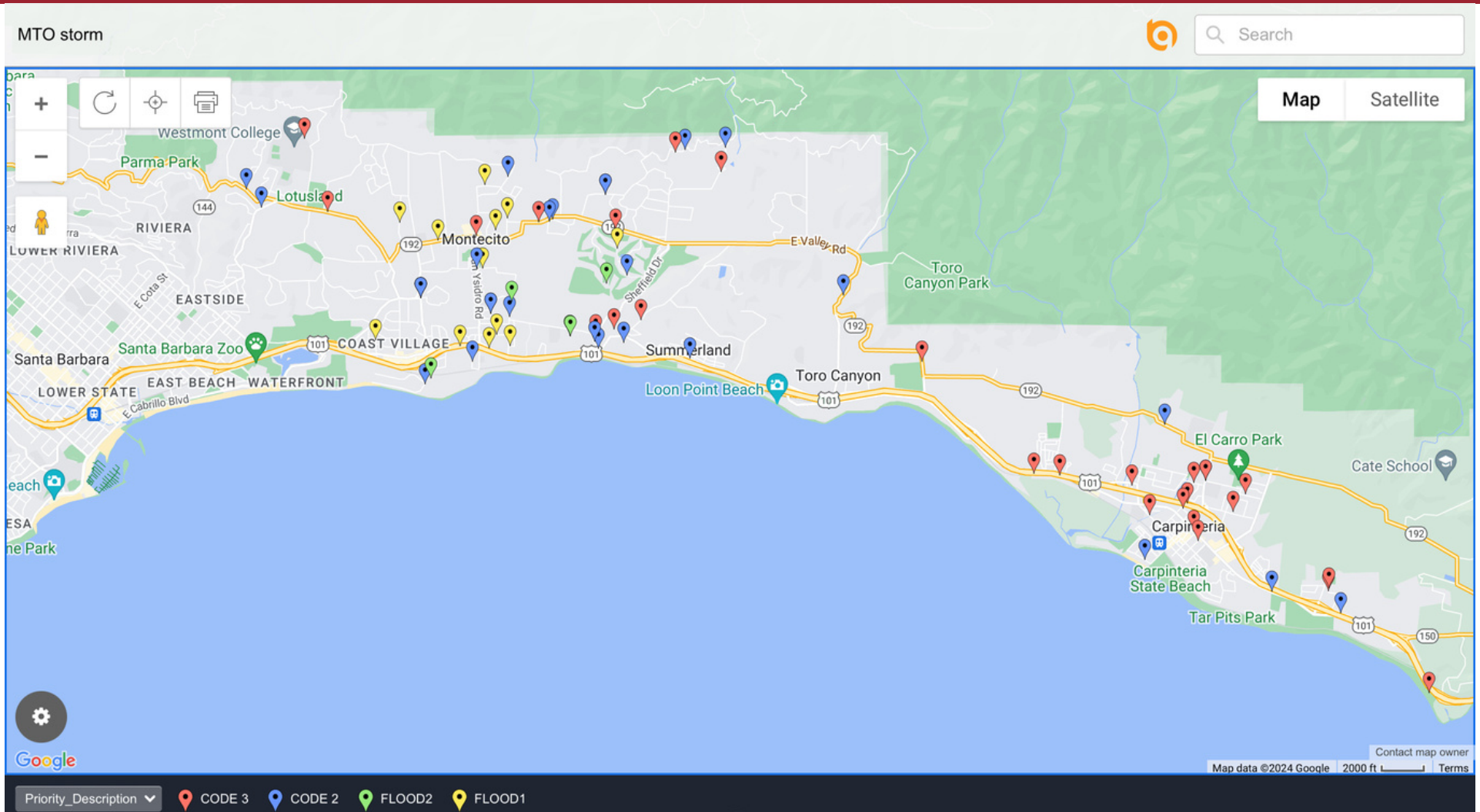
During the main impact, we received over 250 calls for service/information to our South Coast Dispatch center. We responded to over 50 requests in that initial period, which required mutual and automatic aid resources.

Collaboration from Carpinteria Summerland, Santa Barbara City, and Santa Barbara County Fire Departments allowed us to be successful in providing effective service.



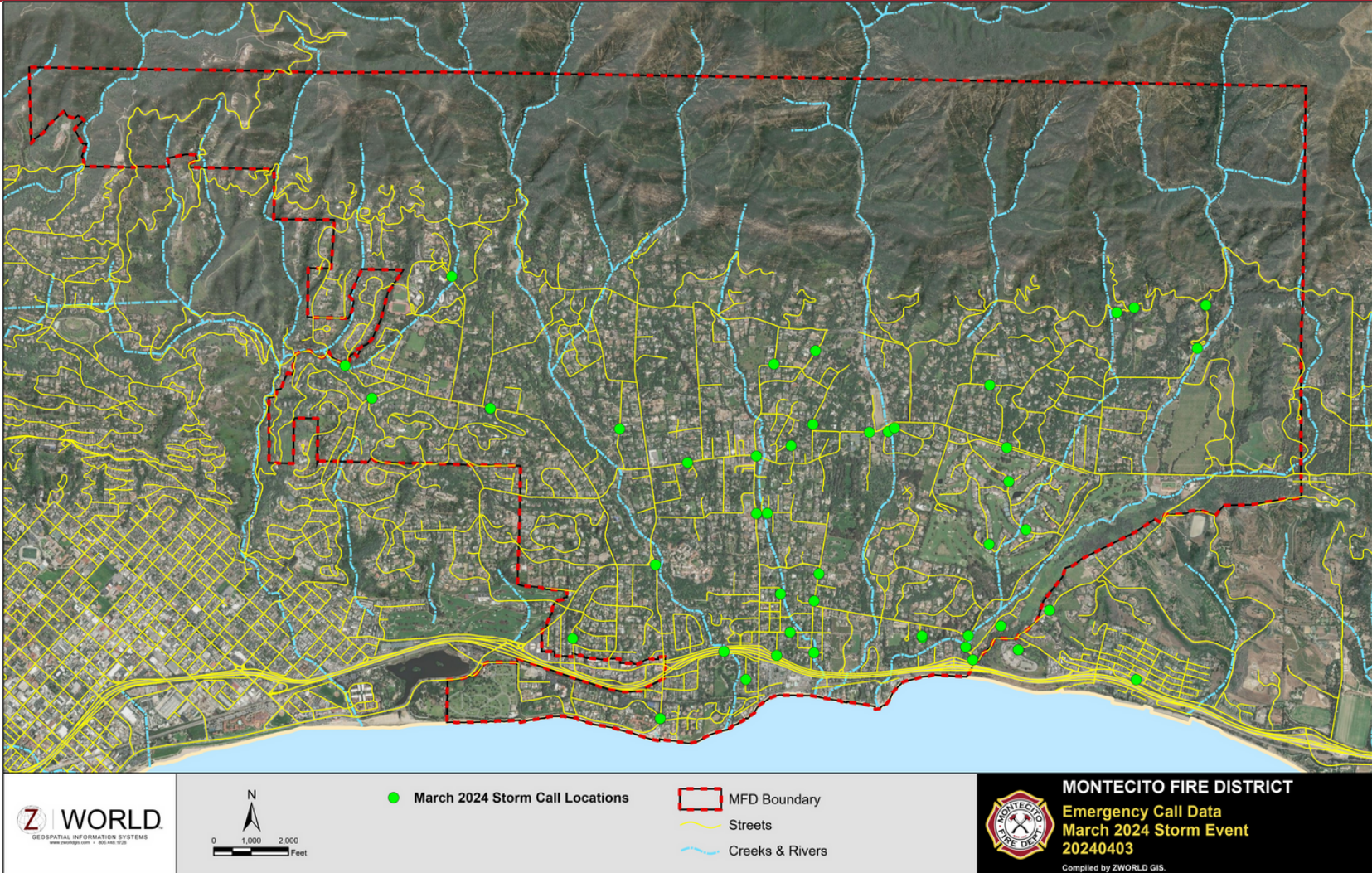
OPERATIONS REPORT

MARCH 30, 2024 STORM EVENT RESPONSE MAP



OPERATIONS REPORT

MARCH 30, 2024 STORM EVENT RESPONSE MAP



OPERATIONS REPORT

PERSONNEL UPDATES

NEW RECRUIT ORIENTATION & ACADEMY 125

The labor groups for Montecito Fire and Carpinteria-Summerland Fire hosted an orientation event at Station 91 on March 16 to welcome the new recruits and their loved ones to our fire family.

Academy 125 began on April 1. It is a 10-week joint academy with Carpinteria-Summerland Fire. We are training four recruits who we expect to graduate the academy and then serve our community by mid-June.

Montecito continues to interest qualified responders from other agencies that subsequently bring their knowledge, experiences, skills and abilities to serve this community.





Q1 OPERATIONS REPORT 2024 MONTECITO FIRE PROTECTION DISTRICT





MONTECITO FIRE DEPARTMENT

An Independent Fire District

April 1, 2024

Rosewood Miramar Beach
Rick Fidel, Managing Director
1759 South Jameson Lane
Montecito, California 93108

Dear Rick,

On behalf of the Montecito Fire Department, I would like to express my sincere gratitude to your team for providing refuge for at least eight people needing temporary refuge during the storm on Saturday, March 30, 2024. It was a prime example of what makes our Montecito community so exceptional and underscores our appreciation for the Miramar's enduring support.

In speaking with our firefighters working that night, I learned that your staff stepped up and received four people who had been rescued from their vehicles on Highway 101 near the San Ysidro exit amid rising floodwaters, plus a local family whose home had flooded. Given the quickly evolving situation, we were not able to call the Miramar in advance to request your assistance. Instead, our Firefighter Dustin Barthel showed up at your doorstep with four individuals who had just survived a harrowing experience on the highway and asked one of your staff if they could help the individuals get warm and dry. Dustin said your team immediately produced towels and welcomed everyone to warm up by the fireplace. He was truly moved by how quickly and without question Miramar staff jumped into action to help total strangers. We asked for your help again that night when a family needed to evacuate their flooded residence. We took them to the Miramar where your team received them with open arms. The family had recently moved to Montecito and surely understands now what a truly special place this community is to call home.

Our firefighters were responding to call after call Saturday night and wished they could have more adequately thanked everyone at the Miramar at the time for helping us at a moment's notice. Your team's willingness to help and efficient actions allowed us to continue responding to emergency calls. Plus, you gave our firefighters peace of mind knowing that those eight people had a safe place to wait out the storm. Thank you for your extraordinary kindness and hospitality. We are grateful the Rosewood Miramar is part of our community.

Respectfully,

A handwritten signature in blue ink, appearing to read "David Neels".

David Neels
Fire Chief