

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on November 27, 2023 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Present: Director van Duinwyk, Director Lee, Director Easton, Director Dougherty, Director Powell. Chief Neels and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Receive presentation from Scott German of Fechter & Company regarding the Annual Financial Report for Fiscal Year Ended June 30, 2023. (Strategic Plan Goal 8)**

- a. Consider recommendation for approval of the report.**

Scott German of Fechter & Company provided a presentation regarding the Annual Financial Report for Fiscal Year Ended June 30, 2023. Motion to approve the Annual Financial Report for Fiscal Year Ended June 30, 2023 made by Director Lee, seconded by Director Easton, and unanimously passed.

- 3. Consider declaring the Motorola APX portable radios as surplus and authorize the Fire Chief to sell, donate, or dispose of the radios as specified in the Surplus Property policy. (Strategic Plan Goal 5)**

- a. Staff report presented by Chief Neels.**

Chief Neels provided a staff report regarding the Motorola APX portable radios. Motion to authorize the Fire Chief to sell, donate or dispose of the radios as specified in the Surplus Property policy made by Director Powell, seconded by Director Lee, and unanimously passed.

- 4. That the Board of Directors authorize the Fire Chief to enter into an agreement with Pueblo Construction, in the amount of \$170,882.79 for the Loft Office Remodel at Station 91. (Strategic Plan Goal 5)**

- a. Staff report presented by Chief Neels.**

Chief Neels provided a staff report regarding the Loft Office Remodel at Station 91. Motion to authorize the Fire Chief to enter into an agreement with Pueblo Construction, in the amount of \$170,882.79 for the Loft Office Remodel at Station 91 made by Director Easton, seconded by Director Powell, and unanimously passed.

5. Report from the Finance Committee. (Strategic Plan Goal 8)

a. Consider recommendation to approve September and October 2023 financial statements.

Accountant Nahas provided a report regarding the September and October 2023 financial statements. Motion made by Director Lee, seconded by Director Easton, and unanimously passed to approve the September and October 2023 financial statements.

b. Review PARS Post-Employment Benefits Trust statements for August and September 2023.

Director Lee provided a report regarding the PARS Post-Employment Benefits Trust statement for August and September 2023.

6. Approval of Minutes of the October 23, 2023 Regular Meeting.

Motion to approve the minutes of the October 23, 2023 Regular meeting made by Director Lee, seconded by Director Easton, and unanimously passed.

7. Fire Chief's report.

Chief Neels presented the Storm Preparedness video and stated it would post on the Department's social media platforms tomorrow. He noted the Department will also mail a post card including a link for the video to all District residents on December 5. The Chief highlighted the LAFCO correspondence.

8. Board of Director's report.

There were no items to report at this meeting.

9. Suggestions from Directors for items other than regular agenda items to be included for the December 18, 2023 Special Board meeting.

There were no additional suggestions from the Directors.

10. CLOSED SESSION:

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

**Significant exposure to litigation pursuant to Government Code section 54956.9 (d)
(2): (One potential case)**

B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- **District negotiators: Peter van Duinwyk and Michael Lee**
- **Employee Organization: Montecito Firefighters' Association**

C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- **District negotiators: Peter van Duinwyk and Michael Lee**
- **Unrepresented Employees: Fire Marshal, Division Chief Operations, Battalion Chiefs, Accountant, Administrative Assistant, Public Information Officer.**

The Board reported out of closed session at 4:49 p.m. with no reportable action.

Meeting Adjourned at 4:50 p.m.

President Peter van Duinwyk

Secretary Sylvia Easton